

**INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI**  
**GUWAHATI – 781039, ASSAM**

**Phone : (0361) 2582064, 2582065 : : Fax : (0361) 2692771**



# **TENDER DOCUMENT**

**No. IITG/MAIN/NIT/FY20-21/03 ; Dtd. 03-06-2020**

**NAME OF WORK**

**Providing and installation of new water sub line to  
Sishugram from ASEB gate**



# INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Guwahati - 781 039, Assam (India)

Phone: (0361) 2582064, 2582065 Fax: (0361) 2690762

Date :.....

Detailed NOTICE INVITING TENDER for the work “**Providing and installation of new water sub line to Sishugram from ASEB gate**” vide NIT No. IITG/MAIN/NIT/FY20-21/03 ; Dtd. 03-06-2020

Submitted by-

Shri / M/s .....

Address .....

.....

.....



# INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Guwahati – 781039, Assam

Phone : (0361) 2582064, 2692065 : : Fax : (0361) 2692771 , 2690762

## NOTICE INVITING TENDER

NIT No. IITG/MAIN/NIT/FY20-21/03 Dtd. 03-06-2020

Sealed tenders in single bid system are invited from experienced & competent contractors for following works at IIT Guwahati campus:

1.	Name of works	Providing and installation of new water sub line to Sishugram from ASEB gate
2.	Earnest Money	<b>Rs. 4,100.00</b> (Rupees four thousand one hundred)only
3.	Date of availability of tender for download in IITG website <a href="http://www.iitg.ac.in/">http://www.iitg.ac.in/</a>	From 04-06-2020 to 08-06-2020
4.	Last Date & time of submission of tender	08-06-2020 up to 2:30 PM
5.	Time of Completion	15 (fifteen) days
6.	Cost of Tender Paper	<b>Rs. 500.00</b> (Rupees five hundred) only
7.	Tender Opening Date & Time	08-06-2020 at 3:00 PM

### 8. Qualifying criteria for issue of Tender Document :

(a) Registered with Govt. / Semi Govt. Dept. / Autonomous Body
(b) Shall have experience in execution of similar works of value not less than Rs. 1.65 Lakhs in single work order under Govt./ Semi Govt. Dept. / Autonomous Body during last 5 years. (Work order and completion certificate must be submitted along with the tender)
(c) Copy of PAN card and GST Registration Certificate
(d) Annual financial Turn over from construction works in any one year during the last 3(three) consecutive financial years should not be less than Rs. 0.61 Lakhs (Supporting turn over certificate must be submitted along with the tender)

**Note:** Financial turn over and values of completed works of previous years shall be given weightage of 7% per year and part thereof to bring them to the present price level. Qualifying documents for experience shall be issued by the Engineer-in-Charge not below the rank of Assistant Executive Engineer of the concerned Departments.

### 9. Download of Tender Document:

- Tender document shall be downloaded from IIT website ([www.iitg.ac.in](http://www.iitg.ac.in)) only from 04-06-2020 to 08-06-2020 (up to 2:30 PM)
- Any further clarification including corrigendum, addendum, amendments, time extension etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the website [www.iitg.ac.in](http://www.iitg.ac.in)

**10. Submission of Completed Tender:**

Duly completed tenders shall be submitted alongwith the following documents:

- (i) Self attested copies of all the qualifying documents
  - (ii) Demand draft/ Banker's cheque of **Rs. 500.00(Rupees five hundred) as a cost of tender paper** (non-refundable) in favour of "IIT Guwahati" payable at 'Guwahati'.
  - (iii) **Earnest money** in the form of **Demand draft / Banker's cheque** in favour of 'IIT Guwahati' payable at 'Guwahati.
  - (iv) Any tender without the above documents shall be considered incomplete and shall be rejected without any further communication.
- 11.** IIT Guwahati reserves the right to reject tender papers of any contractor engaged in one or more ongoing works in the IITG Campus, if in the opinion of the Institute, the progress of the ongoing works of the contractor has not been found satisfactory and they will not be able to handle a new work till the completion of their ongoing work(s). IITG also reserves the right to accept or reject any or all submitted tenders without assigning any reason thereof.
- 12.** The issue of tender paper to a contractor does not automatically mean the tenderer is considered qualified for the price part of the bid. Price bids of only those bidders who fulfill all the requirements given here in above shall be considered.
- 13.** The acceptance of tender will rest with the authority of IIT Guwahati who does not bind itself to accept the lowest tender and reserves in itself the right to reject any or all the tenders received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the Institute.
- 14.** For all clarifications regarding site conditions, items of works or any other related matters to the tender, HOS (IPM) may be contacted during office hours on all working days.
- 15.** In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender cannot be received or opened; the tender shall be received and opened on the next working day at the same times for which no separate communication will be made.
- 16.** The tender document shall be submitted at the designated place before the last date and time as per NIT. IIT Guwahati is not responsible for any delay on the part of postal department or Shipping agencies.
- 17.** In case of two bid system, Part-A tenders shall be opened on the date and time as mentioned above. But price bids of only of those tenders techno commercial bids (Part-A) are found acceptable shall be opened on a later date. Prior notification shall be given to the all tenderer who qualify for opening of the PRCE BIDS to enable them to attend the opening of the Price bids, Part-B of tender of those tenderers who do not qualify for opening of the Part-B shall be returned.

**Head, IPM Section**

## **Special Terms & Conditions**

1. Rates shall be quoted in the Bill of Quantity (BOQ) furnished in figures and in words. If there is any variation between the rates quoted in figures and rates quoted in words, the rates quoted in words shall be considered.
2. The rates shall be firm up to the completion of work. No price escalation will be paid on any account.
3. The work shall be completed within 15 (fifteen) days from the date of issue of the formal work order.
4. The rate shall be inclusive of all taxes including GST, Royalty, loading, unloading and transportation etc. of all the materials to work site at IITG campus, Guwahati-39. All taxes as applicable to the work as per state/central government shall be deducted from the bills.
5. All the pages of the tender document shall be signed and dated at the lower right hand corner by the tenderer. If the tender is signed by a person holding power of attorney, power of attorney authorizing him to sign on behalf of the tenderer should be submitted along with the tender.
6. The documents submitted along with the application for tender in respect of Experience, registration will be verified by the Institute with respect to that stated in the NIT for qualifying for the tender. If after verification any such data/ information are not found true or has attempted to conceal any unfavorable data/ information, his/her tender shall be summarily rejected.
7. The owner reserves the right to take inputs regarding performance of a bidder on any similar work (on-going or completed) from a client whether disclosed in the tender or not. If any such report from the client is found to be unsatisfactory, the tender is liable to be rejected.
8. Any tender submitted without the qualifying documents mentioned in the relevant clause of NIT, it shall be considered as incomplete tender and the tender will be rejected for which no communication will be made.
9. In case the work involves electrical works, the contractor must have electrical contract license and if the contractor does not have such license they should submit and undertaking to engage a party which fulfills the qualifying criteria. In such cases, Electrical License with his acceptance to take up the work shall be submitted. In case of specialized jobs like Air Condition works the contractor shall engage party having required experience.
10. The contractor shall arrange all the plants, equipment, machineries etc. required for the works for which no extra charges will be paid.
11. The contractor will arrange for water and electricity at his own. However, the institute may provide electricity on the request of the contractor on payment basis under the terms and conditions fixed by the institute.
12. Care shall be taken by the contractor to avoid damage to any part of the building or its finishing. He/they shall be responsible for repairing all damages and resorting the same to their original finish at his own cost. He / they shall also remove at his own cost all unwanted wastage and materials arising out of his work from the site.
13. Any abnormal rate quoted in the tender will summarily be rejected for which no communication will be made.
14. The Earnest Money shall be paid in the form of Demand Draft/ Banker's cheque drawn in favour of "IIT Guwahati" payable at 'Guwahati'. EMD submitted in the form of Bank Guarantee or any other form except as stated above will NOT be accepted and tender will be summarily rejected. No interest shall be paid by the Institute on the Earnest Money deposited by the tenderer. The Earnest Money of the unsuccessful tenderer will be refunded.

15. 10% of the Bill Value will be deducted as Security Deposit and will be released after 6(six) months from completion of the work. Any damage or defect in the work during this period due to materials supplied by you or bad workmanship shall be rectified or replaced by you at your own cost or the Engineer –in-charge may cause the same to be made good by other workman and deduct the expenses from the security deposit. No interest will be paid on security deposit.
16. All other terms & conditions shall be as per provision of General Conditions of Contract followed by the institute.
16. All legal disputes will be subjected to jurisdiction of Gauhati High Court only.
17. All Specification of the work will be followed as per CPWD manuals.
18. Reasonability of the rates quoted by the contractors shall be determined by comparing to the justified estimated rates. If the lowest bid is too low and the tender evaluation committee feels that it is not possible to do the work as per specification, the tender shall be cancelled and fresh tender invited.
19. If the lowest bid is below 10% of the estimate, additional initial security deposit of value by which the quote is below 10% of the estimate will have to be submitted by the bidder along with the specified initial security deposit within 15 days from the date of issue of Letter of Intent offering the work. The additional security deposit shall be refunded immediately after completion of the work. In case the lowest bidder is not able to complete the work, the security deposit and the additional security deposit will be forfeited and the contractor will be debarred for 2 years from participating in the tenders floated by the Institute after issuing a show case notice.
20. The initial and additional security deposit will be in the form as specified in the tender. In case the lowest bidder fails to submit the initial security deposit and the additional security deposit within the stipulated time, the offer will be cancelled and their EMD will be forfeited. In such case, the work will then be offered to the next lowest bidder (L2) at L2's rate and so on.
21. **Lowest quotes above 10% of the justified estimate will not be accepted in any case and fresh tender invited.**

**Head, IPM Section**

**Date:**

**To,**

The Head, IPM Section  
Indian Institute of Technology Guwahati  
Guwahati – 39

**Sub :** Submission of tender for the “Providing and installation of new water sub line to Sishugram from ASEB gate.”

**Sir,**

I/we do hereby submit our tender for “Providing and installation of new water sub line to Sishugram from ASEB gate”, as per Notice Inviting Tender No. IITG/MAIN/NIT/FY20-21/03 , dtd. 03-06-2020 The rates quoted by me / us are for the whole work in accordance with Notice Inviting Tender and Terms & Conditions.

Name of Firm/ Contractor :

Address for correspondence :

Signature of Contractor with seal :

Date :

Contact Phone No –

email id :

**Enclosure :**

- 1.
- 2.
- 3.
- 4.
- 5.

**Seal & Signature of Contractor**

## **ANEXURE-I**

### **Compliance to requirement of tender documents :**

We confirm that our tender complies with the total techno-commercial requirements of bidding document without any deviation.

**Signature of Company / Contractor**



## **ANEXURE-II**

### **TENDER VALIDITY**

Tender shall remain valid for acceptance for a period of 120 (One hundred twenty) days from the date of opening of the tender. The tenderer shall not be entitled during the said period to revoke or cancel his tender or to vary the tender given or any term thereof. In case of tenderer revoking or cancelling his tender or varying any term in regard thereof, the OWNER shall forfeit the earnest money paid by him along with the tender. Tender shall be revalidated for extended period as required by OWNER in writing.

**Signature of Company / Contractor**

# **BILL OF QUANTITIES**

**Bill of Quantities**

**Name of Work: Providing and installation of new water sub line to Sishugram from ASEB gate  
NIT No. IITG/MAIN/NIT/FY20-21/03 Dtd. 03-06-2020**

Sl no.	Description of Items	Unit	Quantity	Rate in Rs.		Amount (Rs.)
				in figure	in words	
1	Providing and fixing G.I. pipes complete with G.I. fittings including trenching and refilling etc. External work 25 mm dia nominal bore	metre	520			
2	Providing and fixing G.I. pipes complete with G.I. fittings including trenching and refilling etc. External work (For road crossing) 50 mm dia nominal bore	metre	14			
3	Making connection of G.I. distribution branch with G.I. main of following sizes by providing and fixing tee, including cutting and threading the pipe etc. complete : 25 to 40 mm nominal bore	each	1			
4	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) : 25 mm nominal bore	each	2			

5	Providing and fixing brass bib cock of approved quality : 15 mm nominal bore	each	2			
6	Providing and fixing G.I. Union in G.I. pipe including cutting and threading the pipe and making long screws etc. complete (New work) 25 mm nominal bore	each	10			
<b>Total =</b>						
<b>Rebate if any=</b>						
<b>Total after rebate=</b>						

In Words- Rupees..

**Seal**

**(Signature of the tenderer)**