



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

शासी मंडल की 120th वी बैठक

**THE ONE HUNDRED AND TWENTIETH MEETING OF
THE BOARD OF GOVERNORS**

कार्यवृत्त

MINUTES

DATE: 05.10.2024

VENUE: IIT GUWAHATI

TABLE OF CONTENTS / विषयसूची

Item No.	Contents	Page
<u>SECTION - A: Confirmation of Minutes, Action Taken Report & Presentation</u>		
1.	To consider the confirmation of the Minutes of the 119 th meeting of the Board of Governors of the Institute held 13.07.2024.	Not enclosed as already uploaded
2.	To consider the resolutions approved by the Board by Circulation on the following agenda items 1. To consider and approve the Memorandum of Understanding (MoU) of Indian Institute of Technology, Guwahati (IITG) with Ministry of Education for the year 2024-25	6
3.	To consider the Action Taken Report (ATR) on the decisions of the 119 th meeting of the Board of Governors of the Institute held on 13.07.2024 and the items approved by BOG by Circulation.	6-9
<u>SECTION- B: Administrative items requiring approval of the Board</u>		
4.	Approval to the recommendation of the 56 th meeting of the Finance Committee (FC) of IIT Guwahati	9-10
5.	Status report on the filling of backlog vacancies	10-11
6.	Upward revision of application fee to apply for recruitment in the non-teaching positions at IIT Guwahati	11-12
7.	Request for enhancement of honorarium paid to members of the various committees	12-13
8.	To consider and approve the proposal of delegation of all the works/matters of establishment and Security section in addition to all others as delegated in the 119 th meeting of BOG to Dean of Administration.	13-14
9.	To consider the proposal for the revision of the ordinance for scholarships from the scholarship review committee.	14-19
10.	To consider the proposal for delegating the matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC)	19-20
11.	Matter related to unauthorised absence of Dr. Alope Kumar Ghoshal from 18.03.2020 to 21.04.2022	Not for public domain
12.	To consider and decide on the reply and appeal of Prof. Poulouse Poulouse on the decision of the Board on the Inquiry Report submitted by the Internal Committee who is the Inquiring Authority in the matter of sexual harassment complaint against Prof. P. Poulouse, Dept. of Physics.	Not for public domain
<u>SECTION – C Items for reporting and Ratification</u>		
13.	Items approved by the Director for reporting:	
	A. Confirmation of Faculty members	21-22
	B. Confirmation of non-faculty member	22

	C. New appointments and/or extension of period of appointment of some officials in the existing positions	22-23
	D. Grant of Lien in respect of Dr Dhruvajyoti Pathak, Technical Officer Gr I of the Institute	23
	E. Grant of Lien in respect of Ms Rumi Rani Pao, Junior Technical Superintendent, Central Instruments Facility of the Institute	24
	F. Grant of Deputation (Foreign Service terms) in respect of Mr. Hemonta Patir, Senior Assistant, Internal Audit Section of the Institute	24
	G. Approval to the recommendation of the Selection Committee Meeting for appointment to the post of Superintendent	24-25
	H. Extension of relaxation of CCS (LTC) Rules to travel by air to North East Region Jammu & Kashmir (J&K) and Andaman & Nicobar Islands (A&N) for another period of two years, w.e.f. 26 th September 2024.till 25 th September, 2026.	25
	I. Extension of term of the Legal Counsel Ms. Upasana Sharma	25
	J. Dean (Administration) shall be a member (ex-officio) of the Building & Works Committee (B&WC) of Indian Institute of Technology Guwahati	25
14.	Reporting Items for Noting and Acceptance	
	1. Attendance of Conference/Seminar etc. abroad	25
	2. Long Leave / Sabbatical Leave / Lien	25
	3. Superannuation of faculty members	26
	4. Grievance/Petition to National Commission for Schedule Tribes against IIT Guwahati by Dr. Chaitali Brahma, Registrar CIT Kokrajhar	26-28
<u>SECTION- D: Minutes of meetings of Statutory bodies for reporting to the Board</u>		
15.	Minutes of the 173 rd , 174 th , 175 th and 176 th Meeting of the Senate of the Institute held on 11.05.2024, 16.05.2024, 21.06.2024 and 11.07.2024 respectively	28-34
16.	To Consider and revise the functions of the Audit Section	34-35
17.	To consider escalation in purchase of the equipment "200 KV High Resolution Field Emission Transmission Electron Microscope"	35-36
18.	To consider the List of Experts and Board Nominees for Selection Committee(s) for selection of Medical Officers	Not for public domain
19.	To consider the proposal to hand over the charge of Chairman ICDC to Dean Administration	37

MINUTES OF THE 120TH MEETING OF THE BOARD OF GOVERNORS HELD ON 05.10.2024

/ 05.10.2024 पर आयोजित शासी मंडल की 120th वी बैठक का कार्यवृत्त

The One Hundred Twentieth Meeting of the Board of Governors of the Institute was held on 05.10.2024 in the Conference Room of Dean Administration Office of the Institute in the hybrid mode with some members joining through video conferencing mode. Following members were present:

1. Dr. Rajiv I. Modi	Chairman (via Video-conference Mode)
2. Prof. Devendra Jalihal	Director
3. Prof. S.K. Srivastava	Member
4. Dr. Prahlada Rama Rao	Member
5. Prof. Varadraj Bapat	Member
6. Prof. M. Jawed	Member
7. Prof. Bijoy Kumar Upadhyaya	Member
8. Prof. M.G.P Prasad	Member
9. Prof. G. Krishnamoorthy	Registrar in charge, Secretary
10. Prof Sukumar Nandi	Dean Administration, Special Invitee

Additional /Joint Secretary (TE) MoE, and Commissioner & Secretary to the Government of Assam, Higher Education, could not attend the meeting due to their prior engagements and they were granted leave of absence.

Before start of the Meeting, Chairman welcomes the new member of BOG, Prof. Bijoy Kumar Upadhyaya, representative from the state of Tripura.

After the welcome address, the Director briefed the members about the recent protest by the students following the event of death of a student in the Institute. Director reported that many students gathered to protest against the administration when a third-year BTech Computer Science Engineering student of the Institute was found dead inside his hostel room on September 9, 2024, morning.

Director informed that a number of steps have been taken, for taking care of the wellbeing of the students. Steps are being taken to provide extended counselling support to the students, enabling students to meet with counsellors after class hours if needed. To ensure easy access to mental health resources, QR codes are displayed on hostel room doors, connecting students directly to support contacts.

Director also informed that the attendance rule needs to be raised and the Senate will deliberate on this considering the overall wellbeing of the Students.

Further Director proposed creating an additional position of Dean of Academic Research to look after all the Research students of the Institutes as it is becoming gradually impossible for a single Dean of Academic Affairs to look after all category of students as with the growth of the Institute the student strength is also increasing day by day. Dean Academic Research will look after Institute Post-Doctoral Fellowships (IPDF) and Research Assistantships (RA) also.

Director also informed that, in the 98th meeting of Board vide resolution R98BOG/23/2019 approved the proposal of inclusion of Deputy Director as a Special Invitee to all the meetings of BOG of IITG. In the similar line as the Institute do not have any Deputy Director, it was proposed by the Director to include Dean Administration as a special invitee to all the meetings of the Finance Committee and BOG of the Institute.

After the brief of the Director, the agenda of the day were taken up.

After the discussion, the Board unanimously resolved the following:

SECTION - A: Confirmation of Minutes, Action Taken Report & Presentation

Item No. 1

To consider the confirmation of the Minutes of the 119th meeting of the Board of Governors of the Institute (BoG) held 13.07.2024.

The Board was apprised that ,119th meeting of BOG was held on 13.07.2024 in the Board Room of the Institute and also by video conferencing mode. The minutes of the meeting was circulated among the members of the Board for their comments / observations, if any. As per comments received from one member of the BOG and on the basis of some observation made during follow up action, some changes have been made in the minutes of 119th meeting as given in **Annexure-1** (not enclosed as already uploaded) The changes that are incorporated in the minutes are highlighted.

The Board was requested to confirm the minutes of the 119^h BOG Meeting of the Institute with the highlighted changes.

The Board discussed and resolved as below:

Resolution No: R_120BOG/01/2024

RESOLVED that the Minutes of the 119th meeting of the BOG as given in **Annexure 1** (not enclosed as already uploaded) including the changes as suggested be **CONFIRMED**.

Item No. 2

To consider the resolutions approved by the Board by Circulation on the following agenda items

1. To consider and approve the Memorandum of Understanding (MoU) of Indian Institute of Technology, Guwahati (IITG) with Ministry of Education for the year 2024-25

It is to apprise to the Board that following agenda items were approved by the Board by Circulation.

SI No	Agenda	Resolution
1.	To consider and approve the Memorandum of Understanding (MoU) of Indian Institute of Technology, Guwahati (IITG) with Ministry of Education for the year 2024-25	RESOLVED that Memorandum of Understanding (MoU) to be signed between IIT Guwahati and Ministry of Education (MoE) for the year 2024-25 as placed in the <u>Annexure-2</u> pg.39-53) be APPROVED . RESOLVED to AUTHORIZE the Director to sign the MoU of IIT Guwahati with Ministry of Education for the year 2024-25 and forward the same to the Ministry for their signature

The Board was requested to consider for confirmation of the items as mentioned above approved by BOG by circulation

The Board resolved as below:

Resolution No: R_120BOG/02/2024

RESOLVED that the aforementioned resolution on the agenda “**To consider and approve the Memorandum of Understanding (MoU) of Indian Institute of Technology, Guwahati (IITG) with Ministry of Education for the year 2024-25**” approved by BOG by Circulation as given in **Annexure-2** (pg.39-53) be **CONFIRMED**.

Item No. 3

To consider the Action Taken Report (ATR) on the decisions of the 119th meeting of the Board of Governors of the Institute held on 13.07.2024 and the items approved by BOG by Circulation.

The Board was apprised that the Action taken report (ATR) on the decisions of the 119^h Meeting of BOG of the Institute held on 13.07.2024, and on the items approved by BOG by Circulation is placed as **Annexure-3** (pg.54-66) & **Annexure -4** (pg.67) respectively.

Further action taken status of some of the decisions of the earlier BOG meetings was also apprised to the Board for noting.:

BOG	Item No	Item	Resolution	Action Taken
116	28	Matter related to Audit Para entitled “Irregular	RESOLVED that pay fixation procedure adopted by the Institute in respect of	1. As per decision of the 116 th meeting of BOG a report with all enclosures

		<p>Allowance of Increment to Newly Recruited Faculty Members resulted in Overpayment at IIT Guwahati”</p>	<p>all the internal candidates appointed in the next higher positions during January-June prior to implementation of 7th CPC and had availed the benefit of their pay fixation from their Date of next increment (DNI) but had drawn AGP from the date of joining the higher positions be APPROVED and RE-AFFIRMED.</p> <p>RESOLVED to grant its PERMISSION to the Institute to forward a copy of this report with all enclosures through the Registrar of the Institute to the controlling ministry with a formal request to take up this matter with the office of CAG for consideration and dropping of this audit para.</p>	<p>were sent to the controlling ministry i.e Ministry of Education (in this case) with a formal request to take up the matter with the office of CAG for consideration and dropping of this audit para. Report /letter sent to the Ministry.</p> <p>2. MOE scheduled a meeting to discuss on the matter related to Audit Para entitled “Irregular Allowance of Increment to newly recruited faculty members resulted in overpayment in IITG” at Delhi with delegation of the Institute. Consequently, Director deputed Prof M. Jawed, Member BOG and Prof. G. Krishnamoorthy, Registrar in Charge to participate in the said meeting. The meeting was scheduled on 02.07.2024 at Delhi.</p> <p>3. In the meeting it was decided that a response be sent against the Audit para titled “Overpayment of Increment to Newly recruited Faculty Members- ₹2.78 Crore”</p> <p>4. As such a response on the topic mentioned above was prepared and sent to the Under</p>
--	--	--	--	---

				Secretary (IITs), GOI vide letter No AD/101/BOG/98/99/Vol. IX/1601 dated 02.09.2024 and to the Joint Secretary (T.E) dated 13.09.2024. (Copy enclosed as <u>Annexure-5</u> (pg.68-95)
117	26	Proposal to set-up Urban Development Institute at IIT Guwahati jointly with Assam State	<p>RESOLVED that the proposal to set-up “Assam State Urban Development Institute at IIT Guwahati campus be APPROVED in principle.</p> <p>RESOLVED that the Director shall constitute an appropriate team for the said purpose</p>	The Govt. of Assam approached Ministry of Education (MoE) with the proposal to set up Planning, Architecture and Urban Development in IIT Guwahati. The MoE asked IIT Guwahati to submit a proposal on the matter. As such Director of the Institute constituted the following committee to set up School of Planning, Architecture and Urban Development
117	27	Proposal to set-up School of Planning and Architecture at IIT Guwahati campus jointly with Assam State	<p>RESOLVED that proposal to set-up School of Planning and Architecture at IIT Guwahati campus jointly with Assam State be APPROVED in Principle and the same may be communicated to Government of Assam so that final proposal may be sent by them to the Government of India.</p> <p>RESOLVED that the Director shall constitute an appropriate team for the said purpose.</p>	<p>a) Prof. Laishram Boeing Singh, Dept of CE</p> <p>b) Dr.Sparsh Johari, Dept of CE</p> <p>c) Dr.Santu Kar, Dept. Of CE</p> <p>d) Dr.Shareka Iqbal, Dept of Design</p> <p>e) Dr.Shakuntala Acharya, Dept. of Design.</p> <p>The proposal was submitted to the Ministry and the same will be placed in the Board after concurrence from the Ministry.</p>

The Board was requested to consider, note and advise, if any on ATR.

The Board resolved as below:

Resolution No: R_120BOG/03/2024

RESOLVED that the Action taken on the decision of the 119th meeting of BOG of the Institute held on 13.07.2024, decision taken by approval of the BOG by Circulation and action taken on the item 28th of 116th BOG & 26th and 27th of 117th BOG be **NOTED** as reported.

SECTION- B: Administrative items requiring approval of the Board

Item No. 4

Approval to the recommendation of the 56th meeting of the Finance Committee (FC) of IIT Guwahati

The 56th meeting of the Finance Committee (FC) of the Institute was scheduled to be held preceding the Board meeting on 05.10.2024. The copy of the agenda items for discussion in the said FC meeting was placed before the Board for reference on the day of the meeting. In terms of Section 5(7) of the Statutes, the recommendations of the Committee were conveyed during the BOG meeting. The agenda points that was placed in the 56th Meeting of the FC are as follows.

Item No	Items
Item No 1	CONFIRMATION OF THE MINUTES OF THE 55th MEETING OF THE FINANCE COMMITTEE HELD ON 27th JUNE' 24 (THURSDAY)
Item No 2	ACTION TAKEN REPORT ON DECISION OF 55th FINANCE COMMITTEE MEETING HELD ON 27th JUNE, 2024 (THURSDAY)
Item No 3	TO REVIEW THE EXPENDITURE UNDER CAPITAL AND REVENUE HEAD FOR THE FINANCIAL YEAR 2024-25 (UPTO 30.09.2024)
Item No 4	TO CONSIDER REVISED ESTIMATES (RE) FOR THE YEAR 2024-25 AND BUDGET ESTIMATES FOR THE YEAR 2025-26 UNDER BOTH CAPITAL AND REVENUE HEADS
Item No 5	TO APPOINT AN INVESTMENT ADVISOR FOR THE INSTITUTE
Item No 6	TO REPORT ON THE PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA
Addl Item no 1	TO CONSIDER AND REVISE THE FUNCTIONS OF THE AUDIT SECTION
Addl Item No 2	TO CONSIDER ESCALATION IN PURCHASE OF THE EQUIPMENT "200 KV HIGH-RESOLUTION FIELD EMISSION TRANSMISSION ELECTRON MICROSCOPE"

The Board was requested to consider the recommendations of the FC and approve the same

The Board resolved as below

Resolution No: R_120BOG/04/2024

RESOLVED that the recommendation of the 56th meeting of the Finance Committee be **APPROVED** as per **Annexure-6** (not enclosed as already uploaded).

Item No. 5

Status report on the filling of backlog vacancies

The Ministry of Education vide its letter under reference D.O. No. 33-2/2021-TS-III (Pt.I) dated 24.08.2021, advised to clear the backlog by filling the vacancies in a Mission Mode within a period of one year starting from 05.09.2021 to 04.09.2022, which was placed in the 108th meeting of the BOG with a status report. The Ministry also advised to include an agenda item in every Finance Committee/Board of Governors/Board of Management meeting, giving the status of filling up backlog vacancies.

IIT Guwahati has started the interviews under the special recruitment drive for vacancies in positions against reserved categories. Following is the status report on the interviews held under the Mission Mode Recruitment (MMR) to be reported after the last BoG.

Department/School	Date of Interview	Recommended/offered
School of Business	29.06.2024	MMR: Assistant Professor - 1 (ST – external)
Mechanical Engineering	08.07.2024	MMR: Professor – 4 (UR – Professor - internal), Assistant Professor - 2 (UR – 1, SC – 1, both external)

It may be noted that the Institute also takes care of reserved candidates in its ongoing recruitment process.

The current status of overall vacancy positions is furnished as below:

1.	Faculty in position with break-up category-wise (as of 13.09.2024)							
	GEN	SC	ST	OBC-NCL	EWS	PWD	Total	
	416	22	05	11	01	04	455	
2.	Status of Vacant Positions (since last BoG held on 13.07.2024) *							
		GEN	SC	ST	OBC	EWS	PWD	Total
	Vacant positions	119	43	22	78	29	12	291
	Filled up in the regular recruitment	00	00	00	00	00	00	00
	Filled up in the SRD / MMR	04 (internal)* 02 (external)	00	00	00	00	00	02
	Superannuated / Released	01	00	00	00	00	00	01
To be filled	116	43	22	78	29	12	288	
	*04 Candidates appointed are internal candidates, as such, this number doesn't change the total vacancy position.							

The Board was requested to **NOTE**.

During the deliberation the Board members emphasised that, the Institute should take all possible measures to fill up the vacancy of 288 faculty positions at the earliest.

The Board discussed and resolved as below:

Resolution No: R_120BOG/05/2024

RESOLVED that the status report on the filling of backlog vacancies and overall vacancy position as stated above in respect of IIT Guwahati be **NOTED**.

Further **ADVISED** that every step should be taken to fill up the 288 numbers of vacant post of faculty positions at the earliest.

Item No. 6

Upward revision of application fee to apply for recruitment in the non-teaching positions at IIT Guwahati

It was proposed to the Board to revise the application fee for applying to any non -teaching position (for direct recruitment) at IIT Guwahati as below, as the existing application fee for the same was approved nearly a decade ago in the 80th Meeting of BOG held on 03.03.2015, which is inadequate since the cost of recruitment process has increased considerably over the years. Moreover, because of nominal application fee, the number of applications received now has expanded to a voluminous amount where many applicants are not even eligible

SI No	Particulars	Existing application fee per application/per post (in ₹)	Proposed application fee per application/per post (in ₹)
a)	For Group B & C positions	₹300/- (50% of the amount for SC/ST/PD candidates)	₹500/- (concession for SC/ST/PwD candidates as per the GOI rules / guidelines)
b)	For Group A positions	₹500/- (50% of the amount for SC/ST/PD candidates)	₹1000/- (concession for SC/ST/PwD candidates as per the GOI rules / guidelines)
c)	Women applicants		Women applicants are exempted from payment of application fee as per GOI rules /guidelines issued time to time

The Board was requested to consider the proposal of revision of application fee for direct recruitment as mentioned in the table above.

The Board discussed and resolved as below:

Resolution No: R_120BOG/06/2024

RESOLVED that the proposal for upward revision of application fee to apply for recruitment in the non-teaching positions (direct recruitment) at IIT Guwahati be **APPROVED** as below:

SI No	Particulars	Application fee per application/per post (Direct recruitment) (in ₹)
a)	For Group B & C positions	₹500/- (concession for SC/ST/PwD candidates as per the GOI rules / guidelines)
b)	For Group A positions	₹1000/- (concession for SC/ST/PwD candidates as per the GOI rules / guidelines)
c)	Women applicants	Women applicants are exempted from payment of application fee as per GOI rules /guidelines issued time to time

Item No.7

Request for enhancement of honorarium paid to members of the various committees

The Board was informed that as per decision of the Board in its 64th Meeting held on 28th February, 2011, the Institute has been paying honoraria to the members of the various Committees like Selection Committee, external members of Statutory bodies way back in the year 2011, when the 6th CPC was in place. Now after passing of 13 years of time from then, it appears necessary to revise such honorarium befitting the inflation over the period when 7th CPC has been in place long since.

Therefore, honorarium paid to the members of various committees of the Institute is proposed to be revised as below:

SI No	Particulars	Existing rate at which honorarium is paid per meeting (in ₹)	Proposed rate at which honorarium to be paid per meeting (in ₹)
a)	All external members of the Statutory Bodies and External Experts for the Selection Committees for Faculty positions and for positions under Group 'A' Officers.	₹ 5000/-	₹10,000/-
b)	All External Experts for Selection Committees for positions under Group 'B' and 'C' staff (Group D positions are no longer in existence)	₹2500/-	₹5000/-

The Board was requested to consider and approve the proposal of enhancement of the rate at which honorarium paid to the members of various committees of the Institute as mentioned above.

The Board resolved as below:

Resolution No: R_120BOG/07/2024

RESOLVED that the proposal of enhancement of honorarium paid to the members of the various committees be **APPROVED** as below:

SI No	Particulars	Rate at which honorarium to be paid per meeting
a)	All external members of the Statutory Bodies and External Experts for the Selection Committees for Faculty positions and for positions under Group 'A' Officers.	₹10,000/-
b)	All External Experts for Selection Committees for positions under Group 'B' and "C' staff (Group D positions are no longer in existence)	₹5000/-

Item No. 8

To consider and approve the proposal of delegation of all the works/matters of establishment and Security section in addition to all others as delegated in the 119th meeting of BOG to Dean of Administration.

The Board was apprised that in its 119th meeting held on 13.07.2024, the proposal of restructuring of Dean positions of the Institute by re-creating the position of Dean of Administration of the Institute by removing the position of Dean Public Relation, Branding & Ranking and also by removing the position of Dean Resource Generation Finance & Procurement (RGFP) was approved.

It was further proposed in this Board meeting to delegate all the works / matters related to Establishment section and Security Section to Dean Administration in addition to all other works delegated as per resolution R_119BOG/04/2024.

The Board was requested to approve the proposal of delegation of all the works/matters of establishment and Security section to Dean Administration in addition to all other works delegated as per resolution R_119BOG/04/2024.

Further, as mentioned in the beginning, Director proposed creating an additional position of Dean of Academic Research to look after all the Research students of the Institutes as it is becoming gradually impossible for a single Dean of Academic Affairs to look after all category of students as with the growth of the Institute the student strength is also increasing day by day. Dean Academic Research will look after Institute Post-Doctoral Fellowships (IPDF) and Research Assistantships (RA) also.

The Board during deliberation emphasised that the Director may be authorized to replace/remove/appoint Deans / Associate Deans/Heads of the Departments/Schools/Centres even before completion of their respective terms, if need arises, for smooth functioning and better administration of the Institute.

At this juncture, it was informed to the Board that the same was incorporated in the minutes of the 119th BOG meeting vides resolution: **R_119BOG/04/2024** which is placed in this BOG meeting for confirmation.

Further, in the beginning of the meeting, Director of the Institute also proposed for inclusion of Dean Administration of the Institute in all meetings of Finance Committee and Board of Governors (BoG) of the Institute as a Special Invitee in the similar lines as that of BOG resolution R98BOG/23/2019, as the Institute do not have a Deputy Director at present.

The Board deliberated and resolved as below:

Resolution No: R_120BOG/08/2024

RESOLVED that the proposal of delegation of all the works/matters of establishment and Security section to Dean Administration in addition to all other works delegated to him as per resolution R_119BOG/04/2024 be **APPROVED**.

Further **RESOLVED** that the proposal of creation of a new position of Dean of Academic Research to look after all the activities of Research students, Institute Post-Doctoral Fellowship (IPDF) and independent Research Assistant (RA) be **APPROVED**.

RESOLVED that the proposal to include Dean of Administration in all the meetings of Finance Committee and BOG during non-existence of Deputy Director as a Special Invitee be **APPROVED**.

Item No. 9

To consider the proposal for the revision of the ordinance for scholarships from the scholarship review committee.

The Board was apprised that the scholarship review committee constituted by the Director has submitted a proposal in the 173rd meeting of the Senate held on 11.05.2024 for revising the clauses for McM and SC/ST scholarships in the respective ordinance of the Institute. The proposal is placed at **Annexure 7**(pg.97-103)

The committee recommended the following changes/addition in Institute Scholarship rules regarding IMS/McM/SC-ST Scholarship.

<u>Item No.</u>		Existing rule	Changes
1.	Ordinance Rules 1.1 Institute Merit Scholarship (IMS) (B). Eligibility Criteria (iv) The student should not have been awarded any major disciplinary action imposed by the Institute Disciplinary Committee (IDC).	iv. The student should not have been awarded any major disciplinary action imposed by the Institute Disciplinary Committee (IDC).	iv. In case of a tie, all the students at the tie point will be awarded. v. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.
2.	Ordinance Rules 1.1 Institute Merit Scholarship (IMS) (C). The period of the Scholarship.	The scholarship is given for a period of two semesters: August-November and January-April covering 8 (eight) months in total.	i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters. ii. Eligible students will receive the scholarship for a period of two semesters: August- November and January-April covering 8 (eight) months in total.
3.	Ordinance Rules 1.2 MCM (B) Eligibility Criteria No. B.(i) for GEN(EWS)/OBC-NCL "Parents" income should not exceed the prescribed limit per annum. The prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum).	i. Parents' income should not exceed the prescribed limit per annum. (prescribed income limit is subject to Govt. notifications and is currently ₹ 6 lakhs per annum)	i. Parents' income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL)/EWS candidates (whichever is maximum) issued from time to time by GOI.
4.	Ordinance Rules 1.2 McM B.(ii) Eligibility Criteria for General Student "Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than ₹. 30,000.00 per annum.	ii. Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than ₹. 30,000.00 per annum.	The Review Committee reviewed clause B.(ii) and decided not to implement the rules further. iv. Students with any punishments/penalties imposed for academic malpractices and/or for

	fees of more than ₹.30,000/- per annum".		disciplinary matters dealt with by IADC are not eligible.
5.	Ordinance Rules 1.2 C Calculation of points based on which McM Scholarship selection is made.	<p>a. A maximum of 100 points may be awarded to the student based on parent's income and CPI. The break-up is as follows:</p> <ul style="list-style-type: none"> • Weightage of parent's income 50% • Weightage of merit 50% <p>Parents' Income weightage: Annual income below ₹.2,00,000.00 50.0 marks ₹. 2,00,000.00 - 3,00,000.00 47.5 marks ₹. 3,00,000.00 - 4,00,000.00 45.0 marks ₹. 4,00,000.00 - 5,00,000.00 42.5 marks ₹. 5,00,000.00 – 6,00,000.00 40 marks</p> <p>Merit weightage: CPI multiplied by five for 2nd, 3rd and 4th year students and for 1st year student's percentage of marks obtained in the qualifying examination is divided by two.</p>	<p>A maximum of 100 points may be awarded to the student based on parent's income and CPI. The break-up is as follows:</p> <ul style="list-style-type: none"> • Maximum points for parent's income 50 points • Maximum points for merit 50 points <p><u>Points for Parents Income:</u> Annual income below Rs.2,00,000.00 50.0 points For more than 2,00,000 to the maximum limit, reduce 2 points linearly per lakh in the interval of every one lakh.</p> <p><u>Points for Merit:</u> CPI multiplied by five for 2nd, 3rd, and 4th year students, and for 1st year students, the percentage of marks obtained in the qualifying examination is divided by two.</p>
6.	Ordinance Rules 1.2 (D) The period of the scholarship	Eligible student will receive the scholarship for a period of two semesters: August-November and January-April covering 8 (eight) months in total.	<p>i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters.</p> <p>ii. Eligible students will receive the scholarship for a period of two semesters: August-November and January-April covering 8 (eight) months in total.</p>
7.	Ordinance Rules 1.3 SC-ST Scholarships B (i) "Parents'	For General Students - i. Parents' income should not	i. Parents' income should not exceed the prescribed limit

	income should not exceed the prescribed limit as per annum. The prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum".	exceed the prescribed limit per annum. (prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum)	per annum, prescribed income limit for OBC (NCL)/EWS candidates (whichever is maximum) issued from time to time by GOI.
8.	Ordinance Rules 1.3 B(ii) "Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than Rs.30,000/- per annum".	ii. Students are not considered for SC-ST scholarships if they have passed their +2 examination from schools with annual tuition fees of more than Rs. 30,000.00 per annum. iii. All B.Tech./B.Des/M.Sc/MA students are eligible to apply.	The Review Committee reviewed clause B. (ii) and decided not to implement the rules further. iii. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by IADC are not eligible.

The senate in its 173rd meeting vide resolution R.173/6/2024 approved the proposal for the revision of the ordinance for scholarships from the scholarship review committee and recommend the same to be placed to BoG for approval.

The Board was requested to approve the proposal for revision of the ordinance for scholarships from the scholarship review committee.

The Board discussed and resolved as below:

Resolution No: R_120BOG/09/2024

RESOLVED that the proposal for revision of the ordinance for scholarships as per the recommendation of the scholarship review committee as given in **Annexure- 7 (pg.97-103)** and summarised as below be **APPROVED**.

<u>Item No.</u>	<u>Particulars</u>	<u>Rule</u>
1.	Ordinance Rules 1.1 Institute Merit Scholarship (IMS) (B). Eligibility Criteria (iv) The student should not have been awarded any major disciplinary action imposed by the Institute Disciplinary Committee (IDC).	iv. In case of a tie, all the students at the tie point will be awarded. v. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.
2.	Ordinance Rules 1.1 Institute Merit Scholarship (IMS) (C). The period of the Scholarship.	iii. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters. iv. Eligible students will receive the scholarship for a period of two semesters:

		August- November and January-April covering 8 (eight) months in total.
3.	Ordinance Rules 1.2 MCM (B) Eligibility Criteria No. B.(i) for GEN(EWS)/OBC-NCL "Parents" income should not exceed the prescribed limit per annum. The prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum).	i. Parents' income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL)/EWS candidates (whichever is maximum) issued from time to time by GOI.
4.	Ordinance Rules 1.2 McM B.(ii) Eligibility Criteria for General Student "Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than Rs.30,000/- per annum".	The Review Committee reviewed clause B.(ii) and decided not to implement the rules further. iv. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by IADC are not eligible.
5.	Ordinance Rules 1.2 C Calculation of points based on which McM Scholarship selection is made.	A maximum of 100 points may be awarded to the student based on parent's income and CPI. The break- up is as follows: <ul style="list-style-type: none"> • Maximum points for parent's income 50 points • Maximum points for merit 50 points <u>Points for Parents Income:</u> Annual income below Rs.2,00,000.00 50.0 points For more than 2,00,000 to the maximum limit, reduce 2 points linearly per lakh in the interval of every one lakh. <u>Points for Merit:</u> CPI multiplied by five for 2nd, 3rd, and 4th year students, and for 1st year students, the percentage of marks obtained in the qualifying examination is divided by two.
6.	Ordinance Rules 1.2 (D) The period of the scholarship	i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters. ii. Eligible students will receive the scholarship for a period of two semesters: August-November and January-April covering 8 (eight) months in total.
7.	Ordinance Rules 1.3 SC-ST Scholarships B (i) "Parents' income should not exceed the prescribed limit as per annum. The prescribed income limit is subject to Govt.	i. Parents' income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL)/EWS candidates (whichever is maximum) issued from time to time by GOI.

	notifications and is currently Rs. 6 lakhs per annum".	
8.	Ordinance Rules 1.3 B(ii) "Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than ₹.30,000/- per annum".	The Review Committee reviewed clause B. (ii) and decided not to implement the rules further. iii. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.

Item No.10

To consider the proposal for delegating the matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC)

As per resolution R170/9/2023 of the Senate dated 03.11.2023, the Senate recommended the proposal of delegating the matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC) or an amendment of respective clause in the Ordinances on Code and Code of Students.

It is to be noted that, as per existing clause 4.3.2 of the ordinance, the disciplinary issues related to general conduct of students in the class rooms and laboratories shall be dealt with by the DDC. Whereas, academic malpractices during the examinations are dealt by the Institute Academic Disciplinary Committee (IADC)

The resolution of the senate in this regard and the proposal along with its implementation details are given at **Annexure-8**(pg.104-105)

A comparison of the proposed recommendations with the existing clauses is given below.

Existing rule	Proposed changes
<p><u>A portion of 4.3.2 related to DDC:</u></p> <p>Disciplinary issues related to general conduct of students in the class rooms and laboratories shall be dealt with by the Departmental Disciplinary Committee (DDC) of the concerned Department. These matters are minor in nature and restricted to a particular department. The DDC will deal with the matter and give appropriate punishment. If the issues are with respect to purely academic malpractices, then the respective charges shall be referred to Chairman, Institute Academic Disciplinary Committee (IADC) for approval.</p>	<p><u>A portion of 4.3.2 related to DDC:</u></p> <p>Disciplinary issues related to general conduct of students in the class rooms and laboratories shall be dealt with by the Departmental Disciplinary Committee (DDC) of the concerned Department. In addition, the students' malpractices in the examinations shall be dealt by the Departmental Disciplinary Committee (DDC). The DDC will deal with these matters and give appropriate punishment. If the issues are with respect to purely academic malpractices, then the respective charges shall be referred to Chairman, Institute Academic Disciplinary Committee (IADC) for approval. In case of penalties for malpractice in the examinations recommended by DDC, the Chairman, IADC shall check the uniformity across</p>

	the academic divisions before giving the approvals.
<p><u>A portion of 5.10 related to DDC.</u></p> <p><i>Expulsion:</i> may be used for major offences.</p> <p>Reprimand, Probation, Suspension of Departmental Privileges, Restitution, Compensation for damage; Fine upto Rs. 5000/- on an individual.</p>	<p><u>A portion of 5.10 related to DDC.</u></p> <p><i>Expulsion:</i> may be used for major offences.</p> <p>Reprimand, Probation, Lowering of Grades, Awarding F Grade, Suspension of Departmental Privileges, Restitution, Compensation for damage, Fine up to ₹ 5000/- on an individual.</p>

The Board was requested to consider the proposal for delegating the matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC).

The Board discussed and resolved as below:

Resolution No: R_120BOG/10/2024

RESOLVED that the proposal for delegating the matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC) with the following revision/ changes be **APPROVED**.

Revised rule
<p><u>A portion of 4.3.2 related to DDC:</u></p> <p>Disciplinary issues related to general conduct of students in the class rooms and laboratories shall be dealt with by the Departmental Disciplinary Committee (DDC) of the concerned Department. In addition, the students' malpractices in the examinations shall be dealt by the Departmental Disciplinary Committee (DDC). The DDC will deal with these matters and give appropriate punishment. If the issues are with respect to purely academic malpractices, then the respective charges shall be referred to Chairman, Institute Academic Disciplinary Committee (IADC) for approval. In case of penalties for malpractice in the examinations recommended by DDC, the Chairman, IADC shall check the uniformity across the academic divisions before giving the approvals.</p>
<p><u>A portion of 5.10 related to DDC.</u></p> <p><i>Expulsion:</i> may be used for major offences.</p> <p>Reprimand, Probation, Lowering of Grades, Awarding F Grade, Suspension of Departmental Privileges, Restitution, Compensation for damage, Fine up to ₹ 5000/- on an individual.</p>

Item No 11

Matter related to unauthorised absence of Dr. Alope Kumar Ghoshal from 18.03.2020 to 21.04.2022

NOT FOR PUBLIC DOMAIN

Resolution No: R_120BOG/11/2024

NOT FOR PUBLIC DOMAIN

Item No 12

To consider and decide on the reply and appeal of Prof. Poulouse Poulouse on the decision of the Board on the Inquiry Report submitted by the Internal Committee who is the Inquiring Authority in the matter of sexual harassment complaint against Prof. P. Poulouse, Dept. of Physics.

NOT FOR PUBLIC DOMAIN

Resolution No: R_120BOG/12/2024

NOT FOR PUBLIC DOMAIN

Item No 13

Items approved by the Director for reporting:

Following items approved by the Director was reported to the Board to **NOTE** and **APPROVE**.

- A. Confirmation of Faculty members
- B. Confirmation of Non- Faculty Members occupying regular posts
- C. New appointments and/or extension of period of appointment of some officials in the existing positions
- D. Grant of Lien in respect of Dr Dhrubajyoti Pathak, Technical Officer Gr I of the Institute
- E. Grant of Lien in respect of Ms Rumi Rani Pao, Junior Technical Superintendent, Central Instruments Facility of the Institute
- F. Grant of Deputation (Foreign Service terms) in respect of Mr. Hemonta Patir, Senior Assistant, Internal Audit Section of the Institute
- G. Approval to the recommendation of the Selection Committee Meeting for appointment to the post of Superintendent
- H. Extension of relaxation of CCS (LTC) Rules to travel by air to North East Region Jammu & Kashmir (J&K) and Andaman & Nicobar Islands (A&N) for another period of two years, w.e.f. 26th September 2024 till 25th September, 2026
- I. Extension of term of the Legal Counsel Ms. Upasana Sharma
- J. Dean (Administration) shall be a member (ex-officio) of the Building & Works Committee (B&WC) of Indian Institute of Technology Guwahati

The Board was requested to **NOTE** and **APPROVE** the above-mentioned item 13 (A to J).

The Board resolved as below:

Resolution No: R_120BOG/13/2024

RESOLVED that the following items approved by the Director be **NOTED** and **APPROVED** as below:

A. Confirmation of Faculty members as mentioned below:

Sl. No.	Name	Designation and Department	Date of confirmation
1.	Dr. Sayan Kumar Chakrabarti	Associate Professor Dept. of Physics	15.05.2024
2.	Dr. Sovan Chakraborty	Associate Professor Dept. of Physics	15.05.2024
3.	Dr. Santu Kar	Assistant Professor, Grade – I Dept. of Civil Engineering	21.05.2024
4.	Dr. Sparsh Johari	Assistant Professor, Grade – I Dept. of Civil Engineering	12.06.2024
5.	Dr. Debayan Dhar	Associate Professor Dept. of Design	30.06.2024
6.	Dr. Kalishankar Bhattacharyya	Assistant Professor, Grade – I Dept. of Chemistry	24.07.2024

B. Confirmation of Non- Faculty Members occupying regular posts on successful completion of the period of probation and other formalities, during the period from March 2024 till August 2024 as mentioned below:

Sl. No.	Name	Post against which service is confirmed	Dept. / Centre / Section
1	Dr. Arun Borsaikia	Sr. Technical Officer	Department of Civil Engineering

C. New appointments and/or extension of period of appointment of some officials in the existing positions as mentioned below:

Some new appointments have been made and appointments of some of the existing persons have been extended / adjusted as mentioned below:

Sl. No	Name	Position	Period of appointment/ extension
1.	Prof. Sukumar Nandi, Department of CSE	Dean, Administration	Appointed for a period of two years with immediate effect. The date of notification of the circular is 13.09.2024
2.	Dr. M C Kumar, Department of Physics	Preparatory coordinator	Appointed for the session 2024-25
3.	Prof. Swarup Bag, department of Mechanical Engineering	Chairman, Technical Board	Appointed for a period of 2(Two) years with immediate effect. The date of notification is 30.07.2024.
4.	Prof. G. Sajith, Department of Computer Science and Engineering	Chairman Library Advisory Committee	Appointed with effect from 01.08.2024 till 22.05.2025

5.	Dr. Ravi K. Department of civil Engineering	Chairman Cultural Board	Appointed for a period of 2(two) years with immediate effect. The date of notification is 08.08.2024.	
6.	Dr. Sparsh Johari, Department of CE	Associate Warden, (Brahmaputra Hostel)	from 12.08.2024	to 11.08.2026
7.	Dr. Krishna Pada Bhabak, Department of Chemistry	Associate Warden (Brahmaputra Hostel)	12.08.2024	11.08.2025
8.	Dr. Meena Khwairakpam, SART	Associate Warden (Disang Girls Block)	12.08.2024	11.08.2025
9.	Dr. Kanhalya Pandey, Department of Physics	Associate Warden (Manas Hostel)	12.08.2024	11.08.2025
10.	Dr. Ranjit Thangavel SESE	Associate Warden (Siang hostel)	12.08.2024	11.08.2025
11.	Dr. Omkar S. eshmukh, CLE	Warden (Barak)	12.08.2024	11.08.2026
12.	Dr. Shirisha Nagotu, BSBE	Warden (Dhansiri)	12.08.2024	11.08.2026
13.	Dr. Biranshi Panda, ME	Warden (Kapili)	12.08.2024	11.08.2026
14.	Dr. Pankaj Upadhyay, Design	Warden (Manas)	12.08.2024	11.08.2026
15.	Dr. Srinivasan Krishnaswamy EEE	Warden (Married Scholar Hostel)	12.08.2024	11.08.2025
16.	Dr. Sovan Chakraborty, Dept of Physics	Warden (Lohit Hostel)	12.08.2024	11.08.2026
17.	Dr. Ratnadwip Singha, Department of Physics	Associate Warden (Subansiri)	12.08.2024	11.08.2026
18.	Dr. Samir Kumar Sarkar, Department of Chemistry	Associate Warden (Disang Girls' Block)	12.08.2024	11.08.2026
19.	Dr. Himanshu Singh, Department of BSBE	Associate Warden (Dhansiri Hostel)	12.08.2024	11.08.2026
20.	Dr. E.S.N. Raju SESE	Associate Warden (Kapili Hostel)	12.08.2024	11.08.2026
21.	Dr. Sreenath J.G. Department of EEE	Associate Warden (Dihing Hostel)	12.08.2024	11.08.2026
22.	Dr. Ashwini Sawant, Department of EEE	Associate Warden, Disang (Boys' Wing)	Term extended till 31.07.2025	
23.	Dr. Abhijit Kakati, Dept of CL	Associate Warden, Barak Hostel	Term extended till 31.07.2025	
24.	Dr. Nipiyoti Bharadwaj, Dept of CE	Associate Warden, Gaurang	Term extended till 31.07.2025	
25.	Dr. Maileswaararao Tangi, Dept of Physics	Associate Warden, Kameng Hostel	12.08.2024	11.08.2026
26.	Prof. Shankar Prasad Kanaujia, Dept. of BSBE	Chairman	JEE (Advanced)-2025	
27.	Prof. Bimlesh Kumar, Dept. of CE	Vice-Chairman	JEE (Advanced)-2025	

- D. Grant of Lien in respect of Dr. Dhruvajyoti Pathak, Technical Officer Gr I of the Institute** for a period of eleven (11) months on acceptance of all terms and conditions of lien and released him w.e.f 31.07.024(A.N) to enable him to join as Assistant Professor at National Forensic Science University, Guwahati.

- E. Grant of Lien in respect of Ms Rumi Rani Pao, Junior Technical Superintendent, Central Instruments Facility of the Institute** for a period of 13 (thirteen months) on acceptance of all terms and conditions of lien and released her w.e.f 28.08.2024(A.N) to enable her to join as Assistant Professor (technical) at Jorhat Institute of Science and Technology.
- F. Grant of Deputation (Foreign Service terms) in respect of Mr. Hemonta Patir, Senior Assistant, Internal Audit Section of the Institute.** for a period of 5(five) years and released from the Institute w.e.f.25.07.2024(A. N) to enable him to join as Assistant Section Officer at UIDAI, Regional Office Guwahati.
- G. Approval to the recommendation of the Selection Committee Meeting for appointment to the post of Superintendent.in the Pay Matrix Level: 7 as per 7th CPC (PB-2; ₹9,300-34,800/-, Grade Pay = ₹4600/- as per 6th CPC) as below:**

UR Category

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Pankaj Goswami	UR	UR	As per rule
2.	Mr. Manas Kumar Sarma	UR	UR	As per rule
3.	Mr. Bitan Seal	OBC	UR	As per rule
4.	Ms. Krishangi Kalyani Bhuyan	UR	UR	As per rule

ST Category

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Jamginmuan H	ST	ST	As per rule

Director also approves the following waiting list/ extended panel under UR and ST vacancy which is valid for one year

UR Category

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Swapan Kumar Debnath	OBC	UR	As per rule

ST Category

Sl. No.	Name	Category of the candidate	Category of the post	Pay
1.	Mr. Anjan Malla Chaudhury	ST	ST	As per rule

- H. **Extension of relaxation of CCS (LTC) Rules to travel by air to North East Region Jammu & Kashmir (J&K) and Andaman & Nicobar Islands (A&N) for another period of two years, w.e.f. 26th September 2024 till 25th September, 2026** in terms of the Department of Personnel & Training under Ministry of PPG & P, Govt. of India's **O.M. no.31011/15/2022-Estt. (A-IV) dated September 17,2024**, as placed in **Annexure - 11**(pg.108-116).
- I. **Approval to the extension of term of the Additional Legal Counsel of the Institute Ms. Upasana Sharma** for a period of 1-year *w.e.f.* 09.09.2024 under the same terms and conditions of her appointment issued via Ref No IITG/LC/APP-LC/31/19/67 dated 31.08.2021 as given in **Annexure-12** (pg.117-118)
- J. **Appointment of Dean (Administration) as a member (ex-officio) of the Building & Works Committee (B&WC) of Indian Institute of Technology Guwahati with effect from 24.09.2024** in compliance to the decision of the 78th Meeting of the BOG,

Item 14

Reporting Items for Noting and Acceptance

Following reporting items are placed for noting and acceptance of the BOG.

1. Attendance of Conference/Seminar etc. abroad

The members of the faculty attending the Conferences / Symposium / Seminars etc. held abroad with / without Institute financial assistance from June 2024 to September 2024 is given at **Annexure-13**(pg.119-120)

2. Long Leave / Sabbatical Leave / Lien

The following faculty members are in long leave /Sabbatical Leave /Lien from the Institute

Sl No.	Name	Details
1.	Dr. S. V. Rao Professor, Computer Science and Engineering	Sabbatical Leave with pay from 16.08.2024 to 15.08.2025 to write textbooks. (Date revised)
2.	Dr. K. S. R. K. Murthy Professor, Mechanical Engineering	Sabbatical Leave with pay from 01.09.2024 to 31.08.2025 to enable him to write textbooks standard work and other literature (Date revised)

3. Superannuation of faculty member

The following faculty member retired from the services on superannuation as detailed below:

Sl. No.	Name	Date of Joining	Date of Superannuation
1.	Dr. Anoop Kr. Dass Professor, Mechanical Engineering	28.12.1996	31.08.2024

4. Grievance/Petition to National Commission for Schedule Tribes against IIT Guwahati by Dr. Chaitali Brahma, Registrar CIT Kokrajhar

A sitting notice has been received by the Institute from National Commission for Schedule Tribes (NCST) on the basis of a complaint received from Dr. Chaitali Brahma, Registrar CIT Kokrajhar whose offer to the post of Registrar, IIT Guwahati was cancelled as she failed to join the post of Registrar within the stipulated extended time of 17.05.2024 (w.e.f) end of the working hours of 17th May 2024) as per decision of BOG (by Circulation).

The commission decided to investigate the matter and sitting was fixed for investigation/inquiry/action to be taken in the matter on 03.10.2024 at 12.30 PM in the Court Room NCST, New Delhi. Accordingly, Registrar in charge of the Institute with due permission from Hon'ble Member NCST attended the sitting on behalf of Director.

After discussion, the Commission recommends the following and suggested to submit the Action Taken Report within 30 days-

- i. IIT Guwahati may initiate the process to postpone the recruitment process for the post of Registrar scheduled for 04.10.2024 for Two (2) months.
- ii. IIT Guwahati may revoke the letter cancelling offer of appointment to the petitioner as the post of Registrar
- iii. Director, CIT-Kokrajhar, may initiate the process for relieving petitioner, so that she can join the post of Registrar at IIT Guwahati.

In view of the above, IIT Guwahati postponed the interview for the post of Registrar for which advertisement was issued vide advt. No IITG/R/05/2026 dated 01.07.2024 scheduled on 04.10.2024.

The Board was requested to **NOTE** and **ACCEPT** or put forward any advice/suggestion on the above-mentioned items as reported.

The Board **NOTED** the items mentioned at Sl. 1, 2 and 3. Further, the Board discussed about (i), (ii) and (iii) of Sl. 4 in details.

In this regard, the Board deliberated that, the decision to cancel the appointment of Dr Chaitali Brahma to the post of Registrar is taken unanimously by the Board, after providing her enough opportunity to join the post of Registrar by giving her a number of extensions. At last as per her request she was given a final extension of joining time by 17.05.2024 (end of the working hours). She was also clearly intimated that no more request for extension will be entertained if she fails to join by 17.05.2024, so **NOTING** the recommendation of the National Commission for Schedule Tribes on appointment of Dr Brahma, the Board decided to **UPHOLD** the decision of the Board regarding cancellation of the appointment of Dr Brahma. Further Board deliberated that, Institute like IIT Guwahati cannot run without a permanent Registrar and already nearly 2 years had passed without a permanent Registrar, so it **DIRECTED** the Institute to constitute a selection committee immediately and complete the entire procedure of recruitment of Registrar advertised vide advt. No IITG/R/05/2026 dated 01.07.2024 within a month with the applicants already shortlisted for the said advertisement where interview was scheduled on 04.10.2024,

Further, during this discussion, Chairman suggested that the Registrar in charge is having an extended duration because of the delay in conducting the interview. Therefore, it is time to replace the Registrar in Charge so that the process of conducting the interview is pursued with renewed energy.

The Board resolved as below:

Resolution No: R_120BOG/14/2024

RESOLVED that the following items reported to the Board are **NOTED (1 to 4) and ACCEPTED (1 to 3) as below:**

1. **Attendance of Conference/Seminar etc. abroad**
2. **Long Leave / Sabbatical Leave / Lien**
3. **Superannuation of faculty member**
4. **Grievance to National Commission for Schedule Tribes against IIT Guwahati by Dr. Chaitali Brahma, Registrar CIT Kokrajhar**

RESOLVED that the recommendation of the National Commission for Schedule Tribes (NCST) as mentioned above on the matter of petition submitted by petitioner Dr Chaitali Brahma be **NOTED**

RESOLVED, further that the decision to cancel the appointment of Dr. Chaitali Brahma, to the post of Registrar be **UPHOLD**.

ADVISED the Institute to conduct the interview for the post of Registrar against the advt. No IITG/R/05/2026 dated 01.07.2024 within a month and **DIRECTED** to constitute the selection committee for the same immediately.

AUTHORIZE the Director to appoint a new Registrar-in Charge with immediate effect under whose guidance every effort should be made to conduct the interview for the post of Registrar immediately preferably within 1(one) month.

SECTION- D: Minutes of meetings of Statutory bodies for reporting to the Board

Item No. 15

Minutes of the 173rd, 174th, 175th and 176th Meeting of the Senate of the Institute held on 11.05.2024, 16.05.2024, 21.06.2024 and 11.07.2024 respectively

Minutes of the 173rd, 174th, 175th and 176th meeting of the Senate of the Institute held on 11.05.2024, 16.05.2024, 21.06.2024 and 11.07.2024 respectively is placed as **Annexure-14**(NOT ENCLOSED), **Annexure-15**(NOT ENCLOSED), **Annexure- 16** (NOT ENCLOSED) and **Annexure-17** (MOT ENCLOSED) respectively

This was placed before the Board in terms of the Section 4(10) of the Statute.

The Board was requested to **NOTE** and **ENDORSE** the recommendation of the Senate.

The Board resolved as below:

Resolution No: R_120BOG/15/2024

RESOLVED to **NOTE** and **ENDORSE** the Minutes of the 173rd, 174th, 175th and 176th Meeting of the Senate of the Institute which has the following agenda points.

173^h Meeting of Senate of the Institute		
Item No.	Item	Resolution
1	Confirmation of the Minutes of the 172nd Meeting of the Senate held 14th February, 2024.	The Senate RESOLVED that the Minutes of the 172nd Meeting of the Senate held 14th February, 2024 be APPROVED.
2	Action Taken Report on the decisions of the 172nd Meeting of the Senate held 14th February, 2024.	The Senate RESOLVED that the Action Taken Report on the decisions of the 172nd Meeting of the Senate held 14th February, 2024 be APPROVED.
3	To consider the proposal from AER for admission of foreign students into an MSc programme of the Institute.	The Senate RESOLVED that the proposal for admitting foreign nationals with foreign degrees into M.Sc programmes of the Institute through a separate selection process be APPROVED and constituted a committee as mentioned above for

		recommending the admission modalities to the Senate.
4	To consider the proposal from the Department of Humanities and Social Sciences for admission process of MA programmes	The Senate RESOLVED that the proposal from the Department of Humanities and Social Sciences for admission process of M.A programmes be DEFERRED
5	To consider the proposal from the Department of Design for temporary withholding the Minor programme in Product Design.	The Senate RESOLVED that the proposal from the Department of Design for temporary withholding the Minor programme in Product Design be NOT APPROVED.
6	To consider the proposal for the revision of the ordinance for scholarships from the scholarship review committee.	The Senate RESOLVED that the proposal for the revision of the ordinance for scholarships from the scholarship review committee be APPROVED and RECOMMENDED to place the matter to BoG for approval.
7	To consider the proposal for waiving of at most two credits for awarding degree to the following B.Tech students who have cleared all the required courses: i. Rishiraj Kamdhar, Roll No. 170107054, B.Tech in Chemical Engineering. ii. Amit Kumar, Roll No. 170103004, B.Tech in Mechanical Engineering.	The Senate RESOLVED that the proposal for waiving of at most two credits for awarding degree to (i) Rishiraj Kamdhar, Roll No. 170107054, B.Tech, Dept. of CL and (ii) Amit Kumar, Roll No. 170103004, B.Tech, Dept. of ME, who have cleared all the required courses, be APPROVED.
8	To consider the appeal of Somnath Chanda (Roll No. 126152003), for reinstatement into PhD programme in the Centre for the Environment.	The Senate RESOLVED that the appeal of Somnath Chanda (Roll No. 126152003), for reinstatement into PhD programme in the Centre for the Environment be DEFERRED and constitution of a committee as mentioned above for reviewing the matter be APPROVED.
9	To consider the lists of subject experts as Senate's nominees for Selection Committees of Faculty Recruitment for various Academic Divisions.	The Senate RESOLVED that the lists of subject experts as Senate's nominees for Selection Committees of Faculty Recruitment for various Academic Divisions be APPROVED.
10	Matters sought to be placed for information before the 173rd Senate.	

a)	Addition/change of Supervisors.	The Senate RESOLVED that Addition/change of Supervisors for the students be NOTED.
b)	To report about granting permission for Academic leave for longer duration.	The Senate RESOLVED that granting permission for Academic leave for longer duration for five (05) students be NOTED.
c)	To report semester extension for Ph.D students (Ph.D Form- 29).	The Senate RESOLVED that Semester extension for Ph.D students (Ph.D Form-29) of 2 (two) students be NOTED.
d)	Appointment of Local Supervisors from external organization (Ph.D. Form-11B)	The Senate RESOLVED that Appointment of Joint Supervisors from external organization for six (06) students be NOTED.
e)	To report the reinstatement of studentship of UG Students	The Senate RESOLVED that the reinstatement of studentship of UG Students be NOTED.
f)	To report about the approval of IADC recommendations on students involved in malpractices during the End-Semester Examinations of Winter Semester, 2024.	The Senate RESOLVED that the approval of IADC recommendations on students involved in malpractices during the End-Semester Examinations of Winter Semester, 2024 be NOTED.
g)	To report about approval of IADC recommendations on students' appeal for registering in the summer course.	The Senate RESOLVED that approval of IADC recommendations on students' appeal for registering in the summer course be NOTED.
h)	To report about completion of PhD by Research Scholars	The Senate RESOLVED that the list of Research Scholars who have completed their PhD programmes after 11.02.2024 till 10.05.2024 be NOTED.
i)	To report about SDC matters.	The Senate RESOLVED that the report on the SDC matters be NOTED.
j)	To report about approval on the syllabi of Institute Assistantship Test for MTech/MDes/MS(R) Candidates.	The Senate RESOLVED that the report about approval on the syllabi of Institute Assistantship Test for MTech/MDes/MS(R) Candidates be NOTED.
11	Any other matter with permission of the Chair.	
a	To consider the recommendations on the performance of students in the Preparatory Programme.	The Senate RESOLVED that the recommendations on the performance of

		students in the Preparatory Programme as stated above be APPROVED.
b	To consider the proposal from the Department of Mechanical Engineering to implement the revised B.Tech course structure for the continuing B.Tech students.	The Senate RESOLVED that the proposal from the Department of Mechanical Engineering to implement the revised B.Tech course structure for the continuing B.Tech students be APPROVED.
c	To consider the modalities of conducting the 26th Convocation.	The Senate RESOLVED that the modalities of conducting the 26th Convocation of the Institute scheduled to be held on 14th July 2024 be APPROVED.

174 ^h Meeting of Senate of the Institute		
Item No.	Item	Resolution
1	To consider the results of the Winter Semester, 2024	The Senate RESOLVED that the results of Winter Semester, 2024 be APPROVED and, further, RESOLVED that the mechanism of conducting the classes of first-year undergraduate courses as stated above be APPROVED.
2	Any other matter with the permission of the Chair.	
2A	To consider the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics)	The Senate RESOLVED that the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics) be APPROVED
2B	To consider the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programmes	The Senate RESOLVED that the Chairman, Senate is authorized to approve the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programme based on the comments, if any, as stated-above be APPROVED

175 ^h Meeting of Senate of the Institute		
Item No.	Item	Resolution
	173h Meeting of Senate of the Institute Item No. Item Resolution	173h Meeting of Senate of the Institute Item No. Item Resolution
	1 To consider the results of the Winter Semester, 2024 The Senate RESOLVED	1 To consider the results of the Winter Semester, 2024 The Senate

	<p>that the results of Winter Semester, 2024 be APPROVED and, further, RESOLVED that the mechanism of conducting the classes of first-year undergraduate courses as stated above be APPROVED.</p> <p>2 Any other matter with the permission of the Chair.</p> <p>2A To consider the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics) The Senate RESOLVED that the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics) be APPROVED</p> <p>2B To consider the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programmes The Senate RESOLVED that the Chairman, Senate is authorized to approve the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programme based on the comments, if any, as stated-above be APPROVED</p>	<p>RESOLVED that the results of Winter Semester, 2024 be APPROVED and, further, RESOLVED that the mechanism of conducting the classes of first-year undergraduate courses as stated above be APPROVED.</p> <p>2 Any other matter with the permission of the Chair.</p> <p>2A To consider the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics) The Senate RESOLVED that the proposal for offering a course in Summer Term for Abhik Dutta, Roll No. 222121003, a student of M.Sc (Physics) be APPROVED</p> <p>2B To consider the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programmes The Senate RESOLVED that the Chairman, Senate is authorized to approve the report of the committee constituted for suggesting the admission modalities for foreign students into M.Sc programme based on the comments, if any, as stated-above be APPROVED</p>
2	Any other matter with the permission of the Chair.	
2A	To consider the matter of commencement of classes for the first-year undergraduate courses.	The Senate RESOLVED that, to conduct induction programme to the first-year undergraduate students, a proposal for commencement of the classes for the first-year undergraduate courses with adjustments be submitted to the Chairman, Senate and the Chairman is authorized to approve the proposal.

2B	To consider the matter of information to the medal winners with respect their participation in the Convocation.	The Senate RESOLVED that the proposal to intimate the recommended medal winners in advance with intimation to the Chairman, Senate be APPROVED.
----	---	---

176th Meeting of Senate of the Institute		
Item No	Item	Resolution
1	Confirmation of the Minutes of the following meetings: 1. 173rd Meeting of the Senate held on 11th May, 2024. 2. 174th Meeting of the Senate held on 16th May, 2024. 3. 175th (Special) Meeting of the Senate held on 21st June, 2024.	The Senate RESOLVED that the Minutes of the 173rd Meeting of the Senate held on 11th May, 2024, 174th Meeting of the Senate held on 16th May, 2024 and 175th (Special) Meeting of the Senate held on 21st June, 2024 be APPROVED.
2	Action Taken Report on the decisions of the following meetings	The Senate RESOLVED that the Action Taken Reports on the decisions of the 176 th Meeting of the Senate held on 11th July, 2024 be APPROVED
3	To consider the proposed lists of students found eligible to receive the degrees in the 26th Convocation.	The Senate RESOLVED that the proposed lists of students who, after completing their prescribed courses of study, are found eligible to receive degrees in the 26th Convocation be APPROVED and be RECOMMENDED to BOG to confer the degrees
4	To consider the proposal for award of Dr. Shankar Dayal Sharma Gold Medal to be awarded in the 26th Convocation.	The Senate RESOLVED that the proposal for award Dr. Shankar Dayal Sharma Gold Medal for the year 2024 to be awarded to Rethyam Gupta (Roll No. 200121043), in the 26th Convocation be APPROVED
5	To consider the proposed list of students found eligible to receive Institute Medals in the 26th Convocation.	he Senate RESOLVED that the proposed list of graduating students found eligible to receive Institute medals in 26th Convocation be APPROVED.
6	To consider the proposed list of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 26th Convocation	The Senate RESOLVED that the proposed list of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 26th Convocation be APPROVED
7	The consider the proposed list of students found eligible to receive Governor of Assam Gold Medals for Excellence to Meritorious Students, one each for UG	The Senate RESOLVED that the proposal for award of Governor of Assam Gold Medals for Excellence to Meritorious Students, one each for UG and PG programmes, to be awarded to Pranshu Kandoi and Arpita Ray, respectively, in the 26th Convocation be

	and PG programmes, in the 26th Convocation	APPROVED.
8	To consider lists of subject experts as Nominees of the Senate on the Selection Committees for Faculty Recruitment for various Departments/Schools.	The Senate RESOLVED that the lists of subject experts as Nominees of the Senate on the Selection Committees for Faculty Recruitment for various Academic Divisions be APPROVED.
9	Any other item with the permission of the Chair	
a.	To report about the modalities of conducting the 26th Convocation.	The Senate RESOLVED that the modalities of conducting the 26th Convocation as stated above be NOTED.
b.	To report about completion of PhD by Research Scholars	The Senate RESOLVED that the list of Research Scholars who have completed their PhD programmes after 10.05.2024 till 11.07.2024 be NOTED.
c.	To ratify the approval of Chairman, Senate on the proposal of Dept. of HSS regarding admission into MA (LA)	The Senate RESOLVED that the approval of Chairman, Senate on the proposal of Dept. of HSS regarding admission into MA (LA) be RATIFIED
d.	To ratify the approval on the proposal of the School of Business for admission into MBA programme under sponsored category for foreign nationals	The Senate RESOLVED that the approval on the proposal of the School of Business for admission into MBA programme under sponsored category for foreign nationals be RATIFIED.

Any other matter with the permission of the Chair

Item No.16

To Consider and revise the functions of the Audit Section

It was apprised to the Board that; the function of the audit section was approved in the 60th meeting of the Board dated 16.03.2010. Of the various functions approved in the 60th BOG meeting, it was proposed to revise the following modifications in the function of the Audit Section under point no. 1, 2 and 5, keeping the rest same:

1. All recommendations for purchase of non-consumables above rupees five (5) lakhs and of consumables above rupees one (1) lakh **may be revised to** all recommendations for purchase of non-consumables above rupees ten (10) lakhs and of consumables above rupees three (3) lakhs.
2. All bills for purchase orders of total bill value above rupees five (5) lakhs for non-consumables and above rupees one (1) lakh for consumables **may be revised to** all bills for purchase orders of total bill value above rupees five (5) lakhs for non-consumables and above rupees two (2) lakhs for consumables.

The matter was also placed in the 56th meeting of the Finance Committee which was tabled on the day of the meeting.

The Board was requested to consider and revise the functions of the Audit Section as per recommendation of the Finance Committee.

The Board discussed the matter and resolved as follows

Resolution No: R_120BOG/16/2024

RESOLVED that the following proposal to make revision in the function of the Audit Section under point no. 1, 2 and 5, keeping the rest same be **APPROVED** as per recommendation of the Finance Committee.

1. All recommendations for purchase of non-consumables above rupees five (5) lakhs and of consumables above rupees one (1) lakh **may be revised to** all recommendations for purchase of non-consumables above rupees ten (10) lakhs and of consumables above rupees three (3) lakhs.
2. All bills for purchase orders of total bill value above rupees five (5) lakhs for non-consumables and above rupees one (1) lakh for consumables **may be revised to** all bills for purchase orders of total bill value above rupees five (5) lakhs for non-consumables and above rupees two (2) lakhs for consumables.

Item No 17

To consider escalation in purchase of the Equipment “200 KV High Resolution Field Emission Transmission Electron Microscope”

The Board was apprised that, against Institute NIQ No. IITG/SNP/EP-R/CIF-340/2023-24 dated 05.01.2024, a single Bid from M/s Jeol India Pvt. Ltd. was received in relation to purchase of “200 KV high-resolution field emission transmission electron microscope”. After necessary verification, price bid was opened and price of ₹12,22,18,500.00 quoted by the vendor was 52.77% more the indented value. As per the circular dated 20.07.2017 under Ref: IITG/S&P/Rules/2017-18/1157, limit of escalation over indented value for all equipment and furniture purchase is fixed at 20%. The quoted price being more than 20%, the purchase committee has gone for price negotiation after getting permission from the competent authority. As per the quotation received from the vendor dated 21.03.2024, the price was reduced to ₹10,87,00,451.00, which is also 35.8% more than the indented value and beyond the permissible value of 20%. The Head, CIF provided a justification as given in **Annexure-18** (pg.122-123) for the purchase proposal in spite of the cost escalation beyond 20%. As such, for a decision, the matter was placed in the 120th meeting of BoG .

Simultaneously, further negotiation was done with the vendor and price had been reduced to ₹9,59,23,046.00 (which was within the permissible limit of 20%) as per their revised quotation dated 09.09.2024. However, as per

the note sheet received from HoC, CIF, discrepancies were found in the new quotation in technical specification which was not acceptable. Upon enquiry with the vendor, the vendor informed that if the technical specification is to remain same, the price would be at the higher rate, i.e. ₹10,87,00,451.00 as quoted vide their quotation dated 21.03.2024 and accordingly, they have sent another quotation dated 25.09.2024, quoting the above referred price with a validity period of 120 days. As mentioned before, this price is 35.8% above the indented price of ₹8,00,00,000.00 and as such it crossed the threshold limit of escalation as per the prevailing escalation norms followed by the Institute. The matter is also placed before the 56th meeting of the Finance Committee which held preceding this Board meeting for consideration of whether 35.85% escalation may be accepted as a special case or otherwise, and recommend to the Board of Governors of the Institute accordingly.

The Board was apprised that, the Finance Committee deliberated on the matter and opined that the equipment being a highly sophisticated one, which is extensively used for research purpose by the different stakeholders within the Institute and researchers from the region, the committee advised that a fresh justification from the Indenter about any additional cost to be included in the estimate considering the features/specifications during preparation of budgetary estimate vis-a vis during the tendering process. It is also opined that the Director of the Institute be authorized to take a final decision based on the report regarding the purchase of the equipment at the quoted price of ₹10,87,00,451.00.

In view of the above, the Board was requested to consider escalation in purchase of the Equipment “200 KV HIGH-RESOLUTION FIELD EMISSION TRANSMISSION ELECTRON MICROSCOPE” as per recommendation of the Finance Committee.

The Board resolved as below:

Resolution No: R_120BOG/17/2024

RESOLVED that fresh justification from the Indenter may be sought about any additional cost to be included in the estimate considering the features/specifications during preparation of budgetary estimate vis-à-vis during tendering process and the Director of the Institute be **AUTHORIZED** to take a final decision based on the report regarding the purchase of the equipment at the quoted price of ₹ 10,87,00,451.00 as per recommendation of the 56th meeting of the Finance Committee.

Item No 18

To consider the List of Experts and Board Nominees for Selection Committee(s) for selection of Medical Officers

NOT FOR PUBLIC DOMAIN

Resolution No: R_120BOG/18/2024

NOT FOR PUBLIC DOMAIN

Item No 19

To consider the proposal to hand over the charge of Chairman ICDC to Dean Administration

The Institute Central Disposal Committee (ICDC) approved by the BOG was reconstituted with inclusion of the Dean of Resource Generation, Finance and Procurement (DoRGFP) as the Chairman vide Circular AS/32/98/Vol.26/1671 dated 31.07.2023. However, as the Dean of Administration position is re-created with the approval of BOG by removing the position of Dean RGFP, it was proposed to include Dean of Administration as the Chairman of ICDC keeping all other terms and the members of the ICDC in the existing cause 3.1 of the Disposal Manual same.

The Board was requested to consider and approve the proposal as above.

Resolution No: R_120BOG/19/2024

RESOLVED that the proposal to include Dean of Administration as the Chairman of the Institute Central Disposal Committee (ICDC) keeping all other terms and the members of the ICDC in the existing cause 3.1 of the Disposal Manual same. be **APPROVED**.

The meeting ended with a vote of thanks to the Chair.

**Prof. Diganta Goswami
Registrar i/c, Secretary
Board of Governors
IIT Guwahati**

NOT ENCLOSED
AS ALREADY UPLOADED



MEMORANDUM OF UNDERSTANDING

Between

Indian Institute of Technology

Guwahati

And

Department of Higher Education

Ministry of Education

Government of India

For

2024-25

Memorandum of Understanding (MoU) between Department of Higher Education, Ministry of Education, Government of India & the Indian Institute of Technology Guwahati for 2024-25 in pursuance of the Rule 229(xi) of the GFR, 2017

This Memorandum of Understanding (hereinafter referred to as MoU) is entered into at New Delhi on this ____ day of _____, 2024 between Department of Higher Education, Ministry of Education, Government of India, Shastri Bhawan, Rajendra Prasad Road, New Delhi-110011 (hereinafter referred to as MoE)

And

The Indian Institute of Technology Guwahati (hereinafter referred to as the Institute) having its Headquarter at Guwahati and represented by its Director (hereinafter referred to as the Institute) which term and expression shall mean and include, unless repugnant to the context, its successors, assignees, administrators of the Institute.

WHEREAS

1. This MoU is executed in terms of Rule 229 (xi) of the General Financial Rules, 2017 (hereinafter referred to as GFR, 2017) and the subsequent instructions issued by the Ministry of Finance, Department of Expenditure, (hereinafter referred to as MoF) with the objective of improving efficiency of the expenditure, making the action plan outcome oriented, maintaining financial discipline and measuring performance of the Institution on key parameters against the targets set so as to improve its performance.
2. The Institute has the pre-defined Vision, Mission and Objectives as outlined here under: -

A. Vision:

- i) To be recognised internationally for excellence in research, pursuit for development activities and deep concern for students' care
- ii) To be of service to the citizens of the Country
- iii) To become a preferred destination of:
 - Students seeking best science and engineering education
 - Scholars seeking intellectual ambiance and encouragement for research
 - Companies recruiting innovative minds
 - Organizations seeking collaboration in product development

- iv) Values:
- Academic excellence and freedom
 - Fostering the spirit of inquiry, adventure and exploration both at problem solving and conceptual advancement
 - Continuous improvement of programs and processes
 - The success of students and develop their individuality
 - Personal and professional development of the faculty and staff
 - Diversity among the students, faculty and staff
- v) Institutional Goals:
- To be recognised as one of the worlds' top 100 Institute/University in coming fifteen years
 - To enhance external grant and research funding at the level of Internationally well ranked institutes
 - To graduate 95% of the entering PhD students within four years while maintaining rigorous academic standards
 - To furnish state-of-art facilities for all programs in coming fifteen years

B. Mission:

- i. To act as a nucleus for the growth of science and technology
- ii. To sustain and foster excellent education in engineering and science in undergraduate levels
- iii. To give a major boost to the existing post-graduate coaching/teaching and research programmes, initiate new research activities in selected disciplines and achieve excellence
- iv. To promote globalization and support for local industries hand in hand
- v. To promote technology transfer from Institute to Industries and academic institutions
- vi. To promote innovation in all field and provide support to innovators and entrepreneurs
- vii. To promote sponsored research and collaborative projects with industries, R&D organization and academic institutions in India and Abroad
- viii. To contribute to the development of India and North East India in particular

C. Objectives:

- i. To provide the best educational infrastructure for imparting high class education in science and technology and a creative atmosphere for interdisciplinary research both by the students and the faculty
- ii. To increase the student capacity to meet the growing demands for the country
- iii. To maintain global standards in student-faculty ratio, research output, publications in journals and placement of students
- iv. To participate in and contribute to nation building
- v. To provide research and development consultancy, which will foster healthy industry-academia partnership, thereby providing a competitive edge to the indigenous manufacturing

NOW, THEREFORE, the parties here to express their common understanding as under:

(A) MOE shall

- (i) Provide financial support to the Institute to meet its recurring and non-recurring liabilities in such manner and on such conditions as prescribed by the Government of India (hereinafter referred to as GoI) from time to time,
- (ii) Help raise other resources, including loan from HEFA for expansion of infrastructural facilities, which have a direct bearing on the performance of the Institute as committed in this MOU.
- (iii) Provide guidance and advice in administrative, financial, legal and such other matters as the Institute may require in fulfilling its mandate.
- (iv) Provide support in obtaining necessary clearances and approvals, as and when required, from various Ministries, Departments, and Agencies of the Central/State Governments.
- (v) Provide support in resolving any dispute with any other authority of the Central/State Government or a private party, as and when required.

(B) THE INSTITUTE shall comply with:

- (i) Without prejudice to what has been stipulated in the Institute of Technology Act, 1961 (hereinafter referred to as the Act of 1961), as amended from time to time and the Statutes framed there under, the institute is expected to recover user charges at rates not lower than cost recovery norms
- (ii) Specific provisions as contained in the OM No.1/1/2016-E.IIIA dated 13.01.2017 in relation to revision of pay scales in accordance with the

recommendations of the 7th CPC and any other instruction issued by MOE from time to time on issues pertaining to the Institute.

- (iii) The provisions of the GFR, 2017, including the instructions on financial advice for autonomous bodies, as mentioned in Rule 229(viii) and those concerning release of grants-in-aid, submission of audited accounts, performance report etc.
- (iv) Guidelines issued by the Central Vigilance Commission (CVC) in matters of vigilance and disciplinary proceedings etc.
- (v) Uniform accounting procedure in accordance with the guidelines issued by MoF.

Provisions of the Institutes of Technology Act, 1961, the Statutes framed thereunder and the instructions issued by MOE from time to time with regard, inter-alia, to creation of posts and framing of Recruitment Rules.

(C) THE INSTITUTE shall also ensure to:

- (i) Finalize any understanding or MoU with any other party including similar organizations abroad in accordance with the provisions of the Act of 1961 and the Statutes framed there under, and the instructions issued by MOE from time to time.
- (ii) Frame Rules for its corpus fund indicating clearly the Internal Revenue Generation(IRG) that can be transferred to such fund or utilized from such fund and items for which such expenditure can be incurred.
- (iii) Have clearly defined 'Delegation of Powers' for deciding all administrative and financial matters.
- (iv) Shall run courses, to the extent possible, to be self supporting without the need for cross subsidization as well as over-charging from students for flagship courses.
- (v) Ensure that the post of Registrar is filled up by a person having sufficient experience in administration and should preferably be an appropriate level official from the Government on deputation to ensure neutrality and transparency.
- (vi) Ensure that the Recruitment Rules for the posts of Registrar and the Finance Officer are framed and the selection must follow the Recruitment Rules.
- (vii) Ensure that all its accounts are audited by internal auditors regularly and formal audit by the C&AG ***in terms of the provisions of the Act of 1961 and the Statutes framed thereunder.***

- (viii) Ensure that all financial operations are done under the ***EAT Module of PFMS and transaction done through TSA mode.***
- (ix) Present an outcome budget along with annual action plan so that it can be dovetailed in the outcome budget of MOE.
- (x) Comply strictly with the timelines for submission of annual reports and annual audited accounts to MOE for the purpose of being tabled in Parliament ***within 9 months from close of the financial year.***
- (xi) Forward to MOE any information required by it to satisfy any requirement related to Parliamentary Matter, RTI, Public Grievances, VIP References, Court Cases, and Notices from Commissions and Statutory Authorities and also inputs for formulation of any policy.
- (xii) In order to attract good number of meritorious students to join PMRF scheme, faculty members of the institute has identified 60 potential students in final year; for mentoring and guiding them in preparing projects / abstracts so that they are able to meet the PMRF selection criteria.
- (xiii) The Institute to ensure that the reservation in prescribed percentage is followed as per the CEI (Reservation in Admission) Act, 2006 for students and as per the CEIs (Reservation in Teachers Cadre) Act for faculties. Also, the GoI guidelines are followed in recruitment of non-teaching posts. The Institute shall ensure equal opportunities and necessary facilities to persons with disabilities in admission and services as per the law.
- (xiv) **Special recruitment drive in mission mode will be conducted by the Institute to fill the vacant faculty positions. So far 14 number of faculties has been recruited by the Institute.**
- (xv) **It shall be the responsibility of (Institute acronym) to ensure that support of Ministry of Education is suitable incorporated in the publications (papers, reports etc.), products, technologies and the catalogues arising out of the PROJECT. This support should include all such PROJECTs where institute resources are being utilized (men and material both); where Scholarships/ fellowships are being used from this Ministry's fund (please mention specifically if PMRF fellows are involved); where salaries for faculty/ non-faculty involved in PROJECTs are being paid from Ministry's fund; all other projects where funds from Ministry of Education are being utilized directly or indirectly etc.**

(D) FINANCIAL POSITION:

Details of funds available with the Institute in the last three years are as under:
-(Amount in Crore)

Nature of Funds	₹ in Cr.		
	2021-22	2022-23	2023-24
Government Grants	332.59	456.08	542.02
Internal Resources	53.92	72.63	77.06

Corpus Funds	90.26	108.59	126.78
Any other Sources (HEFA)	84.97	48.29	20.74
Total	561.74	685.59	766.60

(E) RECEIPT AND EXPENDITURE POSITION:

Estimates of Receipt and Expenditure for the period of MoU, i.e. 2024-25 are as under (Amount in crore): -

Nature of Receipt	Amount	Heads of Expenditures	₹ in Crore
			Amount
Government Grants	569.00	OH 31	240.00
		OH 35	100.00
		OH 36	229.00
Internal Resource	85.00	HEFA Principal Repayment	39.68
Corpus Funds	14.00	Other expenditure	84.32
Any other Source	25.00		
Total	693.00		693.00

(F) ANNUAL TARGETS FOR PHYSICAL OUTPUTS/DELIVERABLES:

(As per Annexure I)

(G) PERFORMANCE EVALUATION PARAMETERS:

- (i) The performance will be evaluated using the criteria listed at Annexure I. The weightage to be attached to each criterion and the criterion value corresponding to different performance ratings are also given therein. The overall score will be calculated through the formula given in the Annexure based on the scores obtained in each parameter.
- (ii) There would also be a negative marking by which the overall score obtained through Annexure I will be reduced based on penalties listed out in Annexure II.
- (iii) The Consolidated score would be arrived at by reducing the negative score obtained in Annexure II from the overall score obtained under Annexure I.
- (iv) The overall rating of the organization would be as given in Annexure III based on the consolidated score obtained in Para (iii) above.
- (v) The number of meritorious students identified by the faculty members of the institute for mentoring and guiding them in preparing projects / abstracts so that they are able to meet the PMRF selection criteria.

(H) IMPLEMENTATION AND MONITORING OF THE MoU:

- (i) Performance Evaluation against MOU parameters shall be carried out every quarter and monitored by the Institution.
- (ii) The performance evaluation shall be submitted to the Board of Governors on quarterly basis during the Board meetings for consideration & review. After the review by the Board, the same shall be sent to MOE along with the recommendations and the comments of the Board.
- (iii) A Joint review by the Institution and the MOE shall be carried out within 90 days of completion of the financial year. The result of the Joint Review shall be placed before the Board. The Director of the Institute shall ensure compliance of the issues raised or pointed out in the review and shall cause the MoU report and the review comments prominently hosted on the website of the Institute.

Deven Gubthal
(.....)
Director
Indian Institute of Technology
Guwahati

(.....)
Additional/Joint Secretary (TE)
Department of Higher Education

(SEAL)
भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
गुवाहाटी-781039
Director
Indian Institute of Technology Guwahati
Guwahati-781039

Ministry of Education
Government of India
(SEAL)

New Delhi:
Date:

Annexure J										
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI										
PERFORMANCE EVALUATION PARAMETERS AND TARGETS 2024-25										
SL	Criteria	Existing Levels	Targeted Levels	Unit	Weight age	Criteria Value				
						1	2	3	4	5
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
No.		Average of 3 years, 2021-22, 2022-23, 2023-24 (X)	2024-25 (Y)			Excellent (10 pts)	V.Good (8 pts)	Good (6 pts)	Fair (4 pts)	Poor (2 pts)
								Reached the figure Y, i.e. Target as given in Col. (4)	Less than Y but Reached Figure = X + 0.8*(Y-X)	Less than Figure in Col. 8 but Reached Figure = X + 0.6*(Y-X)
1.	Student strength				(35)					
1.1	UG students intake	1001	1018	No.	10		8			
1.2	PG students intake	1007	1095	No.	10		8			
1.3	Ph.D. intake	547	570	No.	5		8			
1.4	Dual Degree, if any, during the year	20	20	No.	5	10				
1.5	Teacher student ratio	1:17	1:10	ratio	5			6		
2	Research and Professional practice				(22)					
2.1	Combined Metric for Publications	29.48	30	Metric parameter	5	10				
2.2	Combined Metric for Quality of Publications	31.05	40	Metric Parameter	5	10				

2.3	No. Of patents filed	51	90	No.	5	8		
2.4	No. Of patents granted and licensed	39	75	No.	5	10		
2.5	Total revenue accruing to the Institution (as distinct from to individual faculty) through consultancies	49.94	58	Rs.	2	10		
3	Graduation Outcome				(13)			
3.1	Combined % of placements, higher studies and entrepreneurship	85	95	%	5	8		
3.2	Median salary achieved in placements	21.08	25-30	Rs.	5	8		
3.3	No. Of Ph. D students graduated	236	277	No.	3			
4	Financial parameters				(10)			
4.1	% of total cost recovery by means of fees and other resources, except MoE funds (Sum of Item 3 in Annexure IV)	13.77	15.15	%	4		6	
4.2	Incremental growth in amount of Corpus Fund as on 1 st July of the year compared to 1 st July of previous year	12.37 cr	13.00 cr	Rs.	2	10		
4.3	% Utilisation of funds received from MoE w.r.t to BE/RE	100	100	%	4	10		
5	Outreach and inclusivity				(10)			
5.1	Percent students from other countries	1	3	%	1		6	
5.2	Percentage of girl students	24	30	%	2	8		
5.3	% of faculty from SC, ST, OBC	5.33	30	%	2			4
5.4	% of students from SC, ST, OBC	50	52	%	2	10		
5.5	No. Of cases reported related to sexual harassment	NIL	NIL	No.	2	10		
5.6	No. Of ragging cases reported	NIL	NIL	No.	1	10		

6	Infrastructure creation (where applicable, in other cases weightage will be zero)								
6.1	Infrastructure created during the year (In sq. Meter)	37773	29704	Sq. Meter	10		8		
7	Overall Performance								
7.1	NIRF Ranking	07 (Engineering)	5	rank	20		8		
8	PMRF								
8.1	No. of students mentored by faculty	51	60	No.	5	10			
8.2	No. of students admitted out of mentored ones	51	60	No.	5	10			
	Total				130				

1. If any parameter is not applicable to any Institution, the same may be substituted/ modified/ deleted from this list. The overall weightage obtained by adding Column 6, will be the denominator for calculation of % performance
2. Existing level will be decided by taking the average values of last three years from 2021-22, 2022-23, 2023-24 except in case of NIRF, where it will be the Rank in 2023-24. If the 2023-24 parameter is not yet available at the time of signing of MoU then average of two years 2021-22 and 2022-23 would be taken. If the Institution did not participate in NIRF Ranking in 2023-24, a notional ranking of 500 would be given for the year 2023-24 for calculation purposes.
3. The Institution and the Ministry would arrive at an agreement on which NIRF Ranking category should be applied for the Institution and then the evaluation would be done on performance in that category only. A change in category would be permitted during the course of the year only if the chosen category is not being taken up by NIRF for categorisation in the year 2023-24.
4. For parameters like ragging cases, anti-sexual harassment cases and NIRF ranking, a lesser value than existing level would be taken as successful achievement and achievement parameter would be accordingly modified.
5. Score given on each parameter would be as follows: Excellent – 10; Very Good – 8; Good – 6; Fair – 4; Poor – 2
6. If an Institution does not participate in NIRF Ranking exercise in the current year, the weightage would remain at 20 for the NIRF parameter and the Institution would get a zero score on it.
7. Overall Score of an Institution would be calculated as follows: $\text{Sum (Score of each Parameter} \times \text{Parameter weightage)} \times 100/\text{Total weightage}$

Annexure II

PARAMETERS FOR NEGATIVE MARKINGS

There will be negative marking from the overall score, obtained in Annexure I, as follows:

- i) Laying of Annual Report in Parliament
 - a. **If Annual Report of 2022-23 submitted to MoE before the start of Winter session, 2022** – Less 0%
 - b. If Annual Report of 2022-23 submitted to MoE after 1/1/2023 but before 31/3/2023 – Less 1%
 - c. If Annual Report of 2022-23 not submitted to MoE by 31/3/2023- Less 3%
- ii) Submission of data for AISHE
 - a. **If submitted in 2023-24 within the last date fixed for the same** – Less 0%
 - b. If submitted in 2023-24 but after last date fixed for the same but before 31.3.22 – Less 1%
 - c. If not submitted in 2023-24 by 31.3.2023 – Less 3%
- iii) Holding of Meeting of Board at least once a quarter (*Other Institutions may mention their own Management bodies*)
 - a. **If Board meeting held once in a quarter, with at least 4 meetings in a year**– less 0%
 - b. If Board meeting not held in any quarter, but 4 meetings held in a year– less 1% for each quarter when Board meeting not held
 - c. If total number of Board Meetings held in year less than 4 – less 4%
Quarters for this parameter mean the periods: Quarter I: April-June; Quarter II: July-September; Quarter III: October – December;
Quarter IV: January - March
- iv) Counselling system in the Institution.
 - a. **When a robust counselling system exists and there is no suicide or attempt to suicide** – less 0%
 - b. When no robust system exists but there no suicide or attempt to suicide – less 1%
 - c. When a robust counselling system exists but there is at least one suicide or attempt to suicide – less 3%
 - d. When no robust counselling system exists but there is at least one suicide or attempt to suicide – less 4%
- v) Signing of MoU
 - a. When MoU for 2023-24 signed before 31/3/2023 – less 0%
 - b. When MoU for 2023-24 finalized by MoE and Institution jointly but not signed by 31/3/2023 – Less 0.5%

- c. When MoU for 2022-23 neither finalized by MoE and Institution jointly nor signed – Less 2%
- vi) Vigilance cases
 - a. Where Disciplinary cases ordered by CVC – less 1% per case
 - b. Where criminal prosecution or CBI enquiry ordered by CVC – Less 2% per case

For this purpose, each case would mean each separate incident on which an enquiry has been done by CVC
- vii) On boarding on ABC platform
 - a. In case of No – less 1%
- viii) Preparation of Institutional Development Plan (IDP) as envisaged in NEP,2020
 - a. In case of No – less 1%
- ix) Implementation of Multiple Entry- Exit system
 - a. In case of No – less 1%
- x) No of Courses through Online & Digital Education with credit mechanism
 - a. In case of No – less 1%

Annexure III

RATING OF INSTITUTION BASED ON CONSOLIDATED SCORES

Performance of the Institution would be graded based on overall score less the negative score to get the Consolidated Score. The performance based on the consolidated score would be as follows:

Consolidated Score		Rating
More than	Equal to or less than	
90	100	Excellent
70	90	Very Good
50	70	Good
33	50	Fair
Less than or equal to 33%		Peer

Annexure IV

Indian Institute of Technology Guwahati

Financial Commitment of MoE and Other Sources of Revenue

1. The MoE would allocate the following funds to be released through Consolidated Fund of India in the year 2024-25:
Budget Estimate (BE): Revenue – **Rs. 469 crore**
Capital – **Rs.100 crore**
2. The Institution would apply for grant of funds under HEFA as follows:
HEFA Loan application: **Rs.91.57 crore**
3. The Institution will raise funds from other sources as follows:
 - i. User charges in the form of fees: **Rs.30.95 crore**
 - ii. User Charges other than fees: **Rs.32.56 crore**
 - iii. Alumni donation :**Rs.1.00 crore**
 - iv. Extra mural funding from other Departments/ Ministries of Government of India– **Rs.100 crore**
 - v. Extra Mural funding from other sources: **Rs.50 crore**
 - vi. Other resources not covered above : **Rs.10 crore**

ANNEXURE-3

ACTION TAKEN STATUS OF THE DECISION OF 119TH MEETING OF THE BOG HELD ON 13.07.2024

Item No.	Item	Resolutions	Action to be taken by
Item No. 1	To consider the confirmation of the Minutes of the 117 th meeting and 118 th meeting of the Board of Governors of the Institute held on 22.03.2024 and 27.06.2024 respectively.	<p>RESOLVED that the comments of Prof Mohammad Jawed on the 117th BOG Minutes are NOTED and AUTHORIZED the Director to resolve the matters as deemed fit</p> <p>RESOLVED that the Minutes of the 117th Meeting of BOG and 118th Meeting of BOG held on 22.03.2024 and 27.06.2024 as given in <u>Annexure-1</u>(pg.7-56) and <u>Annexure-2</u>(pg.57-68) be CONFIRMED.</p>	Noted
Item No. 2	<p>To consider the confirmation of the following Items approved by Circulation</p> <ol style="list-style-type: none"> 1. To consider the proposal of amendment of the provision contained in clause 9(16) of Statutes of Indian Institute of Technology 2. To consider cancellation of appointment of Ms. Chaitali Brahma to the post of Registrar of IIT Guwahati against the advertisement no. IITG/R/14/2022 	<p>RESOLVED that the aforesaid resolutions in context to following items approved by the BOG by Circulation be CONFIRMED.</p> <ol style="list-style-type: none"> 1. To consider the proposal of amendment of the provision contained in clause 9(16) of Statutes of Indian Institute of Technology 2. To consider cancellation of appointment of Ms. Chaitali Brahma to the post of Registrar of IIT Guwahati against the advertisement no. IITG/R/14/2022 	Noted and implemented as per decision
Item No. 3	To consider the Action Taken Report (ATR) on the decisions of the 117 th ,118 th meeting of the Board of Governors of the Institute held on 22.03.2024 & 27.06.2024 and the items approved	RESOLVED that the action taken on the decisions of the 117 th ,118 th meeting of the Board of Governors of the Institute held on 22.03.2024 & 27.06.2024 and the items approved by BOG by Circulation be NOTED as reported.	Noted

	by Circulation by the Board.		
Item No. 4	To consider the proposal of Restructuring Dean positions at IIT Guwahati- a presentation by Prof Devendra Jalihal, Director IIT Guwahati.	<p>RESOLVED that the proposal of restructuring of Deans positions of the Institute as given below be APPROVED.</p> <ol style="list-style-type: none"> 1. Dean of Administration Stores and Purchase, Medical Section, Hospital, House & Space Allotment (with approval of Director), PRBR, Approvals of the Bills of the Institute Works 2. Dean of Faculty Affairs 3. Dean of Infrastructure, Planning & Management 4. Dean of Academic Affairs 5. Dean of Students' Affairs Apart from current student related matter Centre of Career Development to be included under Students' Affairs. 6. Dean of Research and Development (R&D) should handle all sponsored and consultancy projects and should have potential to facilitates ₹ 500+Crore worth of sponsored and consultancy projects every year. 7. Dean of Outreach & Education Programme (OEP) Apart from current activities, Digital education, online programs, present CET, all certification courses, should have potential to generate ₹. 100+ Crore every year. 8. Dean of Alumni & External Relations (AER) Apart from current activities, CSR funding, alumni funding, should have potential to generate ₹ 100+Crore. 	Dean Administration is appointed and two post of Dean PRBR and Dean RGFP is removed bring the number of Deans in IITG to 8
Item No.5	Revision of delegation power of the Board & of the Director to different functionaries of the Institute	RESOLVED that the modifications in the financial sanctioning power of the different functionaries of the Institute as proposed and placed in Annexure-8(placed separately) be APPROVED.	Under process
Item No.6	Amendments in the existing Delegation of power in respect of works expenditure under capital & maintenance head to the Building and Works	RESOLVED that the proposal of amendments in the existing Delegation of power in respect of works expenditure under capital & maintenance head to the Building and Works committee and officials of the Institute as below be APPROVED.	Requisite Notification /Office order issued

	committee and officials of the Institute.	SI No	Nature of power	Delegation of the Officer/ authority	Extent of power as per approved delegation (₹)	Extent of power (proposed)(₹)	
			Approval of NIT and formation of tender committee	Associate Dean, IPM	5,00,000/-	5,00,000/-	
		Dean IPM	20,00,000/-	20,00,000/-			
		Director	50,00,000/-	Full powers			
		BWC	10,00,000,000/-	Not required			
		BoG	Full powers	Not required			
Item No.7	Approval to the proposal for merging of Industrial Interactions and Special Initiatives (II&SI) into Research and Development (R&D) section IIT Guwahati	RESOLVED to APPROVE the proposal of merging of Industrial Interactions and Special Initiatives (II&SI) and Research and Development (R&D) section into one section of Research & Development Section (R&D). Further, RESOLVED that the Financial and administrative powers delegated to Dean IISI and Associate Dean IISI are now delegated to Dean R&D and Associate Dean R&D, respectively.				The matter is under process	
Item No.8	Approval to the recommendation of the Senate for award of degrees and medals to the students in the Twenty Sixth Convocation.	RESOLVED that the recommendation of the 176 th meeting of the Senate held on 10.07.2024 on the following be APPROVED and they be conferred the degrees and the medals at the 26 rd Convocation of the Institute held on 14.07.2024. 1. lists of students who were found eligible to receive degrees after completing their prescribed courses of study for the Academic Year 2023-24 as placed at <u>Annexure – 9</u> (pg.87-192) 2. list of students found eligible to receive following medal/awards as per				Degrees/medals/awards are conferred in the 26 th Convocation	

		<p>recommendation of the 176th meeting of the Senate as given in <u>Annexure-10</u>(pg.193-196)</p> <ol style="list-style-type: none"> a. Dr. Shankar Dayal Sharma Gold Medal to be awarded in the 26th Convocation. b. List of students found eligible to receive Institute Medals in the 26th Convocation. c. List of students found eligible to receive Best Thesis Awards (PhD and Master's) in the 26th Convocation. d. The award of Governor of Assam Gold Medals for Excellence to Meritorious Students to be awarded in the 26th Convocation. <p>The Board also NOTED that 1 student was awarded M Tech /M Des degrees and 1 student was awarded PhD degree jointly with the Gifu University and 1 student was awarded Collaborative Doctoral Programme from Curtin University, Australia.</p>	
Item no 9	Status report on the filling of backlog vacancies	RESOLVED that the status report on the filling of backlog vacancies and overall vacancy position as stated above in respect of IIT Guwahati be NOTED.	Noted as reported
Item No 10	List of subject experts as Board's Nominee for Selection Committee for Faculty Recruitment for various Departments/Schools	RESOLVED that the list of subject experts as Board's Nominee for Selection Committee for Faculty Recruitment for various Departments/Schools as per the aforesaid table be APPROVED.	Intimated to the concerned section for implementation
Tem No 11	To consider review of probation period for promotions within same group of post	RESOLVED that the period of probation in the following lines be APPROVED thereby partially adopting the Office Memorandum No 28020/3/2018-Estt. (C) issued by the government of India, Ministry of Personal, Public Grievances & Pensions, Department of Personnel & Training on March 11,2019 with retrospective effect from 01.08.2024. Sl. No Method of appointment Period of probation PROMOTION	Office order(O/o)/Notification issued

		<p>1 Promotion from one grade to another but within the same group of posts e.g. from Group 'C' to Group 'C' No probation</p> <p>2 Promotion from one Group to another e.g. Group 'B' to Group 'A' The period of probation prescribed for the direct recruitment to the higher post. If no period is prescribed, then it should be 2 years.</p>	
Item No 12	To consider Accessibility and control of Alumni Fund Code 8221 to AER	RESOLVED to delegate financial sanction up to ₹ 5 Lakhs of fund code 8221 to Dean, AER.	Intimated to the concerned sections
Item No 13	To consider and approve the proposal of leasing out the following three water bodies of IIT Guwahati campus 1. Near B Type Quarter (33353.00 sqm area) 2. Near Old Guest House (43338.00 sqm area) 3. Near Estate Office Building (30907.00 sqm area)	RESOLVED that before looking after the various aspects of leasing the aforementioned three water bodies, feedback is to be taken from the IITG fraternity for their view so that a collaborative decision can be taken on the matter.	The matter is under process
Item No 14	Enhancement of existing Financial Assistance of Start-up Grant (SUG) to newly joined faculty members	RESOLVED that the proposal to enhance the initial SuG amount from ₹.5.00 lakhs upto ₹20.00 lakhs with proper presentation/defending within 6 months from the date of joining for an initial period of 2 years or before receiving of any extramural grant from outside agencies whichever is earlier be APPROVED.	Informed the concerned section for implementation
Item No 15	To consider and decide on the Inquiry Report submitted by the Internal Committee who is the Inquiring Authority in the matter of sexual harassment complaint against Prof. P. Poulouse, Dept. of Physics.	NOT FOR PUBLIC DOMAIN	NOT FOR PUBLIC DOMAIN
Item No 16	Matter related to unauthorised absence of Dr. Alope Kumar Ghoshal	NOT FOR PUBLIC DOMAIN	NOT FOR PUBLIC DOMAIN

	from 18.03.2020 to 21.04.2022																		
Item No 17	List of legal cases of student	NOT FOR PUBLIC DMAIN.	OT FOR PUBLIC DOMAIN																
Item No 18	To consider the appeal against disciplinary actions imposed on i) Mr Gulve Piyush Ashok Roll No 200107029, Department of Chemical Engineering, & ii) Mr. Mummalaneni Jashwanth, Roll No200102058, Department of Electronics and Electrical Engineering in connection to misconduct committed at the Graduation Tea Party (GTP) on 21.04.2024	<p>RESOLVED to UPHOLD the decision of Student Disciplinary Committee (SDC) on imposing disciplinary penalty/sanctions on Mr. Gulve Piyush Ashok which was communicated to him vide letter dated under Reference No IITG/SA/238/2024/311 dated 24.06.2024.</p> <p>Further RESOLVED that, Mr. Mummalaneni Jashwanth may be allowed to attend the Convocation subject to signing of an undertaking by him where it will be clearly mentioned that he will be in his best behavior and will also not stage any protest either in primary or Supporting role.</p> <p>Further RESOLVED, that the other penalties/sanctions imposed on Mr. Mummalaneni Jashwanth at Sl. No. 1 and 2 mentioned in the letter under Reference No IITG/SA/238/2024/312 dated 24.06.2024 are UPHOLD.</p>	The matter is under process																
Item No 19	To consider the recommendation of the Selection Committee meeting (under Mission Mode Recruitment) for the Department of Mechanical Engineering	<p>RESOLVED that the recommendation of the Selection Committee for the Department of Mechanical Engineering under Mission Mode Recruitment as below & given as Annexure-38(pg.301-302) and Annexure-39(pg.303-304) be APPROVED.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sl. No.</th> <th style="width: 40%;">Name</th> <th style="width: 15%;">Recom mende d for</th> <th style="width: 40%;">Initial Pay (In Rs.)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Dr. Manas Das (GEN)</td> <td style="text-align: center;">Profess or</td> <td>Pay level 14A, As per rule</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Dr. Poonam Kumari (GEN)</td> <td style="text-align: center;">Profess or</td> <td>Pay level 14A, As per rule</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Dr. Deepak Sharma (GEN)</td> <td style="text-align: center;">Profess or</td> <td>Pay level 14A, As per rule</td> </tr> </tbody> </table>	Sl. No.	Name	Recom mende d for	Initial Pay (In Rs.)	1	Dr. Manas Das (GEN)	Profess or	Pay level 14A, As per rule	2	Dr. Poonam Kumari (GEN)	Profess or	Pay level 14A, As per rule	3	Dr. Deepak Sharma (GEN)	Profess or	Pay level 14A, As per rule	Offer letters are issued
Sl. No.	Name	Recom mende d for	Initial Pay (In Rs.)																
1	Dr. Manas Das (GEN)	Profess or	Pay level 14A, As per rule																
2	Dr. Poonam Kumari (GEN)	Profess or	Pay level 14A, As per rule																
3	Dr. Deepak Sharma (GEN)	Profess or	Pay level 14A, As per rule																

		4	Dr. Arnab Kr. De (GEN)	Professor	Pay level 14A, As per rule													
		5	Dr. Nipal Dekha (GEN)	Assistant Professor	Pay level 12, As per rule													
		6	Dr. Butunath Majhy (SC)	Assistant Professor	Pay level 11, Cell - 3													
23	Minutes of the 171 st & 172 th meeting of the Senate of the Institute.	<p>RESOLVED to send the Minutes of 171st meeting of the Senate back to the Senate, by executing its power under clause 13(1) of the Institute of Technology, Act 1961 and its amendments, to review the resolution R171/12(B)/2023 in the Minutes of 171st Meeting of the Senate.</p> <p>RESOLVED to NOTE and ENDORSE the Minutes of the 172nd meeting of the Senate of the Institute held on 14.02.2024 which has the following agenda and reported at Annexure-44.</p> <table border="0"> <thead> <tr> <th>Item No.</th> <th>Item</th> <th>Resolution</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Confirmation of the Minutes of the 171st Meeting of the Senate held on 21st December, 2023.</td> <td>R.172/1/2024: The Senate RESOLVED that the Minutes of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.</td> </tr> <tr> <td>2</td> <td>Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023.</td> <td>R.172/2/2024: The Senate RESOLVED that the Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.</td> </tr> <tr> <td>3</td> <td>To consider the list of graduating students who have completed their requirements for award of PhD Degrees after 28th October 2023 till 7th February 2024.</td> <td>R.172/3/2024: The Senate RESOLVED that the list of graduating students for the award of Ph.D degrees who have completed their requirements after 28th October 2023 till 7th February 2024 be APPROVED and RECOMMENDED to the BoG.</td> </tr> </tbody> </table>				Item No.	Item	Resolution	1	Confirmation of the Minutes of the 171st Meeting of the Senate held on 21st December, 2023.	R.172/1/2024: The Senate RESOLVED that the Minutes of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.	2	Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023.	R.172/2/2024: The Senate RESOLVED that the Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.	3	To consider the list of graduating students who have completed their requirements for award of PhD Degrees after 28th October 2023 till 7th February 2024.	R.172/3/2024: The Senate RESOLVED that the list of graduating students for the award of Ph.D degrees who have completed their requirements after 28th October 2023 till 7th February 2024 be APPROVED and RECOMMENDED to the BoG.	The 177 th Senate reviewed the minutes of the 171 st Senate Meeting and resolved that the Agenda and the Minutes will be circulated as per the Statute of the Institute.
Item No.	Item	Resolution																
1	Confirmation of the Minutes of the 171st Meeting of the Senate held on 21st December, 2023.	R.172/1/2024: The Senate RESOLVED that the Minutes of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.																
2	Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023.	R.172/2/2024: The Senate RESOLVED that the Action Taken Report on the decisions of the 171st Meeting of the Senate held on 21st December, 2023 be APPROVED.																
3	To consider the list of graduating students who have completed their requirements for award of PhD Degrees after 28th October 2023 till 7th February 2024.	R.172/3/2024: The Senate RESOLVED that the list of graduating students for the award of Ph.D degrees who have completed their requirements after 28th October 2023 till 7th February 2024 be APPROVED and RECOMMENDED to the BoG.																

		<p>4 To consider the proposal for renewal of agreements of Joint Degree Programmes with Gifu University, Japan. R.172/4/2024: The Senate RESOLVED that the proposal for renewal of agreements of Joint Degree Programmes with Gifu University, Japan, be APPROVED.</p> <p>5 To consider the proposal for a minor revision of course structure of B.Tech in Mechanical Engineering. R.172/5/2024: The Senate RESOLVED that the proposal for a minor revision of course structure of B.Tech in Mechanical Engineering be APPROVED.</p> <p>6 To consider the proposal for a new Dual Degree programme M.Tech + PhD from the Department of Mechanical Engineering. R.172/6/2024: The Senate RESOLVED that the proposal for a new Dual Degree programme M.Tech + PhD from the Department of Mechanical Engineering, be APPROVED and RECOMMENDED to the BoG for approval.</p> <p>7 To consider the proposal for temporary discontinuation of interdisciplinary programme MS(R) in E-Mobility. R.172/7/2024: The Senate RESOLVED that the proposal for temporary discontinuation of interdisciplinary programme MS(R) in E-Mobility be APPROVED.</p> <p>8 To consider the proposal for alternative criteria for awarding the Institute Assistantship for candidates with MTech qualification for admission into PhD programme. R.172/8/2024: The Senate RESOLVED that the proposal for alternative criteria for awarding the Institute Assistantship for candidates with MTech/MDes/MS(R) qualification for admission into PhD programme be APPROVED.</p> <p>9 To consider the proposal for general minimum educational qualifications for admission into PhD programme. R.172/9/2024: The Senate RESOLVED that the proposal for general minimum educational qualifications for admission into PhD programme be APPROVED.</p> <p>10 To consider the proposal for revision in the percentage of seats available for Non-Regular category admission into PhD programme. R.172/10/2024: The Senate RESOLVED that the proposal for revision in the</p>	
--	--	---	--

		<p>percentage of seats available for Non-Regular category admission into PhD programme as mentioned above be APPROVED. Further, the Senate RESOLVED not to extend the hostel facilities for all non-regular category students and the revision of the Tuition Fee for all non-regular category students be RECOMMENDED to BoG for approval.</p> <p>11 To consider the Seat Matrix for the Academic Year 2024-25. R.172/11/2024: The Senate RESOLVED that the Seat Matrix for the Academic Year 2024-25 be APPROVED.</p> <p>12 To consider the proposal for eligibility criteria for admission into PhD programme under Project Mode. R.172/12/2024: The Senate RESOLVED that the proposal for eligibility criteria for admission into PhD programme under Project Mode be APPROVED.</p> <p>13 To consider the proposal for including “Interdisciplinary” in the list of disciplines of the Department of HSS for PhD transcript. R.172/13/2024: The Senate RESOLVED that the proposal for the list of disciplines, including “Interdisciplinary” of the Department of HSS for PhD transcript be APPROVED.</p> <p>14 To consider the proposal for waiving off two credits for awarding degree to the following B.Tech students who have cleared all the required courses:</p> <ul style="list-style-type: none">• Ravinder Dhakar (Roll No. 170103056), ME• Suraj Pandab (Roll No. 170103069), ME• Raj Tiger (Roll No. 150103054), ME <p>R.172/14/2024: The Senate RESOLVED that the proposal for waiving off two credits for awarding degree to B.Tech students Ravinder Dhakar (Roll No. 170103056), Suraj Pandab (Roll No. 170103069) and Raj Tiger (Roll No. 150103054) be APPROVED.</p> <p>15 To consider eligibility criteria for MTech programme in Robotics and Artificial Intelligence. R.172/15/2024. The Senate RESOLVED that the eligibility criteria for MTech</p>	
--	--	--	--

		<p>programme in Robotics and Artificial Intelligence be APPROVED.</p> <p>16 To consider the First Trimester results of Online BSc (Hons) in DS&AI. R.172/16/2024: The Senate RESOLVED that the First Trimester results of Online BSc (Hons) in DS & AI be APPROVED.</p> <p>17 To consider the proposal on Glocal Certificate programme with Gifu University. R.172/17/2024: The Senate RESOLVED that the proposal on Glocal Certificate programme with Gifu University be APPROVED.</p> <p>18 Matters sought to be placed for information before the 172nd Meeting of the Senate.</p> <p>a Addition/change of Supervisors. R.172/18(a)/2024: The Senate RESOLVED that Addition/change of Supervisors for the students be NOTED.</p> <p>b To report about granting permission for Semester leave/drop or NonAcademic Leave. R.172/18(B)/2024 The Senate RESOLVED that granting permission of Semester leave/drop or NonAcademic Leave for one (01) student be NOTED.</p> <p>c To report about granting permission for Academic leave for longer duration. R.172/18(c)/2024 The Senate RESOLVED that granting permission for Academic leave for longer duration for six (6) students be NOTED.</p> <p>d To report semester extension for Ph.D students (Ph.D Form- 29). R.172/18(d)/2024 The Senate RESOLVED that Semester extension for Ph.D students (Ph.D Form- 29) of 32 students be NOTED.</p> <p>e Appointment of Joint Supervisors from external organization. R.172/18(e)/2024 The Senate RESOLVED that Appointment of Joint Supervisors from external organization for one (01) student be NOTED.</p> <p>f To report the reinstatement /cancellation of the studentship of the undergraduate and postgraduate students who were found liable to be terminated students after completing the July-November Monsoon semester, 2023. R.172/18(f)/2024 The Senate</p>	
--	--	--	--

		<p>RESOLVED that the reinstatement /cancellation of the studentship of the undergraduate and postgraduate students who were found liable to be terminated students after completing the July-November Monsoon semester, 2023 be NOTED.</p> <p>g To report the reinstatement of studentship of the PhD and Undergraduate students who were unable to complete their academic requirements. R.172/18(g)/2024 The Senate RESOLVED that the reinstatement of studentship of the PhD and Undergraduate students who were unable to complete their academic requirements be NOTED.</p> <p>h To report about the approval of IADC recommendations on students involved in malpractices during the End-Semester Examinations of Monsoon Semester, 2023.R.172/18(h)/2024 The Senate RESOLVED that the approval of IADC recommendations on students involved in malpractices during the End-Semester Examinations of Monsoon Semester, 2023 be NOTED.</p> <p>i To report the matters from joint meeting of the 136th IPPC and 141st IUPC held on 18th December 2023. R.172/18(i)/2024 The Senate RESOLVED that the matters from the joint meeting of the 136th IPPC and 141st IUPC held on 18th December 2023 be NOTED.</p> <p>j To report about the approval of adjustments in Academic Calendar, 2024. R.172/18(j)/2024 The Senate RESOLVED that the approval of adjustments in Academic Calendar, 2024 be NOTED.</p> <p>k To report about the PhD admissions of December, 2023 session. R.172/18(k)/2024 The Senate RESOLVED that the report of the PhD admissions of December, 2023 session be NOTED.</p> <p>l To report about the selection of a Nominee of the Senate to the BoG as the term of Prof. Tamal Banerjee has ended on 31.12.2023. R.172/18(l)/2024 The Senate RESOLVED that the selection of Prof. M. Guru Prem Prasad, Department of Mathematics as a Nominee of the Senate to the BoG be NOTED.</p>	
--	--	---	--

		<p>m To report about completion of PhD by Research Scholars.R.172/18(m)/2024 The Senate RESOLVED that the list of Research Scholars who have completed their PhD programmes after 15.12.2023 till 13.02.2024 be NOTED.</p> <p>n To report MTech seat allocation for DRDO sponsored candidates and for Integrated Defence Staff, Ministry of Defence. R.172/18(n)/2024 The Senate RESOLVED that MTech seat allocation for DRDO sponsored candidates and for Integrated Defence Staff, Ministry of Defence be NOTED.</p> <p>o To report about replacement of Abroad Examiner of PhD thesis. R.172/18(o)/2024 The Senate RESOLVED that the replacement of Abroad Examiner of PhD thesis be NOTED.</p> <p>p To report about the ongoing court cases against IIT Guwahati. R.172/18(p)/2024 The Senate RESOLVED that the information about the ongoing court cases against IIT Guwahati be NOTED.</p> <p>19 Any other matter with permission of the Chair.</p> <p>19A1 To consider appeal of Nitin Lahkar (Roll No. 226156101), PhD student of CICPS for Registration and to appear in the Credit Waiver Comprehensive Examination.R.172/19A1/2024: The Senate RESOLVED that the appeal of Nitin Lahkar (Roll No. 226156101), PhD student of CICPS for registration and to appear in the Credit Waiver Comprehensive Examination be APPROVED.</p> <p>19A2 To consider appeal of Shreejata Ghosh (Roll No. 236159005), PhD student of JB Mehta School of Health Sciences and Technology to appear in the makeup examination for the End-Semester Examination. R.172/19A2/2024: The Senate RESOLVED that the appeal of Shreejata Ghosh (Roll No. 236159005), PhD student of JB Mehta School of Health Science and Technology to appear in the make-up examination of End-Semester Examination be APPROVED.</p>	
Item no 24	To consider the ordinance for the Master of Business	RESOLVED that the ordinance for the Master of Business Administration (MBA) programme as given in <u>Annexure-45</u> (pg.315-324) be	The ordinance for the Master of Business Administration (MBA)

	Administration (MBA) programme	APPROVED under the provision of the Institutes of Technology Act.	programme was reported to the 177 th meeting of the Senate held on 29.08.2024. Accordingly, it was implemented and uploaded in the public domain.
<ul style="list-style-type: none">• Rest are reporting items			

ANNEXURE-4

ACTION TAKEN ON THE DECISION OF BOG APPROVED BY CIRCULATION

SI No	Agenda	Resolution	Action to be taken by
1.	To consider and approve the Memorandum of Understanding (MoU) of Indian Institute of Technology, Guwahati (IITG) with Ministry of Education for the year 2024-25	RESOLVED that Memorandum of Understanding (MoU) to be signed between IIT Guwahati and Ministry of Education (MoE) for the year 2024-25 as placed in the <u>Annexure-2</u> pg.89-104) be APPROVED . RESOLVED to AUTHORIZE the Director to sign the MoU of IIT Guwahati with Ministry of Education for the year 2024-25 and forward the same to the Ministry for their signature	As per decision of the Board by Circulation it was forwarded to the Ministry with signature of the Director for Signature of the Ministry.



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल/ Email: registrar@iitg.ac.in

Ref No: AD/101/BOG/98/99/Vol. IX/1601
Date:02.09.2024

To
Shri Nilesh Chandra Srivastava
Under Secretary (IITs) to Government of India
Technical Section – I, Department of Higher Education
Ministry of Education
Shastri Bhawan
New Delhi – 110 001

Sub: Audit Para entitled “*Irregular Allowance of Increment to Newly Recruited Faculty Members Resulted in Overpayment at IIT Guwahati*”

Ref: Your letter No. F. No. 32-28/2017-T.S. I dated 03.10.2022, our letter No. AD/101/BOG/98/99/Vol. IX/448 dated 13.03.2024 & DIR/IITG/05/MoE/2024 dated 28.06.2024.

Sir,

Please recall the meeting held on 02/07/2024 in the Office Chamber of the Director (IITs), Department of Higher Education. On the above subject matter of audit para, the Institute has to submit the following:

1. The Institute received a communication from the Ministry of Education (MoE) vide F. No. 32-28/2017-T.S. I dated 03.10.2022 (Enclosure – 01) wherein it was requested to furnish comments/latest status regarding an irregular allowance of increment to newly recruited faculty members which resulted in overpayments. This communication of MoE also contains a DO No. OA(R)/DP/AB/IITs/Pay/2029-20/167 dated 15.09.2022 from the Director General of Audit (DGA), Central, Kolkata. Some of the important observations contained in the said DGA DO letter are reproduced below for ready reference:

(a) *The subject matter of the draft paragraph is: “In violation of Fundamental Rules, the Indian Institutes of Technology at Kharagpur and Guwahati allowed irregular increment to newly appointed faculty members, selected on the basis of direct recruitment, resulting in overpayment of ₹2.78 crore (till March 2022)”.*

(b) *Test-check of records relating to appointment of newly recruited faculty members, selected on the basis of direct recruitment, showed that both Institutes had allowed them to exercise option regarding date of fixation of their pay at the time of their appointment under FR 22(I)(a)(I), which is inadmissible in cases of direct recruitment. Consequently, the newly recruited faculty members opted to have their pay fixed from the date of accrual of the next increment in the time scale of the post previously held by them, either in the same institute, or elsewhere.*



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल/ Email: registrar@iitg.ac.in

However, permitting newly recruited faculty members to exercise this option, led to fixation of their pay at a higher stage in the time scale of the new post, from the date of next increment. In 54 such cases test checked in audit, permitting the exercise of this option, in violation of the Fundamental Rules, resulted in irregular fixation of pay, along with overpayment amounting to ₹2.78 crore (till March 2022). (Out of ₹2.78 crore, the overpayment to IIT Guwahati faculty members were ₹1.20 crores up to March 2022).

- (c) IIT Guwahati replied that it was aware of the provisions of pay fixation, as observed by Audit, and had followed the same till the implementation of 6th CPC. With the implementation of the recommendation of the 6th CPC, however, there had been anomalies in pay among faculty members, as the date of increment was uniform (1st July every year) for all employees. To remove these pay anomalies, the Board of Governors (BoGs), in its 63rd Meeting, had decided to give an option for fixation of pay from the date of the increment, to all faculty members appointed to a higher post after 01.01.2006.
- (d) The replies of both the Institutes are not tenable, as the provisions under FR 22(I)(a)(1), read with said DOPT's OM, provide that a Government servant, appointed on the basis of direct recruitment, shall not have the option to have his pay fixed from the date of accrual of next increment in the scale of the pay previously held by him. Thus, the methodology of allowing the option for fixation of pay from the date of the next increment, to the newly appointed faculty members, selected on the basis of direct recruitment, by these Institutes was irregular.
2. In the case of IIT Guwahati, the said DGA DO letter contained Annexure II listing names of 24 newly recruited faculty members appointed and joining during the period of January to June of the relevant years. It also mentioned the amount of overpayment against each one of them till March 2022. However, it is crucial to observe that the list did not include a single name of newly recruited faculty members appointed and joining during the period of July to December of the relevant years and attributing any overpayments made.
3. Clause FR 22(I)(a)(1) of FRSR of Government of India as existed in 2010 is reproduced below:
- F.R. 22 (I) The initial pay of a Government servant who is appointed to a post on a time-scale of pay is regulated as follows: -*



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781033, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल / Email: registrar@iitg.ac.in

(a)(1) where a Government servant holding a post, other than a tenure post, in a substantive or temporary or officiating capacity is promoted or appointed in a substantive, temporary or officiating capacity, as the case may be, subject to fulfilment of the eligibility conditions as prescribed in the relevant Recruitment Rules, to another post carrying duties and responsibilities of greater importance than those attaching to the post held by him, his initial pay in the time-scale of the higher post shall be fixed at the stage next above the notional pay arrived at by increasing his pay in respect of the lower post held by him regularly by an increment at the stage at which such pay has accrued or rupees one hundred only, whichever is more.

Part - A

Save in cases of appointment on deputation to an ex cadre post, or to a post on ad hoc basis or on direct recruitment basis, the Government servant shall have the option, to be exercised within one month from the date of promotion or appointment, as the case may be, to have the pay fixed under this rule from the date of such promotion or appointment or to have the pay fixed initially at the stage of the time-scale of the new post above the pay in the lower grade or post from which he is promoted on regular basis, which may be refixed in accordance with this rule on the date of accrual of next increment in the scale of the pay of the lower grade or post. In cases where an ad hoc promotion is followed by regular appointment without break, the option is admissible as from the date of initial appointment/promotion, to be exercised within one month from date of such regular appointment.

Part - B

- IIT Guwahati has been following rolling advertisements published on its website for faculty recruitment for the positions of Assistant Professor, Associate Professor, and Professor for more than 2 decades. Whenever, a department/school/academic centre receives an adequate number of faculty applications from external as well as internal candidates, all the received applications are scrutinized/shortlisted category-wise as external candidates and internal candidates. All the shortlisted candidates (externals as well as internals) are then called to appear before a common selection committee on a fixed date and time of its meeting. The list of recommended candidates by the selection committee is placed before the Chairman, BoG for his approval and then all the selected candidates are issued appointment letters.
- With the implementation of 6th Central Pay Commission recommendations effective 01/01/2006, the uniform date of increment in the salary was fixed as 1st July of every year. This fixed date of increment had introduced an anomaly in the pay fixation of newly recruited internal faculty members (internal candidates for short) of the Institute in the next higher positions appointed during January-June compared to appointments made during July-December of the same year. A typical case was of Prof. T Punniyamurthy, who had joined the position of Professor in March 2009 and his pay was fixed at a lower level compared to others who joined as Professor in August 2009, September 2009 and December 2009 as could be seen in the following table:


प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल / Email: registrar@iitg.ac.in

S. No.	Name	Pay Fixation as on 01.01.2006		Joined as Professor on	Pay Fixation on DOJ as Professor		Pay as on 01.07.2010 (i.e. on DNI)	
		PB	AGP		PB	AGP	PB	AGP
1	Dr. T. Punniyamurthy	42800	9500	14.03.2009	49380	10500	51180	10500
2	Dr. S Barbora	42800	9500	22.08.2009	51150	10500	53000	10500
3	Dr. Krishna Barua	42800	9500		51150	10500	53000	10500
4	Dr. Rajen Kr Sinha	42800	9500	10.09.2009	51150	10500	53000	10500
5	Dr. Bhaba Kr Sarma	42800	9500		51150	10500	53000	10500
6	Dr. R Swaminathan	42800	9500	01.12.2009	51150	10500	53000	10500
7	Dr. Pranab Goswami	42800	9500		51150	10500	53000	10500
8	Dr. Arun Goyal	42800	9500		51150	10500	53000	10500

Note: This table was prepared by extracting information contained in Item No. 7 of Agenda of 24th Finance Committee meeting of the Institute.

A perusal of statement of fixation of pay for Prof. T Punniyamurthy indicated that his pay in Pay Band 4 at the post of Associate Professor was ₹47660/- as on 13.03.2009. Upon his appointment by direct recruitment to the post of Professor on 14.03.2009, his new pay as in Pay Band 4 was fixed at ₹49380/- on 14.03.2009 by granting one increment in the previous post and his next date of increment was mentioned as 01.07.2010 as shown in Enclosure – 02. This pay fixation was strictly carried out as per FR 22(I) Part – A (at para 3 above).

However, in the case of others (viz., Drs S Barbora, Krishna Barua, Rajen Kr Sinha, Bhaba Kr Sarma, R Swaminathan, Pranab Goswami, Arun Goyal), all of them had earned one annual increment on 01.07.2009 on the previous post of Associate Professor, thereby having pay of ₹49380/- in Pay Band 4. Hence, upon their appointment by direct recruitment to the post of Professors during August 2009 to December 2009, their new pays were fixed at ₹51150/- in Pay Band 4 by strictly following FR 22(I) Part – A (at para 3 above). The statement of fixation of pay in respect of Prof. Bhaba Kr Sarma is available at Enclosure – 03 for ready reference.

The internal candidates appointed to the next higher positions during July-December of the relevant year had drawn higher pay in Pay Band as they earned one increment on 1st July in the previous position and one additional increment upon joining the new position. Whereas the internal candidates joining the new position during January-June had been granted only one increment for joining the new position while depriving them of their regular increment of the previous post (even after serving for more than 6 months in the previous post and scale). This anomaly was bound to continue till all of the internal candidates had reached the maximum of the pay scale/Pay Band of the respective post.

6. *The procedure of pay fixation strictly following FR 22(I) Part – A (at para 3 above) appeared to be discriminatory for the internal candidates appointed during January-June compared to their counterparts appointed during July-December. This was pointed out as an “anomaly in pay fixation” to the Institute through representations by some of the affected internal candidates*



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल/ Email: registrar@iitg.ac.in

which was even discussed in Finance Committee (in its 24th meeting) and the minutes of the 24th meeting of FC were taken into consideration by BoG in its 60th meeting.

7. One of the internal candidates upon appointment to the next higher position of Professor on 07.05.2010 made a request to the Institute to fix his pay in the new position from the date of the next increment (DNI for short) of his previous position of Associate Professor. However, this request was turned down by the Institute (Enclosure – 04) as pay fixation from the DNI was only applicable upon appointment on promotion as per FR 22(I) Part – B (at para 3 above) but not by appointment on a direct recruitment basis. Hence, new pay was fixed from the date of joining the higher position of Professor with effect from date of joining the position i.e. 07.05.2010. *This clearly established that the Institute was following the relevant rule i.e. FR 22(I) Part – A as well as Part – B (at para 3 above) even after implementation of 6th CPC recommendations.*
8. A detailed representation on the anomaly in pay fixation was again received from an affected internal candidate, Prof. Mohammad Jawed – only other internal candidate appointed to the post of Professor by direct recruitment during 2010. This representation was thoroughly examined by the administrative and internal audit sections of the Institute during August-September 2010. A portion of file-noting is reproduced below:

... .. Clearly a direct recruit – if it means someone from outside the organization – cannot have his pay fixed at a future date from the date of joining a post. What pay will he be given in the interim? But if a person who is already in employment at another (lower) post, his “elevation” to the higher post can surely be delayed. So if we delay his appt. to Professor to July 1, 2010 what rule will be violated? So if he changes his joining report & joins as Professor on July 1, 2010 will things be OK? If so, it is a minor next step that we let him join as Professor on May 17, but delay paying him his higher salary till July 1, 2010.

A careful perusal of the entire file-notings on this matter brings out the following inferences:

- (a) *The procedure of pay fixation strictly following FR 22(I) Part – A (at para 3 above) had introduced anomaly in pay for the internal candidates appointed during January-June (fixed pay in Pay Band at lower level) compared to their counterparts appointed during July-December of the same year (fixed pay in Pay Band at higher level).*
- (b) *FR 22(I) Part – B (at para 3 above) was of no help as it was only applicable if the appointment was made by promotion, but not for appointments made on direct recruitment basis as with the case for faculty recruitment at IITs.*
- (c) *In fact, the Fundamental Rules and Supplementary Rules (FRSR) did not had any provision to handle the anomaly in pay fixation of an internal candidate of an organization who was appointed to next higher position by direct recruitment in the same organization (when the next increment was due in less than 6 months in the previous scale of pay/Pay Band).*



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल / Email: registrar@iitg.ac.in

- (d) *In the absence of any provision in FRSR to tide over this kind of anomaly in pay fixation, one option which could be thought of was if all the affected internal candidates appointed during January-June were allowed to change their date of joining to 1st of July, then this anomaly could had been taken care of.*
- (e) *Since, the affected internal candidates had already joined to the next higher positions prior to the date of next increment and had worked at the higher post carrying duties and responsibilities of greater importance than those attaching to the post held by them within and outside the Institute, the change in date of joining was likely to cause unseen issues later on and hence needed further consideration.*
- (f) *As a part of further consideration, it was essential not to go for change in date of joining the next higher position but at the same time, the anomaly in pay fixation had to be taken care of. This might be possible if the date of joining and date of pay fixation were delinked – which meant that the affected internal candidates shall continue to draw the same pay in Pay Band as was in the previous post but allowed enhanced AGP of next higher position and the new pay in the Pay Band shall be fixed from the date of next increment.*
- (g) *The above proposition was thought of not in violation of FR 22 (I) Part – A (at para 3 above) as new pay fixation in Pay Band was deferred till date of next increment. Also, this proposition was not in violation of FR 22(I) Part – B (at para 3 above) as new pay fixation in the Pay Band was not carried out on the date of joining and then re-fixed on the date of next increment as the appointment was not made on promotion but on direct recruitment.*
- (h) *Hence, if the affected internal candidates gave their consent to get their pay fixation to higher position delayed till the date of next increment but just paid the enhanced AGP during intervening period, without making any change in date of joining to the higher position shall likely to resolve the anomaly in pay fixation. This proposition was found acceptable to the Institute.*
- (i) *In order to implement the proposition at (f), it was essential to seek option from the internal candidates who were already affected and likely to get affected in future for their pay fixation at the next higher position upon direct recruitment either from the date of joining of the next higher position or from the date of next increment without any change in pay in Pay Band of the previous position during the intervening period from date of joining to next higher position till the date of next increment in the previous post.*
9. The propositions at 8 (f) and (i) were considered in 63rd meeting of the BoG and upon its approval, the Institute sought options from the affected internal candidates for fixation of their pay in the Pay Band.



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल/ Email: registrar@iitg.ac.in

10. Upon receiving the option, the pay fixation was revised as discussed in following paras for some of the affected internal candidates:

Prof. Seenipandian Ravi (DOJ: 20.03.2010) (S. No. 1 of Annexure-II of DGA DO letter):

Prof. Ravi opted to get his pay in Pay Band fixed from the date of his next increment (Enclosure – 05). The statement of re-fixation at Enclosure – 06 indicated that Prof. Ravi had drawn the pay of ₹49380/- in Pay Band 4 of the previous post of Associate Professor from 20.03.2010 till 30.06.20210. His new pay in Pay Band 4 was fixed at ₹52970/- on 01.07.2010 by granting one annual increment in the previous pay and another increment for appointment to the next higher position. Prof. Ravi had not drawn any financial benefit in respect of pay in Pay Band (excluding enhanced AGP) during the period 20.03.2010 to 30.06.2010.

Dr. A Rajesh (DOJ: 24.02.2014) (S. No. 5 of Annexure-II of DGA DO letter):

Dr. Rajesh also opted to get his pay in Pay Band fixed from the date of his next increment (Enclosure – 07). The statement of re-fixation at Enclosure – 08 indicated that Dr. Rajesh had drawn the pay of ₹40240/- in Pay Band 4 of the previous post of Assistant Professor from 24.02.2014 till 30.06.20214. His new pay in Pay Band 4 was fixed at ₹43250/- on 01.07.2014 by granting one annual increment in the previous pay and another increment for appointment to the next higher position. Dr. Rajesh had not drawn any financial benefit in respect of pay in Pay Band (excluding enhanced AGP) during the period 24.02.2014 to 30.06.2014.

Prof. Anugrah Singh (DOJ: 26.04.2014) (S. No. 6 of Annexure-II of DGA DO letter):

Prof. Singh also opted to get his pay in Pay Band fixed from the date of his next increment. The statement of re-fixation at Enclosure – 09 indicated that Prof. Singh had drawn the pay of ₹48150/- in Pay Band 4 of previous post of Associate Professor during 26.04.2014 to 30.06.20214. His new pay in Pay Band 4 was fixed at ₹51670/- on 01.07.2014 by granting one annual increment in the previous pay and another increment for appointment to the next higher position. Prof Ravi did not draw any financial benefit in respect of pay in Pay Band (excluding enhanced AGP) during the period 26.04.2014 to 30.06.2014.

Even anomaly in pay fixation of Prof T Punniyamurthy was taken care of as could be seen from Enclosure – 10.

11. After implementation of 7th CPC from 01.01.2016 with introduction of two dates of increments, the issue of anomaly in pay fixation did not arise thereafter.



प्रोफ. जी. कृष्णमूर्थी
Prof. G. Krishnamoorthy
कुलसचिव (प्रभारी)
Registrar (In-Charge)

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी / Guwahati-781039, भारत India
दूरभाष / Phone: +91-361-2690761
DID: +91-361-2582016
फैक्स / Fax : +91-361-2690762
ईमेल / Email: registrar@iitg.ac.in

12. The anomaly in pay fixation had cropped up due to a fixed date of increment in a year, i.e. 1st July of every year as stipulated by 6th CPC and had automatically disappeared after implementation of 7th CPC with introduction of two dates of increments. Hence, this issue of anomaly in pay fixation shall be treated as a legacy issue of 6th CPC.
13. The submissions as made above have clearly vindicated the stand of the Institute as had been mentioned in DGA DO letter at para 1 (c) above.
14. It is again reiterated that the Institute had not committed any irregularities in pay fixation of internal candidates appointed during January-June as pointed out by audit para. Therefore, the Institute is not in agreement with the audit observation as this is not a case of excess payment at all. On the contrary, the affected internal candidates appointed on next higher positions by direct recruitment have been underpaid from the date of joining till the next date of increment, thereby causing no financial loss to the Institute.
15. As the Institute had not committed any irregularities/mistakes in pay fixation of internal candidates appointed during January-June which had not caused any financial loss to the Institute, therefore, the Institute would like to request the office of DGA to close this issue and drop the audit para in respect of IIT Guwahati so that the Institute could move on from hereafter.

Thanking you.

With best regards,

Yours sincerely

Registrar In-charge
IIT Guwahati

Enclosures:

- 01 Copy of MoE letter No. F. No. 32-28/2017-T.S. I dated 03.10.2022
- 02 Copy of Pay Fixation of Prof. T Puniyamurthy
- 03 Copy of Pay Fixation of Prof. Bhaba Kr Sarma
- 04 Copy of Rejection of Request for Pay Fixation from Date of Next Increment
- 05 Copy of Option of Prof. S Ravi for Pay Fixation from Date of Next Increment
- 06 Copy of Revised Pay Fixation of Prof. S Ravi from Date of Next Increment
- 07 Copy of Option of Dr. A Rajesh for Pay Fixation from Date of Next Increment
- 08 Copy of Revised Pay Fixation of Dr. A Rajesh from Date of Next Increment
- 09 Copy of Revised Pay Fixation of Prof. Anugrah Singh from Date of Next Increment
- 10 Copy of Revised Pay Fixation of Prof. T Puniyamurthy from Date of Next Increment

IITG/113th -BOG/ANNEXURES OF MINUTES
29.10.2022

Enclosure - 01

ANNEXURE-30

F. No. 32-28/2017-T.S. I
Government of India
Ministry of Education
Department of Higher Education
Technical Section I

Shastri Bhawan, New Delhi
Dated 3rd October, 2022

To,
The Directors,
IIT- Kharagpur and Guwahati.

Subject: Updated draft Audit Para on "Irregular allowance of increment to newly recruited faculty members resulted in overpayment of Rs. 2.78 crore"

Sir,

I am directed to forward herewith a copy of letter dated 15-9-2022 (copy enclosed) received from DGA (Central), Kolkata forwarding therewith a draft audit para wherein it is inter-alia mentioned that :-

"Further, the Ministry of Education, in their reply, have stated (April 2022) that the matter was taken up with both IITs and at IIT Kharagpur, the recovery of overpayment has been approved (July 2021) by the Board of Governors, with recovery, in 24 instalments, starting from April 22. IIT Kharagpur has recovered Rs. 0.13 crore (up to May 2022), out of the recoverable amount of Rs. 1.58 crore. However, at IIT Guwahati, the matter was under deliberation and no recovery of pay and allowance had been made till date."

2 In view of the above, IIT-Karagpur and IIT-Guwahati are requested to furnish the comments/ latest status with regard to matter raised therein to this Ministry at the earliest.

Encl: As above

Yours faithfully,



31/10/2022

(Sumit Gakhar)

Deputy Secretary to the Govt. of India
Email : sumit.gakhar@nic.in

IITG/113th -BOG/ANNEXURES OF MINUTES
29.10.2022

579

1128000/2022/CENTRAL REGISTRY SECTION



सत्यमेव जयते

देबोलीना ठाकुर
Debolina Thakur

8

महानिदेशक लेखापरीक्षा, केन्द्रीय, कोलकाता
गवर्नमेंट ऑफ इण्डिया प्रेस बिल्डिंग (इस्ट विंग), प्रथम मल
8, किरण शंकर रॉय रोड, कोलकाता-700 001
Director General of Audit, Central, Kolkata
Government of India Press Building (East Wing), 1st Floor
8, Khan Sankar Roy Road, Kolkata-700 001

D.O. No.: OA (R)/DP/AB/ IITs/Pay/2019-20/ 167
Date : 15 September 22

Dear Sir,

Please find enclosed the revised and updated draft paragraph on the topic "Irregular allowance of increment to newly recruited faculty members resulted in overpayment of ₹ 2.78 crore", relating to the Indian Institutes of Technology at Kharagpur and Guwahati, proposed for inclusion in the Comptroller and Auditor General's Audit Report (Autonomous Bodies) for the year ended 31 March 2022.

2. The subject matter of the draft paragraph is: "In violation of Fundamental Rules, the Indian Institutes of Technology at Kharagpur and Guwahati allowed irregular increment to newly appointed faculty members, selected on the basis of direct recruitment, resulting in overpayment of ₹ 2.78 crore (till March 2022)".

3. The draft paragraph is likely to be included in the Audit Report and placed before Parliament. I would, therefore, request that the facts and figures, mentioned in the revised draft paragraph, are confirmed, and the Ministry's response to the matter is sent at the earliest, so that it can be considered while finalizing the draft paragraph.

Best regards,



Fours sincerely,

Shetye

Encl: As above

21/09/2022
Sh. K Sanjay Murthy
Secretary to Government of India,
Ministry of Education,
127-C, Shastri Bhawan,
NEW DELHI-110001.

022/CENTRAL REGISTRY SECTION

5

MINISTRY OF EDUCATION
(DEPARTMENT OF HIGHER EDUCATION)
INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR AND
INDIAN INSTITUTE OF TECHNOLOGY, GUWAHATI
Irregular allowance of increment to newly recruited faculty
members resulted in overpayment of ₹ 2.78 crore

In violation of Fundamental Rules, the Indian Institutes of Technology, at Kharagpur and Guwahati allowed irregular increment to newly appointed faculty members, selected on the basis of direct recruitment, resulting in overpayment of ₹ 2.78 crore (till March 2022).

In terms of Clause 12(1) of the Statutes of the Indian Institutes of Technology (IIT) at Kharagpur and Guwahati, read with the instruction¹ issued (August/September 2009) by the Ministry of Education (erstwhile Ministry of Human Resource Development), both institutes invited applications for filling up the post of faculty², through open advertisement, with both internal and external candidates being eligible for appointment to the post. Selection was to be made through interviews and on the basis of the recommendations made by the Selection Committee. The Selection Committee was also to provide for protection of pay, if any, to such candidates.

Rule 22(1) (a) (1) of the Fundamental Rules (F.Rs.), dealing with the fixation of initial pay of a government servant, appointed to a post carrying duties and responsibilities of greater importance than those attached to the post previously held by him, states that the initial pay fixation in the higher post is to be made after granting one increment in the time scale of post previously held by him. It further provides that the government servant shall have the

¹ Issued by the Department of Higher Education, Ministry of Education (erstwhile MHRD). Vide Ftr No. 23-1/2008-75.11 dated 18.08.2009 and 16.09.2009.
² Assistant Professor, Associate Professor and Professor.

000/2022/CENTRAL REGISTRY SECTION

option to get his pay fixed either on the date of appointment to the higher post, or on the date of accrual of the next increment in the time scale of the post previously held by him. The provision to opt for the date of pay fixation is, however, not available to candidates appointed on the basis of direct recruitment.

Test-check of records relating to appointment of newly recruited faculty members, selected on the basis of direct recruitment, showed that both institutes had allowed them to exercise option regarding date of fixation of their pay at the time of their appointment under F.R. 22(I)(a)(1), which is inadmissible in cases of direct recruitment. Consequently, the newly recruited faculty members opted to have their pay fixed from the date of accrual of the next increment in the time scale of the post previously held by them, either in the same institute, or elsewhere. However, permitting newly recruited faculty members to exercise this option, led to fixation of their pay at a higher stage in the time scale of the new post, from the date of next increment. In 54² such cases test checked in audit, permitting the exercise of this option, in violation of the Fundamental Rules, resulted in irregular fixation of pay, along with overpayment⁴ amounting to ₹2.78 crore³ (till March 2022) (Annexure).

IIT, Kharagpur, replied that the pay fixation of the newly recruited faculty members had been carried out in terms of MHRD's Order⁵ (October 2017), vide which candidates were allowed one notional increment in the existing academic level of pay previously held by them. It further stated that the pay

² 29 in IIT Kharagpur and 24 in IIT Gandhinagar

³ of Basic Pay + Dearness Allowance

⁴ ₹1.58 crore for IIT, Kharagpur upto January 2022 in respect of 20 faculty members and ₹1.20 crore for IIT, Gandhinagar upto March 2022 in respect of 24 faculty members

⁵ P.N. (S-4) 2017-FC dated 27.10.2017

IITG/113th -BOG/ANNEXURES OF MINUTES
29.10.2022

RAL REGISTRY SECTION

582

fixation had been made from the date of next increment, by exercising option under FR 22(D)(a)(1), vide DOPPT's OM dated 27.07.2017, which envisages that a government servant shall have the option to have the pay fixed under this rule from the date of such promotion, or to have the pay fixed from the date of accrual of the next increment in the scale of the pay in the lower grade.

IIT, Guwahati, replied that it was aware of the provisions of pay fixation, as observed by Audit, and had followed the same till the implementation of 5th CPC. With the implementation of the recommendation of the 6th CPC, however, there had been anomalies in pay among faculty members, as the date of increment was uniform (1st July every year) for all employees. To remove these pay anomalies, the Board of Governors (BoGs), in its 53rd Meeting, had decided to give an option for fixation of pay from the date of the next increment, to all faculty members appointed to a higher post after 01.01.2006.

The replies of both the Institutes are not tenable, as the provisions under FR 22 (i) (a) (1), read with said DOPPT's OM, provide that a Government servant, appointed on the basis of direct recruitment, shall not have the option to have his pay fixed from the date of accrual of next increment in the scale of the pay previously held by him. Thus, the methodology of allowing the option for fixation of pay from the date of the next increment, to the newly appointed faculty members, selected on the basis of direct recruitment, by these Institutes was irregular.

Further, the Ministry of Education, in their reply, have stated (April 2022) that the matter was taken up with both IITs and as IIT Kharagpur, the

IITG/113th -BOG/ANNEXURES OF MINUTES
29.10.2022

583

1128000/2022/CENTRAL REGISTRY SECTION

recovery of overpayment has been approved (July 2021) by the Board of Governors, with recovery, in 24 instalments, starting from April 22. IIT Kharagpur has recovered ₹ 0.13 crore (up to May 2022), out of the recoverable amount of ₹ 1.58 crore.

However, at IIT Guwahati, the matter was under deliberation and no recovery of pay and allowance had been made till date.


Director General of Audit
Central: Kolkata

IITG/113th -BOG/ANNEXURES OF MINUTES
29.10.2022

584

1128000/2022/CENTRAL REGISTRY SECTION

Annexure-I

The statement of Overpayment upto January 2022 In respect of IIT Kharagpur

Sl.No	EC	Name	Department/Centre/School	Designation	Date of Appointment	Amount
1	04057	Mamant Singh	Aerospace Engineering	Professor	20.03.2013	695721
2	00294	Adityan Mishra	Agricultural and Food Engg	Professor	32.04.2014	531166
3	07616	Ashok Mishra	Agricultural and Food Engg	Professor	24.06.2013	424068
4	04648	Chandrasekhar Chatterjee	Agricultural and Food Engg	Professor	14.08.2010	498312
5	07015	Dilip Kumar Swain	Agricultural and Food Engg	Professor	24.06.2013	424968
6	08058	Anur Chakraborty	CORAL	Professor	16.04.2012	567520
7	02048	C. Renu Raj	Chemistry	Professor	02.14.2014	529868
8	02013	K. Basudha	Chemistry	Professor	02.14.2014	531253
9	07048	Pradeep N.D. Singh	Chemistry	Professor	24.06.2013	243491
10	96023	Arbabul Tanzeem	Chemistry	Professor	14.10.2013	744737
11	01013	Bhargav Malhe	Civil Engineering	Professor	02.04.2014(AN)	531166
12	07051	Sanjiv Malhe	Civil Engineering	Professor	02.04.2014(AN)	502670
13	05025	M. Anandashankar Reddy	Civil Engineering	Professor	04.06.2010	700847
14	01039	Ahujar Utes	Computer Science & Engg	Professor	24.03.2014	219107
15	08026	Debdip Mukherjee	Computer Science & Engg	Professor	23.02.2013	148967
16	07035	K.S. Ray	Computer Science & Engg	Professor	12.02.2013	641436
17	07064	Sudip Mallick	Computer Science & Engg	Professor	12.02.2013	509102
18	08004	Nitay Ghosh	Computer Science & Engg	Professor	16.03.2014	467321
19	06013	Bruno Ghosh	E & E C E	Professor	05.06.2011	397702
20	02017	Gautam Saha	E & E C E	Professor	14.09.2009	721288
21	09014	Satish Gupta	Geology & Geophysics	Professor	28.05.2010	585890
22	03003	Wakant Kumar Mishra	Geology & Geophysics	Professor	04.03.2014	498272
23	00087	N.C. Nayak	Humanities and Social Sciences	Professor	02.04.2014	902670
24	01001	Charles Jacob	Materials Science Centre	Professor	29.01.2014	527398
25	03013	Chandra Naha	Mathematics	Professor	04.05.2010	349907
26	05015	Partha Pratim Bandyopadhyay	Mechanical Engineering	Professor	25.03.2010	236165
27	04060	Sarita Kanta Pal	Mechanical Engineering	Professor	07.04.2014	520468
28	04026	Jani V. Warrier	O C & N A	Professor	31.08.2013	238903
29	04087	P.K. Bhattacharya	O C & N A	Professor	22.03.2010	717641
30	04068	Kirankumar	Renewable Technology Centre	Professor	29.05.2013	544836
Total						15803538

1128000/2022/CENTRAL REGISTRY SECTION

Annexure-II

Statement of overpayment upto March 2022, in respect of IIT, Guwahati

Sl. No.	Name	Designation	Date of appointment	Amount
1	Dr. Seenipandian Ravi	Professor	20.03.2010	623157
2	Dr. Gopal Das	Professor	28.01.2013	615750
3	Dr. P. Mudhukumar	Associate Professor	28.01.2015	486335
4	Dr. Dibakar Bandoopadhyay	Associate Professor	28.01.2015	426546
5	Dr. A. Rajesh	Associate Professor	22.02.2014	415746
6	Dr. Anugrah Singh	Professor	22.02.2014	1092502
7	Dr. Subrata Kr. Majumder	Professor	27.01.2012	481621
8	Dr. Sasnidhar Gumma	Professor	11.02.2011	349594
9	Dr. Pradipt Kr. Das	Professor	02.05.2015	528335
10	Dr. Adapa Murali Krishna	Associate Professor	08.03.2014	198149
11	Dr. Ujjwal Kr. Saha	Professor	20.02.2012	530278
12	Dr. Anil Kr. Sankle	Professor	19.01.2011	594782
13	Dr. Rohini Mokash Pumeke	Professor	21.05.2011	683544
14	Dr. KSR Krishna Murthy	Associate Professor	09.01.2010	780665
15	Dr. S. Senthilvelan	Associate Professor	09.01.2010	350858
16	Dr. Niranjani Sahoo	Associate Professor	09.01.2010	486323
17	Dr. Rohit Sinha	Associate Professor	09.01.2010	58116
18	Dr. Samit Bhattacharya	Associate Professor	02.04.2016	403185
19	Dr. V. Vijaya Saradh	Associate Professor	02.05.2015	78467
20	Dr. Roy Paily Palsthinkal	Professor	21.04.2012	762106
21	Dr. S. V. Santra	Professor	31.03.2013	540099
22	Dr. Sukanya Sharma	Associate Professor	17.02.2014	494642
23	Dr. V. Prabhu	Associate Professor	17.02.2014	478811
24	Dr. G. Krishna-moorthy	Professor	19.01.2011	491031
	Total			12060653

Enclosure 02

Statement of Fixation of Pay as per MHRD Circular F.No. 23-1/2008-TS.II dtd. 18.08.2009

B. Fixation as Professor (Direct Recruitment)

1	Name of the Government Servant	Dr. T. Puniyamurthy	
2	Designation of the post	PROFESSOR	
3	Date of Joining	14.03.2009	
4	Previous Pay Band and Grade Pay as Associate Professor	PB-4 = Rs. 37400-67000 AGP = Rs. 9500	
5	Proposed Pay Band and Grade Pay as Professor	PB-4 = Rs. 37400-67000 AGP = Rs. 10500	
6	Pay Fixation steps:		
	a) Last Band Pay as on 13.03.2009	47660	
	b) Grade Pay	9500	
	Total of a) to b)	57160	
	c) Increment of 3% on the above total	1720	
	d) New Band Pay (a) + c) above	49380	
	e) New Grade Pay	10500	
	f) Total of e) + f) above	59880	
7	Fixation w.e.f. the date of appointment to Professor as on 11.03.2008	Basic Pay	49380
		Grade Pay	10500
8	Date of next increment	01.07.2010	
9	Any other relevant information	NIL	

[Signature]
DR (Admn.)

[Signature]
13/10/09
AR (Admn.)

checked *[Signature]*
13/10/09
27/10/09

[Signature]
Accounts Officer, J.A.
Indian Institute of Technology Guwahati
Guwahati- 781039

[Signature]
28/10/09

Enclosure 03

Statement of Fixation of Pay as per MHRD Circular F.No. 23-1/2008-TS.II dtd. 18.08.2009

B. Fixation as Professor (Direct Recruitment)		Dr. Bhabha Kumar Sarma	
1	Name of the Government Servant	PROFESSOR	
2	Designation of the post	10.09.2009	
3	Date of Joining	PB-4 = Rs. 37400-67000 AGP = Rs. 9500	
4	Previous Pay Band and Grade Pay as Associate Professor	PB-4 = Rs. 37400-67000 AGP = Rs. 10500	
5	Proposed Pay Band and Grade Pay as Professor		
6	Pay Fixation steps		
	a) Last Band Pay as on 09.09.2009	49380	
	b) Grade Pay	9500	
	Total of a) to b)	58880	
	c) Increment of 3% on the above total	1770	
	d) New Band Pay (a) + c) above	51150	
	e) New Grade Pay	10500	
f) Total of d) + e) above	61650		
7	Fixation w.e.f. the date of appointment to Professor as on 10.09.2009	Basic Pay	51150
		Grace Pay	10500
8	Date of next increment	01.07.2010	
9	Any other relevant information	NIL	

DR (Admin)

AR
12/10/09

1.6.3
15/10/09

checked

27/10/09

Accounts Officer, I. A.
Indian Institute of Technology Guwahati
Guwahati- 781039



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Enclosure 04

Pranab Borgohain
Assistant Registrar (FA)

Guwahati 781039
Phone : EPABX : (0361) 2583000
Direct : (0361) 258-2042
Fax : (0361) 2690762
Email : pborgohain@iitgernet.in

ADMINISTRATION

To,

Dr. Mohammad Jawed
Associate Professor
Department of Civil Engineering
IIT Guwahati.

• Ref : FA/200/2000/Vol-III/345
• Date : 28 JUL 2010

Sub: Request for Pay fixation from 1st of July, 2010- reg.

Ref: Your application dt. 24.05.2010.

Sir,

In response to your application cited above, I am directed to inform you that fixation of pay from the date of next increment in the previous post is possible only in case of pay fixation on promotion of an employee. Since you were offered the post of Professor on direct recruitment, you are not eligible for getting your pay fixed from the date of next increment in the previous post as requested by you as per the extant rules.

This is for your information please.

Thanking you.

Yours sincerely,

(P. Borgohain)

Copy to:

1. Personal File

Enclosure 07

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

THE SECOND SCHEDULE

FORM OF OPTION

On being considered for the post of Associate Professor,

- i. I _____ hereby elect the revised pay structure with effect from 1st January, 2006 or the date of my joining this Institute as Associate Professor.*
- ✓ I A. RAJESH hereby elect to continue on the existing scale of pay of my substantive / officiating post until:*

- ✓ the date of my next increment
- raising my pay to Rs. _____ (basic pay, in existing scale)
 - the date I make a request for a change
 - the date of my promotion to _____ (name of the post : AP, Prof. etc.)

Signature: 
Name: A. RAJESH
Emp_No.: 616
Designation: Associate Professor
Date: 4/03/2014

Date: 4/03/2014
Place: IITG.

* To be scored out, if not applicable

Enclosure 08

Statement of fixation of Pay of Dr. A. Rajesh, Associate Professor, EEE

1	Name of the Government Servant	Dr. A. Rajesh ✓
2	Designation of the post	Associate Professor
3	Date of Joining	24.02.2014 ✓
4	Date of Annual Increment	01.07.2014 ✓
5	Previous Pay in the Pay Band as Assistant Professor	₹ 40240 in PB-4 = Rs. 37400-67000 and AGP = Rs. 9000 ✓
6	Proposed Pay in the Pay Band and Academic Grade Pay as Associate Professor (since he opts to get his pay fixed from the date of next increment as Assistant Professor) ✓	
	i) w.e.f. 24.02.2014	₹ 40240 in PB-4 = Rs. 37400-67000 and AGP = Rs. 9500 ✓
	ii) w.e.f. 01.07.2014	
	a) Pay in the PB as on 30.06.2014	40240 ✓
	b) Academic Grade Pay as Associate Professor	9000 ✓
	Total of a) to b)	49240 ✓
	c) Normal increment of 3% on the above total	1480 ✓
	d) New Band Pay (a) + c) above	41720 ✓
	e) Academic Grade Pay as Assistant Professor	9000 ✓
	e) Total of d) + e) above	50720 ✓
	f) Increment due to upgradation to Associate Professor as per FR 22 (I) (a) (1) (3% of e above)	1530 ✓
	g) Pay in the Pay band w.e.f. 01.07.2014 (d+f)	43250 ✓
	h) New Academic Grade Pay	9500 ✓
	i) Total of g) + h) above	52750 ✓
7	Date of next increment	01.07.2015 ✓
8	Any other relevant information	NIL ✓

203
9/4/14

Rajesh
12/4/14
AR (FA)

Enclosure 09

Statement of fixation of Pay of Dr. Anugrah Singh, Professor, Chemical Engg

1	Name of the Government Servant	Dr. Anugrah Singh	
2	Designation of the post	Professor	
3	Date of Joining	26.04.2014	
4	Date of Annual Increment	01.07.2014	
5	Previous Pay in the Pay Band as Associate Professor	₹ 48150 in PB-4 = Rs. 37400-67000 and AGP = Rs. 9500	
6	Proposed Pay in the Pay Band and Academic Grade Pay as Professor (since he opts to get his pay fixed from the date of next increment as Associate Professor)		
	i)	w.e.f. 26.04.2014	₹ 48150 in PB-4 = Rs. 37400-67000 and AGP = Rs. 10500
	ii)	w.e.f. 01.07.2014	
	a)	Pay in the PB as on 30.06.2014	48150
	b)	Academic Grade Pay as Associate Professor	9500
	Total of a) to b)		57650
	c)	Normal Increment of 3% on the above total	1730
	d)	New Band Pay (a) + c) above	49880
	e)	Academic Grade Pay as Associate Assistant Professor	9500
	Total of d) + e) above		59380
	f)	Increment due to upgradation to Associate Professor as per FR 22 (I) (a) (1) (3% of e) above	1790
	g)	Pay in the Pay band w.e.f. 01.07.2014 (d+f)	51670
	h)	New Academic Grade Pay	10500
i)	Total of g) + h) above	62170	
7	Date of next increment	01.07.2015	
8	Any other relevant information	NIL	

25
12/14



Prof. Prabin Kumar Bora
Dean of Faculty Affairs and Professor
Electronics & Electrical Engineering

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी Enclosure 10
Indian Institute of Technology Guwahati
Guwahati - 781 039

Phones : (0361) 2583000 (EPABX)
(0361) 2582084
09954498117 (Mobile)
Fax : (0361) 2690762
Email : dofafa@iitg.ernet.in

- Ref. : FA/219/2001/Vol-III/2397
- Date : 20 10 2011

Dr. T. Punniyamurthy
Professor
Dept. of Chemistry
IIT Guwahati

Sub: Anomaly of Pay Fixation of Professors - reg.

Ref: Office Order No.AD/32/98/Vol.14/4888 dt. 04.03.2011.

With reference to the above officer order regarding Pay Fixation in the new post from the date of next increment and further to the submission of the option form and undertaking, Your pay has been fixed by the Institute accordingly in the following order.

w.e.f 14.03.2009 (i.e. from the date of joining as Professor)

Pay in the Pay band 4	: Rs. 47,660/-
<u>AGP</u>	: Rs. 10,500/-
Basic pay	: Rs. 58,160/-

w.e.f 01.07.2009

Pay in the Pay band 4	: Rs. 51,150/-
<u>AGP</u>	: Rs. 10,500/-
Basic pay	: Rs. 61,650/-

The date of next increment will be 01.07.2010.

This is for your information please.


(P .K. Bora)

Copy to:

1. Registrar's Office

2. AD (ER&A)

For information and necessary action please.



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

अनुवर्ती पृष्ठ / CONTINUATION PAGE

प्रशासन / ADMINISTRATION

फाइल संदर्भ/File Ref.:

Sub: O/o for approval - Meg.

Draft o/o for attending discussion at MOE is prepared & placed below for perusal and approval please.

JR (Admin.) →

[Signature]
01/10/24

veg
1/7/24

→ Regn.

[Signature]
1/11

→ Director

APPROVED

Devesh Chakrabarti, 1/7/24
Director
IIT Guwahati

Pl. do the need

[Signature]
1/7/24

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

प्रशासन / ADMINISTRATION

संदर्भ/ Ref. : AD/144/TR/01/Vol-XI/1198-A
दिनांक/ Date: 01-07-2024

कार्यालय आदेश / OFFICE ORDER

The following officials of the Institute are deputed for discussion on the Matter related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati" to be held at the Dept. of Higher Education, MoE, New Delhi.

1. Prof. G. Krishnamoorthy,
Registrar (i/c),
IIT Guwahati,
2. Prof. M. Jawed,
Senate Nominee to BOG,
IIT Guwahati,

To enable to attend the discussion, the above mentioned officials are granted On Duty Leave w.e.f. 1st July' 2024 (AN) till 3rd July' 2024 (AN) along with applicable TA and DA for the mentioned days only.


निदेशक / DIRECTOR

प्रति सूचना एवं आवश्यक कार्रवाई के लिए प्रेषित/

Copy for information and necessary action to:

1. Officials concerned
2. JR (F&A) – for needful please
3. HoS – Faculty Affairs

Recruited Members resulted in Overpayment at IIT Guwahati.

Suman Patra <sumanpatra.edu@gov.in>

Fri 28-06-2024 16:32

To: Director, IIT Guwahati <director@iitg.ac.in>; Registrar, IIT Guwahati <registrar@iitg.ac.in>
Cc: prashant.ag <prashant.ag@gov.in>; Nilesh Chandra Srivastava <nilesh.chandra@gov.in>; RANDHIR SINGH YADAV <randhiryadav.edu@nic.in>; AMIT BOHRA <amitbohra.99@gov.in>

Dear Sir,

Kindly refer to the trailing mail regarding which it is stated that 2nd July, 2024 is accepted date for the said meeting.

--

Thanks & Regards

Suman Patra
Assistant Section Officer
Technical Section-I (IITs)
Department of Higher Education
Ministry of Education

From: "Nilesh Chandra Srivastava" <nilesh.chandra@gov.in>
To: "Suman Patra" <sumanpatra.edu@gov.in>, "AMIT BOHRA" <amitbohra.99@gov.in>
Cc: "RANDHIR SINGH YADAV" <randhiryadav.edu@nic.in>
sent: Friday, June 28, 2024 3:44:03 PM
Subject: Fwd: Discussion on Matter Related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati."

Regards / सादर

Nilesh Chandra Srivastava/निलेश चंद्र श्रीवास्तव
Under Secretary (IITs) / अवर सचिव (आईआईटी)
Department of Higher Education / उच्चतर शिक्षा विभाग
Ministry of Education / शिक्षा मंत्रालय
Room No. 428-C, Wing, Shastri Bhawan,
New Delhi-110001
Tele/दूरभाष : 011- 2338 1698

From: "PRASHANT AGARWAL" <prashant.ag@gov.in>
To: director@iitg.ac.in
Cc: dj@iitg.ac.in, jawed@iitg.ac.in, gkrishna@iitg.ac.in, registrar@iitg.ac.in, "Nilesh Chandra Srivastava" <nilesh.chandra@gov.in>
sent: Friday, June 28, 2024 3:36:21 PM
subject: Re: Discussion on Matter Related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati."

Sir,

2nd July is fine.

Thanks and Regards

Recruited Members resulted in Overpayment at IIT Guwahati.

Suman Patra <sumanpatra.edu@gov.in>

Fri 28-06-2024 16:32

To: Director, IIT Guwahati <director@iitg.ac.in>; Registrar, IIT Guwahati <registrar@iitg.ac.in>
Cc: prashant.ag <prashant.ag@gov.in>; Nilesh Chandra Srivastava <nilesh.chandra@gov.in>; RANDHIR SINGH YADAV <randhiryadav.edu@nic.in>; AMIT BOHRA <amitbohra.99@gov.in>

Dear Sir,

Kindly refer to the trailing mail regarding which it is stated that 2nd July, 2024 is accepted date for the said meeting.

--

Thanks & Regards

Suman Patra
Assistant Section Officer
Technical Section-I (IITs)
Department of Higher Education
Ministry of Education

From: "Nilesh Chandra Srivastava" <nilesh.chandra@gov.in>
To: "Suman Patra" <sumanpatra.edu@gov.in>, "AMIT BOHRA" <amitbohra.99@gov.in>
Cc: "RANDHIR SINGH YADAV" <randhiryadav.edu@nic.in>
sent: Friday, June 28, 2024 3:44:03 PM
Subject: Fwd: Discussion on Matter Related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati."

Regards / सादर

Nilesh Chandra Srivastava/निलेश चंद्र श्रीवास्तव
Under Secretary (IITs) / अवर सचिव (आईआईटी)
Department of Higher Education / उच्चतर शिक्षा विभाग
Ministry of Education / शिक्षा मंत्रालय
Room No. 428-C, Wing, Shastri Bhawan,
New Delhi-110001
Tele/दूरभाष : 011- 2338 1698

From: "PRASHANT AGARWAL" <prashant.ag@gov.in>
To: director@iitg.ac.in
Cc: dj@iitg.ac.in, jawed@iitg.ac.in, gkrishna@iitg.ac.in, registrar@iitg.ac.in, "Nilesh Chandra Srivastava" <nilesh.chandra@gov.in>
sent: Friday, June 28, 2024 3:36:21 PM
subject: Re: Discussion on Matter Related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati."

Sir,

2nd July is fine.

Thanks and Regards



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

गुवाहाटी-781039, असम, भारत
Guwahati-781039, Assam, INDIA

दूरभाष/Tele: +913612690401 / +913612582005
ई - मेल / Email: director@iitg.ac.in; dj@iitg.ac.in

प्रो. देवेन्द्र जालिहाल
Prof. Devendra Jalihal
निदेशक
Director

To
Shri Prashant Agarwal
Director (IITs),
Department of Higher Education
Ministry of Human Resource Development
Shastri Bhavan, New Delhi - 110001

Ref: DIR/IITG/05/MoE/2024

Date: 28/06/2024

Sub: Discussion on Matter Related to Audit Para entitled "Irregular Allowance of Increment to Newly Recruited Members resulted in Overpayment at IIT Guwahati.

Dear Sir,

With reference to the telephonic conversion on 26 June 2024 on the above subject matter, I am deputing Prof. G. Krishnamoorthy, Registrar (In-Charge) and Prof. M. Jawad, Senate Nominee on the BoG for discussion. They will visit your office on 02 July 2024 if it is convenient. In case, 02 July is not convenient, please consider either 03 or 05 July for the meeting at your convenient time.

I am copying the mail to both for their reference.

Warm regards,

Yours sincerely,


(Devendra Jalihal)

CC:
Prof. M. Jawad
Senate nominee to BOG, IIT Guwahati

Prof. G. Krishnamoorthy
Registrar Incharge,
IIT Guwahati

ANNEXURE-6

Minutes of the 56th meeting of the Finance Committee
(Not enclosed as already uploaded in the Institute website)

ANNEXURE-7

Minutes of the 173rd Meeting of the Senate held on 11th May, 2024
Indian Institute of Technology Guwahati

Item 6:

To consider the proposal for the revision of the ordinance for scholarships from the scholarship review committee.

The scholarship review committee constituted by the Director submitted a proposal for a revising the clauses for McM and SC/ST scholarships in the respective ordinance of the Institute. The proposal is placed at **Annexure 173/6 (Page No. 6-16)**. The Senate considered the matter and reviewed the changes. Accordingly, the Senate approved the proposal and recommended to place the matter to the Board for approval.

R.173/6/2024:

The Senate **RESOLVED** that the proposal for the revision of the ordinance for scholarships from the scholarship review committee be **APPROVED** and **RECOMMENDED** to place the matter to BoG for approval.

Annexure 173/1

Minutes of the Scholarship Review Committee Meeting held on 8th December 2023

Meeting of the Institute Scholarship Review Committee to review scholarship criteria was held on 8th December, 2023.

The following members were present in the meeting

1.	Prof. A. Perumal, DoSA	Chairperson
2.	Prof. K. V. Krishna, DOAA	Member
3.	Prof. Amaresh Dalal, ADOSA-1	Member
4.	Prof. C. Mallikarjuna	Member
5.	Prof. S. Kanagaraj	Member

The committee discussed and recommended the following changes/addition in Institute Scholarship rules regarding IMS/McM/SC-ST Scholarship.

Item No.1:

Ordinance Rules 1.1 Institute Merit Scholarship(IMS) (B). Eligibility Criteria .

(iv) The student should not have been awarded any major disciplinary action imposed by the Institute Disciplinary Committee (IDC).

Changes:

- iv. In case of a tie, all the students at the tie point will be awarded.
- v. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.

Item No. 2:

Ordinance Rules 1.1 Institute Merit Scholarship (IMS) (C). The period of the Scholarship.

Changes:

- i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters.
- ii. Eligible students will receive the scholarship for a period of two semesters: August- November and January-April covering 8 (eight) months in total.

Item No.3:

Ordinance Rules 1.2 McM (B) Eligibility Criteria No. B.(i) for GEN(EWS)/OBC-NCL

“Parents’ income should not exceed the prescribed limit per annum. The prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum).

Changes:

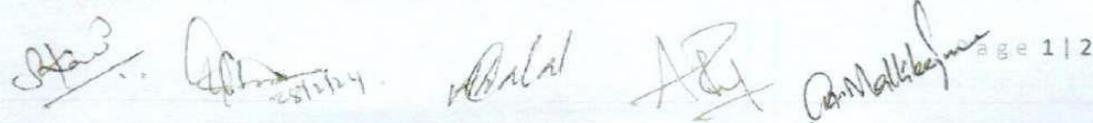
- i. Parents’ income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL) /EWS candidates (whichever is maximum) issued from time to time by GOI.

Item No.4:

Ordinance Rules 1.2 McM B.(ii) Eligibility Criteria for General Student “Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than Rs.30,000/- per annum”.

Changes:

- The Review Committee reviewed clause B. (ii) and decided not to implement the rules further.
- iv. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.

 The bottom of the page features five handwritten signatures in black ink, corresponding to the members listed in the table above. The signatures are: Prof. A. Perumal, Prof. K. V. Krishna, Prof. Amaresh Dalal, Prof. C. Mallikarjuna, and Prof. S. Kanagaraj. The text 'Page 1 | 2' is visible at the end of the line.

Item No.5:

Ordinance Rules 1.2 C Calculation of points based on which McM Scholarship selection is made.

Changes:

A maximum of 100 points may be awarded to the student based on parent's income and CPI. The break-up is as follows:

Maximum points for parent's income	50 points
Maximum points for merit	50 points

Points for Parents' Income:

Annual income below	Rs.2,00,000.00	50.0 points
---------------------	----------------	-------------

For more than 2,00,000 to the maximum limit, reduce 2 points linearly per lakh in the interval of every one lakh.

Points for Merit: CPI multiplied by five for 2nd, 3rd, and 4th year students, and for 1st year students, the percentage of marks obtained in the qualifying examination is divided by two.

Item No.6:

Ordinance Rules 1.2 (D) The period of the scholarship

Changes:

- The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters.
- Eligible students will receive the scholarship for a period of two semesters: August-November and January-April covering 8 (eight) months in total.

Item No.7:

Ordinance Rules 1.3 SC-ST Scholarships B (i) "Parents' income should not exceed the prescribed limit as per annum. The prescribed income limit is subject to Govt. notifications and is currently Rs. 6 lakhs per annum".

Changes:

- Parents' income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL) /EWS candidates (whichever is maximum) issued from time to time by GOI.

Item No.8:

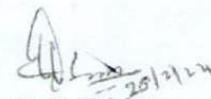
Ordinance Rules 1.3 B(ii) "Students are not considered for McM scholarships if they have passed their +2 examination from schools with annual tuition fees of more than Rs.30,000/- per annum".

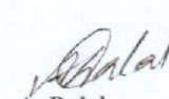
Changes:

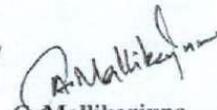
- The Review Committee reviewed clause B. (ii) and decided not to implement the rules further.
- Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible.

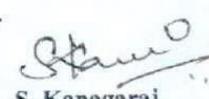
The above recommendations are placed to the Competent Authority of the Institute for approval.


A. Perumal
DoSA


K. V. Krishna
DoAA


A. Dalal
ADoSA-1


C. Mallikarjuna
Member


S. Kanagaraaj
Member

UPDATED

Indian Institute of Technology Guwahati

SCHOLARSHIP RULES

1.	Institute Scholarships
1.1	Institute Merit Scholarship (IMS)
	<p>A. IMS is available for B.Tech. / B.Des. / M.Sc. / M.A. students of the institute. The scholarship is meant for the year-wise class toppers of all the streams and is awarded from the second year.</p> <p>B. Eligibility Criteria:</p> <ol style="list-style-type: none"> i. The student has to complete without any break: <ol style="list-style-type: none"> a. I and II semesters for the second-year scholarship. b. III and IV semester, for the third-year scholarship (for B.Des. /B.Tech. students only). c. V and VI semester, for the fourth-year scholarship (for B.Des. /B.Tech. students only). ii. The student should have cleared all the courses of the concerned semesters at the first available chance. iii. The student should have secured the highest yearly performance index (YPI) in the semesters taken for reckoning. iv. In case of a tie, all the students at the tie point will be awarded. v. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible. <p>C. The period of the scholarship:</p> <ol style="list-style-type: none"> i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters. ii. Eligible students will receive the scholarship for a period of two semesters: August- November and January- April, covering 8 (eight) months in total. <p>D. Benefits:</p> <p>The scholarship shall have the following benefits:</p> <ol style="list-style-type: none"> i. A fixed stipend per month for two semesters (August-November and January-April totaling 8 months) of Rs. 1000 per month. ii. Tuition fee waiver for two semesters. <p>E. Top-up Scholarships:</p> <p>A student may be allowed to receive IMS with any other external scholarships (other than those scholarships that do not allow funding from multiple sources) provided that the total amount of the scholarship does not exceed 1.5 times the amount of the</p>

	<p>IMS, subject to the condition below-</p> <ol style="list-style-type: none"> a. If the external scholarship amount is greater than or equal to 1.5 times the IMS, the student may avail of external scholarships only and no IMS. b. If the external scholarship amount is less than 1.5 times the IMS, the student may avail of the external scholarship plus an additional amount from the IMS that does not make his total scholarship money more than 1.5 times the IMS. 							
1.2	Institute Merit-cum-Means (McM) Scholarship							
	<p>A. Institute Merit-cum-Means (McM) scholarship is awarded to non SC/ST students in B.Tech. / B.Des. / M.Sc. / M.A. of the institute strictly on merit-cum-means basis and on the recommendations of the scholarship committee.</p> <p>B. Eligibility Criteria:</p> <ol style="list-style-type: none"> i. Parents' income should not exceed the prescribed limit per annum, prescribed income limit for OBC (NCL) / EWS candidates (whichever is maximum) issued from time to time by GOI. ii. All 1st year B.Tech. / B.Des. / M.Sc. / M.A. students are eligible to apply. However, a CPI of 6.0 is mandatory for the 2nd, 3rd, and 4th year undergraduate and 2nd year M.Sc. / M.A. students. In case of a semester drop due to medical grounds, the semester drop will not be taken into account and he/she is eligible. iii. A maximum of 25% of the non SC/ST students in B.Tech. / B.Des. / M.Sc. / M.A. programmes are eligible for McM Scholarship as per the Statutes. iv. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible. <p>C. Calculation of points based on which selection is made: A maximum of 100 points may be awarded to the student based on parents' income and CPI. The break-up is as follows:</p> <table style="margin-left: 40px;"> <tr> <td>➕ Maximum points for parents' income</td> <td style="text-align: right;">50 points</td> </tr> <tr> <td>➕ Maximum points for merit</td> <td style="text-align: right;">50 points</td> </tr> </table> <p><u>Points for Parents' Income:</u></p> <table style="margin-left: 40px;"> <tr> <td>Annual income below</td> <td style="text-align: center;">Rs.2,00,000</td> <td style="text-align: right;">50.0 points</td> </tr> </table> <p>For more than Rs. 2,00,000 to the maximum limit, reduce 2 points linearly per lakh in the interval of every one lakh.</p> <p><u>Points for Merit:</u> CPI multiplied by five for 2nd, 3rd, and 4th year students, and for 1st year students, the percentage of marks obtained in the qualifying examination is</p>	➕ Maximum points for parents' income	50 points	➕ Maximum points for merit	50 points	Annual income below	Rs.2,00,000	50.0 points
➕ Maximum points for parents' income	50 points							
➕ Maximum points for merit	50 points							
Annual income below	Rs.2,00,000	50.0 points						

	<p>divided by two.</p> <p>D. The period of the scholarship:</p> <ol style="list-style-type: none"> i. The student will be asked to apply every year for awarding the scholarship for that year, i.e., a period of two semesters. ii. Eligible students will receive the scholarship for a period of two semesters: August-November and January-April, covering 8 (eight) months in total. <p>E. Benefits: The scholarship shall have the following benefits:</p> <ol style="list-style-type: none"> i. A fixed stipend per month for two semesters (August-November and January-April totaling 8 months) of Rs. 1000 per month. ii. Tuition fee waiver for two semesters. <p>F. Top-up Scholarships: A student may be allowed to receive the McM scholarship with any other external scholarships (other than those scholarships that do not allow funding from multiple sources) provided that the total amount of the scholarship does not exceed 1.5 times the amount of the McM scholarship, subject to the condition below-</p> <ol style="list-style-type: none"> a. If the external scholarship amount is greater than or equal to 1.5 times the McM scholarship, the student may avail of external scholarships only and no McM scholarship. b. If the external scholarship amount is less than 1.5 times the McM scholarship, the student may avail of the external scholarship plus an additional amount from the McM scholarship that does not make his total scholarship money more than 1.5 times the McM scholarship.
<p>1.3</p>	<p>SC-ST Scholarships</p>
	<p>A. SC-ST Scholarship is awarded to all B.Tech./ B.Des. / M.Sc. / M.A. SC-ST students on a means basis.</p> <p>B. Eligibility Criteria:</p> <ol style="list-style-type: none"> i. Parents' income should not exceed the prescribed limit per annum, prescribed income limit for SC/ST candidates (whichever is maximum) issued from time to time by GOI. ii. All B.Tech. / B.Des. / M.Sc. / M.A. students are eligible to apply. iii. Students with any punishments/penalties imposed for academic malpractices and/or for disciplinary matters dealt with by SDC are not eligible. <p>C. The period of the scholarship:</p> <ol style="list-style-type: none"> i. Eligible students will receive the scholarship for a period of two semesters:

August-November and January-April, covering 8 (eight) months in total.

- ii. While all scholarships, including those for GEN and OBC students, will be governed by their respective norms and durations, any student other than GEN and OBC can avail of a scholarship from the Institute for a maximum of 6 years.

D. Benefits:

The scholarship shall have the following benefits:

- i. A fixed stipend per month for two semesters (August-November and January-April totaling 8 months) of Rs. 250 per month.
- ii. Free messing (only for the basic menu).
- iii. Exemption from hostel room rent.
- iv. Tuition fees are waived for all SC/ST students by the statute, irrespective of availing the SC- ST scholarship or not.

E. Top-up Scholarships:

A student may be allowed to receive an SC-ST scholarship with any other external scholarships (other than those scholarships that do not allow funding from multiple sources) provided that the total amount of the scholarship does not exceed 1.5 times the amount of the SC-ST scholarship, subject to the condition below-

- a. If the external scholarship amount is greater than or equal to 1.5 times the SC-ST scholarship, the student may avail of external scholarships only and no SC-ST scholarship.
- b. If the external scholarship amount is less than 1.5 times the SC-ST scholarship, the student may avail of the external scholarship plus an additional amount from the SC-ST scholarship that does not make his total scholarship money more than 1.5 times the SC-ST scholarship.
- c. For calculating the scholarship amount, the messing charges of the most recent month will be used.

ANNEXURE-8

Indian Institute of Technology Guwahati

Thus, the full document of MBA ordinance should be prepared and circulated to the members of the Senate.

R.170/8/2023:

The Senate **RESOLVED** that the draft ordinance for the Master of Business Administration programme be **APPROVED** in-principle. Further full document to be prepared and circulated among the members for **RATIFICATION**.

Item 9:

To consider the proposal for recommendations by DDC on academic malpractices during the examinations.

The Senate considered a proposal for delegating the disciplinary matters of academic malpractices during the examinations to the Departmental Disciplinary Committee (DDC). Further, considering the present trend, it was suggested in the proposal that the DDC may recommend Fail ("FD") grade to the student in the respective course wherever there is a material evidence. Currently, such matters are dealt by the Institute Academic Disciplinary Committee (IADC).

The Senate noted that the proposal is from IADC. Further, it was brought to the notice of the Senate that the students appearing to the enquiry of IADC often twist the matter to defend their act and, in such cases, IADC needs to contact the faculty invigilator before finalizing the recommendation. That is delaying the process of recommendations of IADC. Also, whenever there are appeals, there is a delay in processing the appeals, as the appeals against the penalties imposed based on the recommendations of IADC are to be placed to BoG.

The Senate deliberated the matter at length and opined that the proposal is acceptable. However, the Senate suggested that the report of the incident shall be prepared by two invigilators, at least one of them is a faculty member. Further, the report needs an endorsement of the course instructor. Accordingly, the Senate approved the updated proposal as placed at Annexure 170/9 (Page No. 26-i), and recommended to place the matter of delegation to the DDC to the BoG.

R.170/9/2023

The Senate **RESOLVED** that the proposal for recommendations by DDC on academic malpractices during the examinations be **APPROVED** and **RECOMMENDED** to the **BoG**.

Item 10:

To consider the proposal of revision of course structure of MTech, Department of Mechanical Engineering.

Annexure 170/9

Proposal for recommendations by DDC on academic malpractices during the examinations.

Preamble: As per the Ordinance on Code and Conduct of Students, disciplinary issues related to general conduct of students in the class rooms and laboratories shall be dealt with by the Departmental Disciplinary Committee (DDC) of the concerned Department, while students' malpractices in the examinations are dealt by the Institute Academic Disciplinary Committee (IADC) to maintain uniformity across the academic divisions. The concerned faculty invigilator makes a report at the first place and then IADC re-ascertains the matter to recommend the penalties. These days it is often observed that the students appearing in IADC twist the matter to defend their act and, in such cases, IADC needs to contact the faculty invigilator before finalizing the recommendation. That delays the process of recommendations. Also, whenever there are appeals from students, there is a delay in processing the appeals, as the appeals against the penalties imposed based on the recommendations of IADC are to be placed to the BoG.

Proposal: In order to bring ease in the process, it is now proposed that students' malpractices in the examinations may be dealt by DDC and recommend penalties. The Chairman, IADC shall give the approvals on these recommendations, as per the ordinance. The Chairman, IADC, may check the uniformity across the academic divisions before giving the approvals. In this process, the appeals, if any, can be placed to the Senate, as per the ordinance.

For effective implementation of the proposal, a format of the report shall be suggested by the Academic Affairs Section which will be prepared by two invigilators, at least one of them is a faculty member. The report shall be endorsed by the course instructor and submitted to the academic division which is offering the course. The DDC of the concerned division shall accordingly scrutinize the report (and enquire the matter, if necessary) to send its recommendations to the Chairman, IADC.

It is to be noted that considering the trend of malpractices in the examinations, IADC is recommending Fail ("FD") grade in the respective course, wherever there is a material evidence like electronic gadgets (mobile phone, smart watch, etc.), chits, exchanging sheets. Accordingly, it is also proposed that the DDC may recommend the penalty of Fail ("FD") grade to the student in the respective course, on those matters reported with material evidence. The Chairman, IADC, may accord approvals unless the student is a repeated offender or there is some non-uniformity across the academic divisions in the penalties recommended by DDC. If required, the matter may be placed to IADC. The approvals given by the Chairman, IADC on the academic malpractices shall be reported to the Senate.

NOT FOR PUBLIC DOMAIN

NOT FOR PUBLIC DOMAIN

F.No.31011/15/2022-Estt-A-IV
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Personnel Policy A-IV)

North Block, New Delhi
Dated 17th September, 2024

OFFICE MEMORANDUM

Subject: Central Civil Services (Leave Travel Concession) Rules, 1988 – Relaxation to travel by air to visit North East Region, Jammu & Kashmir, Ladakh and Andaman & Nicobar – extension beyond 25.09.2024 –regarding.

The undersigned is directed to refer to this Department's OM No. 31011/15/2022-Estt.A-IV dated 11.10.2022 regarding relaxation to travel by air to visit North East Region, Jammu & Kashmir, Ladakh and Andaman & Nicobar, and to say that in relaxation to CCS (LTC) Rules, 1988, the scheme allowing Government servants to travel by air to North East Region (NER), Union Territory of Jammu and Kashmir (J&K), Union Territory of Ladakh and Union Territory of Andaman & Nicobar Islands (A&N) is extended for a further period of two years, w.e.f. 26th September, 2024 till 25th September, 2026.

2. The above Special Dispensation Concession is subject to the following terms & conditions: -

- i. All eligible Government servants may avail LTC to visit any place in NER/A&N/J&K/Ladakh against the conversion of their one Home Town LTC in a four years' block period.
- ii. Government servants, whose Home Town and Headquarters/ place of posting are same, they are not allowed the conversion of any Home Town LTC as they are not eligible for the Home Town LTC facility.
- iii. The Government servant whose Home Town is situated in NER/A&N/J&K/Ladakh will also be allowed conversion of Home Town LTC for availing this Scheme to visit any place in any one of the three regions out of the above mentioned four regions except the region wherein his/her Hometown is situated.
- iv. Fresh Recruits are also allowed conversion of one of the three Home Town LTCs in a block of four years, applicable to them to visit NER/A&N/J&K/Ladakh. In addition, they are allowed one additional conversion of Home Town LTC to visit UT of J&K/UT of Ladakh in a block of four years.

Contd.....

v. Government servants entitled to travel by air may avail this concession from their Headquarters in their entitled class of air by any airlines subject to the terms and conditions as enumerated in DoPT's OM. No. 31011/12/2022-Estt.A-IV dated 29.08.2022 read with DoPT's OM No. 31011/11/2023 - Pers. Policy A-IV dated 20.10.2023 (copies enclosed).

vi. Government servants not entitled to travel by air are allowed to travel by air in Economy class by any airlines subject to the terms and conditions as enumerated in DoPT's OM dated 29.08.2022 read with DoPT's OM No. 31011/11/2023 - Pers. Policy A-IV dated 20.10.2023 in the following sectors:-

- a. Between Kolkata/Guwahati and any place in NER.
- b. Between Kolkata/Chennai/Visakhapatnam and Port Blair.
- c. Between Delhi/Amritsar and any place in J&K/Ladakh.

Journey for these non-entitled employees from their Headquarters upto Kolkata/Guwahati/Chennai/Visakhapatnam/Delhi/Amritsar shall be undertaken as per their entitlement.

vii. Air travel by Government employees to NER, J&K, Ladakh and A&N as mentioned in para (v) and (vi) above is allowed whether they avail the concession against Anywhere in India LTC or in lieu of the Home Town LTC, as permitted.

viii. Government servants not entitled to travel by air are also allowed to travel by air in Economy class by any airlines to any place in NER/A&N/J&K/Ladakh from their Headquarters directly, however, the reimbursement will be subject to the conditions as enumerated in DoPT's OM No. 31011/12/2022-Estt.A-IV dated 29.08.2022.

ix. The instructions regarding booking of air tickets through authorized travel agents, best available fares, slots, booking time, advances, reimbursement, etc., as mentioned in DoPT's OM No. 31011/12/2022- Estt.A-IV dated 29.08.2022 read with DoPT's OM No. 31011/11/2023 - Pers. Policy A-IV dated 20.10.2023 will also be applicable for this Special Dispensation Scheme.

3. All the Ministries/Departments are advised to bring it to the notice of all their employees that any misuse of LTC will be viewed seriously and the employees will be liable for appropriate action under the rules. In order to keep a check on any kind of misuse of LTC, Ministries/Departments are advised to randomly get some of the air tickets submitted by the officials verified from the airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

Contd.....

-3-

4. In their application to the persons belonging to Indian Audit and Accounts Department, these orders are issued as mandated under Article 148(5) of the Constitution and after consultation with the Comptroller & Auditor General of India.

5. Hindi version will follow.


17/9/24
(Satish Kumar)

Under Secretary to the Government of India

Tel: 011-23040341

To

The Secretaries
All Ministries/ Departments of the Government of India
(As per the standard list)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi version.

F. No. 31011/12/2022-Estt.A-IV
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Establishment A-IV Desk

North Block, New Delhi.
Dated 29th August, 2022

OFFICE MEMORANDUM

Subject: Instructions on booking of Air Tickets on Government Account in respect of Leave Travel Concession (LTC) – regarding.

The undersigned is directed to refer to the above mentioned subject and to state that in view of the disinvestment of Air India and the consolidated instructions issued consequently by Department of Expenditure vide O.M. No. 19024/03/2021-E.IV dated 16.06.2022, which is also applicable in case of air journey in respect of LTC, it has been decided that:

- i. In all cases of air travel in respect of LTC, air tickets shall be purchased only from the three Authorized Travel Agents (ATAs), namely:
 - (a) M/s Balmer Lawrie & Company Limited (BLCL),
 - (b) M/s Ashok Travels & Tours (ATT),
 - (c) Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).
- ii. The choice of the travel agent for booking of ticket from the three authorized travel agents is left open to the Ministry/Department and the official in case of self booking, based on convenience and service quality. No agency charges/convenience fees will be paid to these ATAs.
- iii. Government employees are to choose flight having the **Best Available Fare** on their entitled travel class which is the **Cheapest Fare** available, preferably for Non-stop flight in a given slot, mentioned below, at the time of booking. They are to retain the print-out of the concerned webpage of the ATAs having flight and fare details for the purpose of the settlement of the LTC claims.
 - (a) On the day of travel in the desired 3 hours' slot of following time band – 00:00 hours to 03:00 hours, 03:00 hours to 06:00 hours, 06:00 hours to 09:00 hours, 09:00 hours to 12:00 hours, 12:00 hours to 15:00 hours, 15:00 hours to 18:00 hours, 18:00 hours to 21:00 hours, 21:00 hours to 24:00 hours.
 - (b) With provision of optimizing within a 10% price band, for convenience and comfort.
- iv. Employees are encouraged to book flight tickets at least 21 days prior to the intended date of travel on LTC, to avail the most competitive fares and minimize burden on the exchequer.

Contd ...2

-2-

- v. Employees are also encouraged to avoid unnecessary cancellations. Cancellations made less than 24 hours before intended travel on LTC, will require the submission of a self-declared justification by the employee. All the three ATAs have been directed to provide zero/nil cancellation charges. Till then, cancellation charges are to be reimbursed for all cases where cancellation was due to the circumstances/reasons beyond the control of Government employee.
- vi. Employees should preferably book only one ticket for each leg of intended travel on LTC. Holding of more than one ticket is not allowed.
- vii. While tickets may be arranged by the office through the travel agent, employees are encouraged to make ticket booking digitally through the Self Booking Tool/online booking website/portal of these 3 ATAs only. Employees must register their official Government Email-Id with these three agencies to book their air tickets digitally through above modes for travel by any airlines.
- viii. In case of unavoidable circumstances, where the booking of ticket is done from unauthorized travel agent/website, the Financial Advisors of the Ministry/Department and Head of Department not below the rank of Joint Secretary in subordinate/attached offices are authorized to grant relaxation.
- ix. No Mileage Points will be generated against travel on Government account.

Provisions for Advances

- (i) Government employees entitled for air travel, may apply for LTC advance with the print-out of the concerned webpage of authorized travel agency having suitable flight and fare details while tracking the fare of the flight under the three hour time slot, as mentioned at Para 1(iii)(a) above, at least 30 days prior to the intended date of journey.
- (ii) Government employees not entitled for air travel and wish to travel by air but not under the Special Dispensation Scheme, may apply for LTC advance with reference to Rail/Bus fare.
- (iii) Those Government employees who are not entitled for air travel but who wish to travel by air under the Special Dispensation Scheme, may apply for LTC advance with reference to Rail/Bus fare from their Headquarters/place of posting up to Kolkata/Guwahati/Chennai/Visakhapatnam/Delhi/Amritsar plus air fare (indicated in print-out of the concerned webpage of authorized travel agency having suitable flight and fare details) from the relevant railhead in Kolkata/ Guwahati/ Chennai/ Visakhapatnam/ Delhi/ Amritsar till the place of visit in North East Region/Union Territory of Jammu & Kashmir/Union Territory of Andaman & Nicobar/Union Territory of Ladakh.

Contd ...3

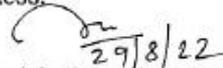
-3-

Provisions for Reimbursements

- (i) In case, at the time of actual booking of the ticket after receiving the advance, there is any difference in fare owing to the time gap between request for advance and grant of advance, the difference in fare will be adjusted at the time of settlement of LTC claim.
- (ii) In all cases wherein the non-entitled Government employees travel by air under Special Dispensation Scheme directly from their Headquarters/place of posting to the place of visit in NER/J&K/A&N/Ladakh, the Government employees must take the print-out of the concerned webpage having flight and fare details of the flight for relevant railhead viz. Kolkata/ Guwahati/ Delhi/ Amritsar/ Chennai/ Vishakhapatnam to the place of visit viz. NER or UT of J&K or UT of Ladakh or UT of A&N within the same time-slot where the direct flight has been booked for the purpose of reimbursement. In case the flight tickets are not available in the same slot, the print out of the details of the flights available in the next slot may be retained.

In such cases, the reimbursement will be restricted to the actual air fare for the direct journey or the fare entitled under Special Dispensation Scheme, whichever is less.

- (iii) Government employees not entitled for air travel and wish to travel by air but not under the Special Dispensation Scheme, are also required to book their air ticket through only the three ATAs mentioned above irrespective of booking time limit. However, the reimbursement will be restricted to the actual air fare or the entitled train/bus fare for the shortest route, whichever is less.


(Satish Kumar)
29/8/22

Under Secretary to the Government of India
Tel: 2304 0341

To

All Secretaries of Ministries/Departments
(As per Standard List)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi version.

Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Pers. Policy A-IV Desk

North Block, New Delhi.
Dated: 20th October, 2023

OFFICE MEMORANDUM

Subject: Modifications in instructions on booking of Air Tickets on Government Account in respect of Leave Travel Concession (LTC) – reg.

The undersigned is directed to refer to this Department's OM No. 31011/12/2022-Estt.A-IV dated 29.08.2022 regarding instructions on booking of Air Tickets in respect of Leave Travel Concession (LTC). The Department of Personnel and Training (DoPT) has been receiving a number of representations seeking clarifications on issues relating to the settlement of claims, particularly of those government employees who have not retained the screenshot of the concerned webpage of the authorised travel Agents (ATAs) during the booking of air tickets, as provided under the OM dated 29.8.2022 referred to above.

2. In view of the above, the matter has been examined and with the approval of competent authority, the following changes/modifications in the prescribed procedure are made for the convenience of Government employees: -

(i) All three authorized travel agents, viz. M/s Balmer Lawrie & Company Limited (BLCL), M/s Ashok Travels & Tours (ATT), and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC) are to display the details of the flight having the cheapest fare and the flight(s) having the fare 10% more than the cheapest fare only, in the desired time slot, at the time of booking the air tickets by the Government employees for the purpose of LTC journey. Therefore, the booking of air ticket for the purpose of LTC on the website of these three authorized travel agents shall itself be a proof that the ticket booked by the individual government employee was of the cheapest fare as provided under the guidelines.

(ii) All three authorized agents shall indicate the word 'LTC' on tickets issued for the LTC journey; and

(iii) In all cases wherein the non-entitled Government employees are to travel by air under Special Dispensation Scheme directly from their Headquarters/place of posting to the place of visit in NER/J&K/A&N/Ladakh, the Government employees shall continue to take the print-out of the concerned webpage having flight and fare details of the flight for relevant railhead viz. Kolkata/ Guwahati/ Delhi/Amritsar/ Chennai/ Vishakhapatnam to the place of visit viz. NER or UT of J&K or UT of Ladakh or UT of A&N within the same time-slot where the direct flight has been booked for the purpose of reimbursement. In case the flight tickets are not available in the same slot, the print out of the details of the flights available in the next slot may be retained for the purpose of settlement of claims, as provided under Point (ii) of the title

"Provisions for Reimbursement" in OM dated 29.8.2022, referred to above.

3. Further, all the three ATAs have also been directed to allow the registration of those employees who do not have official email accounts provided their administrative office sends their details depicting their names, employee code no., private email IDs and mobile numbers, etc. to the travel agents for the purpose of booking the air tickets in respect of LTC journey.

4. For the sake of convenience, the links of the three authorized travel agents are as below:

(i) 'M/s Balmer Lawrie & Company Limited', BLCL (<https://govemp.balmerlawrietravelapp.com>), (ii) 'M/s Ashok Travels & Tours', 'ATT' (<https://www.attitdc.in>) and (iii) Indian Railways Catering and Tourism Corporation Ltd., 'IRCTC' (<https://www.air.irctc.co.in>).

5. All the Ministries/Departments are once again advised to bring it to the notice of all their employees that any misuse of LTC shall be viewed seriously and appropriate action as deemed fit under the relevant rules will be taken against the defaulting employees. In order to keep a check on any kind of misuse of LTC, Ministries/Departments are advised to randomly get some of the air tickets submitted by the officials verified by the airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

6. Hindi version will follow.


20/10/23
(Satish Kumar)
Under Secretary to the Government of India
Tel: 2304 0341

To

1. M/s Balmer Lawrie & Company Limited (BLCL), Core-8, Ground Floor, Scope Complex, 7, Lodhi Road, New Delhi-110003
2. M/s Ashok Travels & Tours (AT&T), Room No. 506, 5th Floor, Core-8, Scope Complex, 7, Lodhi Road, New Delhi-110003
3. Indian Railways Catering and Tourism Corporation Ltd. (IRCTC), 9th floor, Bank of Baroda Building, 16, Parliament Street, New Delhi-110001

Copy to:

1. All Secretaries of Ministries/ Departments of the Government of India
(As per the standard list)
2. Comptroller & Auditor General of India, New Delhi.
3. Union Public Service Commission, New Delhi.
4. Central Vigilance Commission, New Delhi.
5. Central Bureau of Investigation, New Delhi.

6. Parliament Library, New Delhi.
7. All Union Territory Administrations.
8. Lok Sabha/ Rajya Sabha Secretariat.
9. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
10. Hindi Section for Hindi version.



प्रोफ. ए. श्रीनिवासन
Prof. A. Srinivasan
कुलसचिव (आचार्य)
E-mail: asrinivasan@iitg.ac.in

गुवाहाटी / Guwahati-781039, India
दूरभाष / Phone: +91-361-2600761
DID: +91-361-2682918
फैक्स / Fax : +91-361-2600762

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

संदर्भ / Ref. : IITG/LC/APP-LC/31/19/67
दिनांक / Date : 31-08-2024

प्रति / To:

Ms. Upasana Sharma
House No. 26, Khirodalaya, Rupalim Path
Bye lane no. 2, Rukmininagar,
Guwahati, 781022

Sub: Offer for appointment as Legal Counsel.

Dear Ms. Sharma,

I am pleased to inform you that the Competent Authority of this Institute has decided to engage you as the Legal Counsel of the Institute. For your ready reference, the complete terms and conditions are stated below:

1. ₹ 12,500/- as hearing fees (per appearance). In case the hearing is set adjourned without any process, 10% of the hearing fees (per hearing). 25% of the hearing fees (per appearance) will be paid if the hearing is adjourned after a short intervention. No fee will be paid if the hearing is postponed by a prior notice.
2. Regarding pleading/ drafting of affidavit/ filing of caveat etc., an amount of ₹ 4000/- will be paid. For pleadings relating to National Level Tribunals/ Courts, an amount of ₹ 5,000/- will be paid.
3. For rendering written Legal Opinion/ vetting of agreement/ drafting replies to Legal Notices, etc. forwarded by the Institute, an amount of ₹ 3000/- will be paid.
4. For holding long conferences, an amount of ₹ 2000/- will be paid.
5. Cost of typing, clerkage, photocopy, etc. is included in the fees.
6. Travelling allowances and other expenses for hearing appearances and other legal matters at the Courts/ Tribunals outside Kamrup District will be paid as per the rate approved by the Institute. No travelling allowances shall be paid for hearing appearance and other legal matters at the Courts/ Tribunals within Kamrup District, Assam.
7. No extra fee shall be paid for any Junior Colleague for appearing in Courts/ Tribunals on your behalf for the matters relating to the Institute.
8. You will intimate the development of the case(s) to the Institute immediately after hearing, by email and whenever asked for any update.

9. Any other terms and conditions shall be as per the negotiation / mutual understanding with the Institute.
10. The initial period of engagement will be for a period of one (01) year with effect from the date of acknowledgment letter.
11. No monthly retaining fee will be payable.
12. The contract agreement may be terminated without assigning any reason with one-month notice from either side.

Please send your acceptance of the offer at the earliest convenience.

With best regards,

भवदीय / Yours sincerely,



कुलसचिव (अंतरिम)
Registrar (Interim)

Copy to:

1. Director's/ Registrar's Office.
2. HoS, F&A Section.
3. HoS, Administration.

ANNEXURE-13

ATTENDANCE/CONFERENCE

Sl. No.	Name	Place of Visit	Financial Assistance from PDA (Yes/No)
1.	Dr. Sanasam Ranbir Singh Professor, CSE	To attend online by co-author Ms. Monika Singh “North American Chapter of the Association for Computational Linguistics (NAACL)” to be held in Mexico from 16.06.2024 to 21.06.2024.	Yes
2.	Dr. Moumita Patra Assistant Professor, CSE	To attend collaborative research work / talk on “Traffic Image Reconstruction and Dissemination in 5G and Beyond Scenarios” at Telecom Paris – Institute Polytechnique de Paris from 02.07.2024 to 04.07.2024	Yes
3.	Dr. Parameswar K Iyer Professor, Chemistry	To attend “31 st International Workshop on Active Matrix Flat Panel Displays and Devices (AM-FPD-2024)” to be held at Ryukoku University, Fukakusa Campus Jojukan, Kyoto, Japan from 02.07.2024 to 05.07.2024	Yes
4.	Dr. Suresh A. Kartha Professor, Civil Engg.	To attend “5th International Conference on Environmental Geotechnology, Recycled Waste Materials and Sustainable Engineering (EGRWSE 2024)” to be held at Warsaw University of Life Sciences, Poland from 04.07.2024 to 06.07.2024.	Yes
5.	Dr. Ankush Bag Assistant Professor, EEE	To attend “UK Semiconductors 2024” at the University of Sheffield, UK from 08.07.2024 to 09.07.2024 and a collaborative visit at Swansea University, UK from 10.07.2024 to 18.07.2024	Yes
6.	Dr. Rhythm Grover Assistant Professor, MFSDS&AI	To attend “The International Symposium on Business and Industrial Statistics (ISBIS 2024) from 11.07.2024 to 13.07.2024	Yes
7.	Dr. M G P Prasad Professor, Mathematics	To attend “International Conference on Scientific Computation and Differential Equations” to be held at National University of Singapore from 15.07.2024 to 19.07.2024.	Yes
8.	Dr. Tapas Kumar Mandal Professor, Chemical Engineering	To attend by co-author Mr. Shrikant Kashyap “Low –Energy Digital Devices and Computing (ICLED)-2024)” to be held at 301NTU Alumni@ One North, 11 Slim Barracks Rise, 138664, Singapore from 01.08.2024 to 04.08.2024	Yes
9.	Dr. Abraham Cyril Issac Assistant Professor, SOB	To attend “84 th Annual Meeting of the Academy of Management (AOM-2024)” to be held at Sheraton in Bucktown, Chicago, IL, USA from 09.08.2024 to 13.08.2024.	Yes

10.	Dr. Supradip Das Assistant Professor, Design	To attend “Nord Design 2024, Co-hosted by the University of Iceland and Reykjavik University to be held at the University of Iceland and Reykjavik University, Reykjavik from 12.08.2024 to 14.08.2024.	Yes
11.	Dr. Ramesh Kumar Sonkar Associate Professor, EEE	To attend “2024 IEEE 10 th International Conference on Photonics to be held at AC Hotel by Marriot, Penang, Malaysia from 27.08.2024 to 29.08.2024.	Yes
12.	Dr. Priyankoo Sarmah Professor, HSS	To attend “INTER SPEECH 2024” to be held at the Kipriotis Hotels & Conference Center (KICC), Kos, Greece from 01.09.2024 to 05.09.2024.	Yes
13.	Dr. Pratima Agarwal Professor, Physics	To attend “34 th International Conference on Diamond and Carbon Materials” by Ms. Jai Shree Bhardwaj (Co-author), PhD student to be held at Hilton Dresden, Germany from 01.09.2024 to 05.09.2024	Yes
14.	Dr. Arupjyoti Saikia Professor, HSS	To attend “Asian Borderlands: Cross-Border Exchange and Extraction in Modern History” to be held at the University of Bern, Bern, Switzerland from 02.09.2024 to 03.09.2024	Yes
15.	Dr. Rajib Bhattacharjya Professor, CE	To attend “6 th International Conference for Water Safety to be held at Montevideo, Uruguay from 04.09.2024 to 06.09.2024	Yes
16.	Dr. G. Krishnamoorthy Professor, Chemistry	To attend by co-author Ms. Kirti “18 th International Conference on Methods and Applications in Fluorescence” to be held at Valencia conference centre, Valencia, Spain from 08.09.2024 to 11.09.2024	Yes
17.	Dr. K. V. Krishna Professor, Mathematics	To attend by co-author Ms. Khyodeno Mozhui “The 26 th Japan Conference on Discrete and Computational Geometry, Graphs and Games” to be held at Tokyo University of Science, Japan from 10.09.2024 to 12.09.2024.	Yes

ANNEXURE-14 TO ANNEXURE-17
SENATE MINUTES NOT ENCLOSED
AS ALREADY UPLOADED IN THE INSTITUTE WEBSITE



Prof. Gagan Kumar, Head CIF

294

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati
Central Instruments Facility

Guwahati-781039, Assam, INDIA
Phone: +91 361 258-3101/3557

Date: June 11, 2024

Subject: Justification for the procurement of a 200 kV HR-FETEM instrument despite its escalated price

It is noted that the price quoted by the vendor (JEOL India Pvt. Ltd.) is higher than our estimated budget by 35.8% and exceeds the 20% cap for any new procurement as per our Institute policy. However, considering the high utility of our existing 200 kV HR-FETEM (procured in 2016) and its age, it is of utmost priority that our Institute procure another such instrument as soon as possible. Here are some of the key points in justification for the procurement of this instrument:

High Utilization of Current FETEM: The existing FETEM is being used by approximately 98 faculty members (#Annexure 1) of our Institute. The number of scholars conducting experimental research is also growing with time. The current waiting time for each supervisor to characterize one sample is usually two weeks. Consequently, the waiting time for each scholar/student is much longer (approx. 2-3 months). This increases the total time required to execute a research idea or a project. Additionally, this instrument has been in severe demand from institutes across the country, particularly from the northeastern part. Considering the interests of the researchers at IIT Guwahati and researchers from other Institutes, strongly urges its purchase.

Benchmark with Other Institutes: All major IITs and top research institutes in our country have more than one FETEM instrument, including high-end aberration-corrected FETEM, atomic resolution FETEM, cryogenic FETEM, cold FEG FETEM, and FETEMs capable of in situ studies. These TEMs are much more expensive than the one we are proposing. In order to cope with the research standards of the other institutions and IIT Guwahati, being one of the major IITs, we should aim to house more such TEMs to enhance and upgrade research activities. Relying on a single instrument could lead to longer waiting periods in the event of an unexpected breakdown.

केन्द्राध्यक्ष, केंद्रीय उपकरण सुविधा
New Central Instruments Facility
भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

0 7 1 3



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
 Indian Institute of Technology Guwahati
 Central Instruments Facility

Guwahati-781039, Assam, INDIA
 Phone: +91 361 258-3101/3557

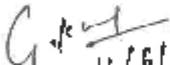
Attracting Future R&D Projects: The procurement of this high-end technical specification instrument, the 200 kV HR-FETEM, will attract future R&D projects while aiding in the execution of numerous existing projects at IIT Guwahati.

Cost Justification: The old FETEM housed in CIF was purchased at an approximate cost of 10,03,117 USD in 2016. The new FETEM under consideration, costing 13,07,710 USD (including all taxes and levies), has higher-end specifications compared to the old FETEM, contributing to its higher cost (Annexure #2). Additionally, recent government rules impose an extra 18% IGST on the purchase of the new FETEM, which was not levied during the procurement of the old FETEM.

Manpower Provision: In the procurement of the new FETEM, provisions have been made to engage manpower for five years to ensure smooth operations and minimize breakdowns. In contrast, the provision for manpower with the old FETEM was only for one year. This has also added to the cost of the instrument.

In light of the above, CIF would like to recommend the procurement of the 200 kV HR-FETEM with the same specifications to the competent authority. This will maintain our state-of-the-art capabilities for future high-end R&D projects and immensely benefit the entire IITG scientific community.

Sincerely


 HOC/CIF 11/16/24

भंडारण, केंद्रिय-उपकरण सुविधा
 Head, Central Instruments Facility
 भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
 Indian Institute of Technology Guwahati