

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
GUWAHATI – 781039, ASSAM

Phone : (0361) 2582065, 2582072, 2582078 : Fax : (0361) 2692771



TENDER DOCUMENT

No. IITG/MAIN/NIT/FY 19-20/28/Group-D, Dtd. 11.12.2019

NAME OF WORK

**Repairing works in various Buildings (Group C & D)
at IITG Campus**

Group D

- (i) Construction of pavement (parking) for cycle stand in hostel Brahmaputra**
- (ii) Up gradation of existing Advance Physics Laboratory at Annex Building of Physics Department in Academic complex at IITG Campus**
- (iii) Renovation of newly allotted space for Faculty Affairs section in Administrative building at IITG Campus**



INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Guwahati - 781 039, Assam (India)

Phone: (0361) 2582065, 2582068 Fax: (0361) 2690762

Date :.....

Detailed NOTICE INVITING TENDER for the work

- (i) Construction of pavement (parking) for cycle stand in hostel Brahmaputra
- (ii) Upgradation of existing Advance Physics Laboratory at Annexe Building of Physics Department in Academic complex at IITG Campus
- (iii) Renovation of newly allotted space for Faculty Affairs section in Administrative building at IITG Campus "vide NIT No. IITG/MAIN/NIT/FY19-20/28/Group-D, Dtd. 11.12.2019

Submitted by-

Shri / M/s

Address

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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Guwahati – 781039, Assam

Phone : (0361) 2582065, 2582072, 2582078 : Fax : (0361) 2692771 , 2690762

NOTICE INVITING TENDER

NIT No. IITG/MAIN/NIT/FY 19-20/28/Group- C & D, Dtd. 11.12.2019

Sealed tenders in single bid system are invited from experienced & competent contractors for following works at IIT Guwahati campus:

Groups	Name of Works	Earnest Money in ₹	Cost of Tender Paper in ₹	Time of Completion	Date of availability of tender for download in IITG website www.iitg.ac.in	Last Date & time of submission of tender	Tender Opening Date & Time
C	Construction of storage space for the test specimens with a room for equipment near CE Deptt.	45,000	2,000	120 days	From 20.12.2019 to 30.12.2019	Upto 2.00 pm on 07.01.2020	3.00 pm on 07.01.2020
	Miscellaneous works for making of a compartment for darkroom experiments of Nano technology centre at Academic Complex at IITG Campus						
	Cycle parking around lecture hall complex						
D	Construction of pavement (parking) for cycle stand in hostel Brahmaputra at IITG campus	48,000	2,000	120 days	From 20.12.2019 to 30.12.2019	Upto 2.00 p.m. on 07.01.2020	3.00 p.m. on 07.01.2020
	Upgradation of existing Advance Physics Laboratory at Annexe Building of Physics Department in Academic complex at IITG Campus						
	Renovation of newly allotted space for Faculty Affairs section in Administrative building at IITG Campus						

Qualifying criteria for issue of Tender Document:

1. Registered with Govt. / Semi Govt. Dept. / Govt. Autonomous Body,
2. **Experience:**
Shall have experience in execution of civil & electrical works in buildings of value not less than that shown in table below against single work order during last 7 years under Govt./ Semi Govt. Dept. / Govt. Autonomous Body. (Work order and completion certificate must be submitted along with the tender).
3. Must possess valid electrical contractor's licence. Alternatively an undertaking may be submitted for engagement of electrical sub Contractor. In that case detail experiences along with electrical licence of the sub-contractor have to be submitted.
4. **Annual financial Turn over** from construction works in any one year during the last 3(three) consecutive financial years should not be less than shown in table as below:

Groups	Experience of value of completion of work ₹ In Lakhs	Annual Turnover ₹ In Lakhs
C	18.05 of one work OR two works of 13.55 each OR three works of 9.05 each	22.60
D	17.50 of one work OR two works of 13.10 each OR three works of 8.75 each	21.90

Note: Financial turn over and values of completed works of previous years shall be given weightage of 7% per year and part thereof to bring them to the present price level. Qualifying documents for experience shall be issued by the Engineer-in-Charge not below the rank of Assistant Executive Engineer of the concerned Departments.

5. Download of Tender Document:

- (i) Tender document shall be downloaded from IIT website (www.iitg.ac.in) only from 20.12.2019 to 30.12.2019
- (ii) Any further clarification including corrigendum, addendum, amendments, time extension etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the website www.iitg.ac.in

6. Submission of Completed Tender:

Duly completed tenders shall be submitted along with the following documents:

- (i) Self-attested copies of the qualifying documents as stated at Sl. No. 1, 2, 3 and 4 above along with PAN No. (Income Tax) and GST.
 - (ii) **Cost of tender paper** (non-refundable) in the form of **Demand draft/ Banker's cheque** in favour of "IIT Guwahati" payable at 'Guwahati'.as prescribed here in above.
 - (iii) **Earnest money** in the form of **Demand draft / Banker's cheque** in favour of 'IIT Guwahati' payable at 'Guwahati'.
 - (iv) Any tender without the above documents shall be considered incomplete and shall be rejected without any further communication.
7. IIT Guwahati reserves the right to reject tender papers of any contractor engaged in one or more ongoing works in the IITG Campus, if in the opinion of the Institute, the progress of the ongoing works of the contractor has not been found satisfactory and they will not be able to handle a new work till the completion of their ongoing work(s). IITG also reserves the right to accept or reject any or all submitted tenders without assigning any reason thereof.
 8. Any Contractor who has been awarded / processed for award of a work invited vide NIT No. IITG/MAIN/NIT/FY19-20/19/Group-A to E, Dtd. 30.10.2019 shall not be allowed to participate/ shall be rejected from this tender(s) for works if submitted.
 9. The download and submission of tender paper by a contractor does not automatically mean the tenderer is considered qualified for the price part of the bid. Price bids of only those bidders who fulfill all the requirements given here in above shall be considered.
 10. **Only ONE work / Group will be allotted to ONE bidder. The Price Bids will be opened in sequence of higher value to lower value of tender i.e. from Group C to D. If any bidder who qualifies for more than one work / Group and becomes L-1 for one particular work / Group his tender for other work / Group if submitted will not be opened and price bid(BOQ) part will be returned back to the bidder unopened. Hence, the bidders are to submit the price bid(BOQ) in a separate sealed envelope. The Main envelop shall be clearly written NIT no., Name of work with Group and tenderer name.**
 11. The acceptance of tender will rest with the authority of IIT Guwahati who does not bind itself to accept the lowest tender and reserves in itself the right to reject any or all the tenders received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the Institute.
 12. For all clarifications regarding site conditions, items of works or any other related matters to the tender, HoS (Maintenance) may be contacted during office hours on all working days.

13. In case, the day of submission of the tender happens to be a holiday on account of Govt. notification and tender cannot be received or opened; the tender shall be received and opened on the next working day at the same times for which no separate communication will be made.
14. The tender document shall be submitted at the designated place before the last date and time as per NIT. IIT Guwahati is not responsible for any delay on the part of postal department or Shipping agencies.
15. In case of two bid system, Part-A tenders shall be opened on the date and time as mentioned above. But price bids of only of those tenders techno commercial bids (Part-A) are found acceptable shall be opened on a later date. Prior notification shall be given to the all tenderer who qualify for opening of the PRCE BIDS to enable them to attend the opening of the Price bids, Part-B of tender of those tenderers who do not qualify for opening of the Part-B shall be returned.

Head, Maintenance

Special Terms & Conditions

1. Rates shall be quoted in the Bill of Quantity (BOQ) furnished in figures and in words. If there is any variation between the rates quoted in figures and rates quoted in words, the rates quoted in words shall be considered.
2. The rates shall be firm up to the completion of work. No price escalation will be paid on any account.
3. The work shall be completed within 120(One hundred and twenty) days from the date of issue of the formal work order.
4. The rate shall be inclusive of all taxes including GST, Royalty, loading, unloading and transportation etc. of all the materials to work site at IITG campus, Guwahati-39. All taxes as applicable to the work as per state/central government shall be deducted from the bills.
5. All the pages of the tender document shall be signed and dated at the lower right hand corner by the tenderer. If the tender is signed by a person holding power of attorney, power of attorney authorizing him to sign on behalf of the tenderer should be submitted along with the tender.
6. The documents submitted along with the application for tender in respect of Experience, registration will be verified by the Institute with respect to that stated in the NIT for qualifying for the tender. If after verification any such data/ information are not found true or has attempted to conceal any unfavorable data/ information, his/her tender shall be summarily rejected.
7. The owner reserves the right to take inputs regarding performance of a bidder on any similar work (on-going or completed) from a client whether disclosed in the tender or not. If any such report from the client is found to be unsatisfactory, the tender is liable to be rejected.
8. Any tender submitted without the qualifying documents mentioned in the relevant clause of NIT, it shall be considered as incomplete tender and the tender will be rejected for which no communication will be made.
9. In case the work involves electrical works, the contractor must have electrical contract license and if the contractor does not have such license they should submit and undertaking to engage a party which fulfills the qualifying criteria. In such cases, Electrical License with his acceptance to take up the work shall be submitted. In case of specialized jobs like Air Condition works the contractor shall engage party having required experience.
10. The contractor shall arrange all the plants, equipment, machineries etc. required for the works for which no extra charges will be paid.
11. The contractor will arrange for water and electricity at his own. However, the Institute may provide electricity on the request of the contractor on payment basis under the terms and conditions fixed by the institute.
12. Care shall be taken by the contractor to avoid damage to any part of the building or its finishing. He/they shall be responsible for repairing all damages and resorting the same to their original finish at his own cost. He / they shall also remove at his own cost all unwanted wastage and materials arising out of his work from the site.
13. Any abnormal rate quoted in the tender will summarily be rejected for which no communication will be made.
14. The Earnest Money shall be paid in the form of Demand Draft/ Banker's cheque drawn in favour of "IIT Guwahati" payable at 'Guwahati'. EMD submitted in the form of Bank Guarantee or any other form except as stated above will NOT be accepted and tender will be summarily rejected. No interest shall be paid by the Institute on the Earnest Money deposited by the tenderer. The Earnest Money of the unsuccessful tenderer will be refunded.

15. 10% of the Bill Value will be deducted as Security Deposit and will be released after 12(twelve) months from completion of the work. Any damage or defect in the work during this period due to materials supplied by you or bad workmanship shall be rectified or replaced by you at your own cost or the Engineer –in-charge may cause the same to be made good by other workman and deduct the expenses from the security deposit. No interest will be paid on security deposit.
16. All other terms & conditions shall be as per provision of General Conditions of Contract followed by the institute.
17. All legal disputes will be subjected to jurisdiction of Gauhati High Court only.
18. All Specification of the work will be followed as per CPWD manuals.
19. If the lowest bid is below 10% of the estimate, additional initial security deposit of value by which the quote is below 10% of the estimate will have to be submitted by the bidder along with the specified initial security deposit within 15 days from the date of issue of Letter of Intent offering the work. The additional security deposit shall be refunded immediately after completion of the work. In case the lowest bidder is not able to complete the work, the security deposit and the additional security deposit will be forfeited and the contractor will be debarred for 2 years from participating in the tenders floated by the Institute after issuing a show case notice.
20. The initial and additional security deposit will be in the form as specified in the tender. In case the lowest bidder fails to submit the initial security deposit and the additional security deposit within the stipulated time, the offer will be cancelled and their EMD will be forfeited. In such case, the work will then be offered to the next lowest bidder (L2) at L2's rate and so on.

Head, Maintenance

Date:

To,

The Head, Maintenance Section
Indian Institute of Technology Guwahati
Guwahati – 39

Sub : Submission of tender for the

- (i) Construction of pavement (parking) for cycle stand in hostel Brahmaputra
- (ii) Upgradation of existing Advance Physics Laboratory at Annexe Building of Physics Department in Academic complex at IITG Campus
- (iii) Renovation of newly allotted space for Faculty Affairs section in Administrative building at IITG Campus

Sir,

I/we do hereby submit our tender for “(i) Construction of pavement (parking) for cycle stand in hostel Brahmaputra (ii) Upgradation of existing Advance Physics Laboratory at Annexe Building of Physics Department in Academic complex at IITG Campus (iii) Renovation of newly allotted space for Faculty Affairs section in Administrative building at IITG Campus as per Notice Inviting Tender No. IITG/MAIN/NIT/FY19-20/28/Group-D, Dtd. 11.12.2019. The rates quoted by me / us are for the whole work in accordance with Notice Inviting Tender and Terms & Conditions.

Name of Firm/ Contractor :

Address for correspondence :

Signature of Contractor with seal :

Date :

Contact Phone No –

email id :

Enclosure :

- 1.
- 2.
- 3.
- 4.
- 5.

Seal & Signature of Contractor

ANEXURE-I

Compliance to requirement of tender documents :

We confirm that our tender complies with the total techno-commercial requirements of bidding document without any deviation.

Signature of Company / Contractor

ANEXURE-II

TENDER VALIDITY

Tender shall remain valid for acceptance for a period of 120 (One hundred twenty) days from the date of opening of the tender. The tenderer shall not be entitled during the said period to revoke or cancel his tender or to vary the tender given or any term thereof .In case of tenderer revoking or cancelling his tender or varying any term in regard thereof, the OWNER shall forfeit the earnest money paid by him along with the tender. Tender shall be revalidated for extended period as required by OWNER in writing.

Signature of Company / Contractor

BILL OF QUANTITIES